

WEST BRANCH AREA SCHOOL DISTRICT

REGULAR SESSION

MARCH 26, 2018

Members Present: Joseph M. Kovalcin, Melvin Smeal, Paul Carr, Chad Diviney, Don Yontosh, Tom Veres, Christina Brown, Larry Allen

Members Absent:

Media Present: The Progress News

Administration Present: Nik Bisko, Mark Mitchell, Allison Koleno, Michelle Dutrow, David Williamson, Tiffany English, Joseph Holenchik, Dave Nelson, Jason McMillen

Others Present: Karen Krise, Jessica Beveridge, Josie Cartwright, Holly Petriskey, Kaitlyn Wilson, Patrick Nagle, Lindsey Nagle, Jessica Perks, Sandy Watson, Doug Watson

OPENING EXERCISES

President Joseph Kovalcin called the meeting to order at 7:45 p.m. All present were asked to stand and pledge allegiance to the American Flag.

RECOGNITION OF VISITORS

Patrick Nagle asked questions about building renovations.

Cindy Watson asked when the next Budget Meeting will be held.

MINUTES

Mr. Don Yontosh, in the form of a motion, recommended to approve the meeting minutes from February 26, 2018. Mr. Paul Carr seconded the motion, and it was carried with a vote of 9-0-0.

ADMINISTRATIVE REPORTS

Mark Mitchell, Elementary Principal:

- Wee Warriors – Spring Birthday Party was held March 22, 2018
- Kindergarten Registration – will be held March 27 and 28, 2018
- PSSA – finalizing schedule for ELA, Math and Science
- Principal’s 100 Club – Homework incentive – 19 students rewarded

Joseph Holenchik, Secondary Principal:

- 8th Grade Parent Meeting – Guidance held 8th Grade Parent Meeting to discuss graduation requirements, credits, etc.
- Course Selection Book – Board Agenda for approval
- Project Based Assessments – still ongoing, many students have completed
- PSSA – Testing will start early April

Allison Koleno, Principal of Special Student Services:

- Budget – continuing to work on budget and make revisions
- PSSA – preparation underway

- Activity Day – last activity day was held on March 20, 2018
- Data Day – Elementary Data Day was held last week

David Williamson, Athletic Director / Pupil Services Coordinator:

- Attendance – provided the attendance comparison to date.
- Kindergarten Registration – attended Kindergarten registration
- Winter Athletics – wrapping up winter athletics for the season.

Dave Nelson, Maintenance Supervisor:

- Biomass – still running
- Fields – continuing to work to get the baseball and softball fields ready for the spring season
- Snack Shack – continuing installation

Nik Bisko, Technology Administrator:

- Budget – installation of cameras and discussed summer projects

Tiffany English, Food Service Manager:

- Cafeteria Events – Elementary held Groundhog Day, High School had Chinese New Year and Super Bowl Party
- Café Numbers – Breakfast is up, lunch is down

Jason McMillen, Business Manager:

- Budget – working on Budget for the upcoming school year, upcoming committee meeting is scheduled for March 28 and May 9.
- Anti-Lunch Shaming Bill – State Legislature passed an Anti-Lunch Shaming Bill. District will continue to take families with high lunch balances to small claims court. No communications may occur with students.
- Driver’s Ed Car – should be delivered by end of April

CIU:

- K’Nex Challenge to be held April 4, 2018 at 8:30 a.m. at LHU Clearfield
- April 6 – Sessions will be held on School Safety Assessments
- ALiCE Training will be held on June 26 - 27

CCCTC

- Cosmetology will hold a spa day
- More college credits are becoming available through new post-secondary agreements

PERSONNEL

D. Rolley
Resignation

Mr. Don Yontosh, in the form of a motion, recommended to approve the resignation of Douglas Rolley, Custodian, due to retirement, effective June 4, 2018. Mr. Mel Smeal seconded the motions and they were carried with a vote of 9-0-0.

B. Houtz
Summer
Band
Director

Mr. Don Yontosh, in the form of a motion, recommended to approve Brandon Houtz as Summer Band Director, effective for the 2018 season at a stipend of \$1,371 (pending student participation). Mr. Paul Carr seconded the motion and it was carried with a vote of 9-0-0.

Dist.
Summer
Hours

Mr. Don Yontosh, in the form of a motion, recommended to approve District Summer Hours of Operation using a four (4) day work week, June 8, 2018 to August 10, 2018.

Summer Staff

Staff will increase hours to accommodate a shortened work week. Mr. Paul Carr seconded the motion and they were carried with a vote of 9-0-0.

Mr. Don Yontosh, in the form of a motion, recommended to approve the Summer Staff:

Nurse 5 days (Briskar - \$1,389.85)

Elem. Guidance Not to exceed 15 days (Graboski - \$4,016.10)

HS Guidance Not to exceed 18 days (Porter - \$5,379.12; Hubler - \$7,146.54)

Literacy / Parent Engagement - Up to 7 days (A. White - \$1,980.23, funding stream TITLE I)

Volunteer

Librarian/ Clerk - 5 days each (J. White - \$1,597.30; Folmar - \$515.80)

Technology Para - Up to 5 days (Petriskey - \$515.80)

Security Officer

Mr. Mel Smeal seconded the motion and it was carried with a vote of 9-0-0.

Mr. Don Yontosh, in the form of a motion, recommended to approve Melissa Brosky, Carlee Freeberg, JoAnne Thompson and Paul Leskovansky to the volunteer list. All paperwork has been received. Mr. Chad Diviney seconded the motion and it was carried with a vote of 9-0-0.

Mr. Don Yontosh, in the form of a motion, recommended to approve the contract with Independant Private Investigations, LLC - IPI Security Services for a School Security Officer(s) for the period of time April to July of 2018 in an amount not to exceed \$16,000 (cost reflects \$31.95 per hour; funding 2017 - 2018 Educational & Professional Programs Budget). Mr. Chad Diviney seconded the motion and it was carried with a vote of 6-3-0. Mr. Carr - no; Mr. Seprish - yes; Mr. Veres - no; Mrs. Brown - yes; Mr. Smeal - no; Mr. Diviney - yes; Mr. Yontosh - yes; Mr. Kovalcin. 6 - yes; 3 - no.

Mr. Carr questioned current security measures and whether this new expense was necessary.

Mr. Smeal stated that he didn't feel the security officer would have enough to do.

EDUCATION

Fieldtrips

Mr. Don Yontosh, in the form of a motion, recommended to approve the following motions:

Penn Highlands Dual Enrollment Introduction to Society field trip to Centre Country Correctional Facility, Centre County Youth Center and Centre County Courthouse on April 18, 2018. Cost to the District: transportation - school vans; substitutes - two. Cost to the student: none. (Information Only: 16 students will be attending the trip. Chaperones are Carrie

Peterson and Joe Matson).

HS Guidance field trip to LHU Clearfield Campus on April 20, 2018. Cost to the District: transportation - \$94.55 (to be reimbursed). Cost to the student: none. (Information Only: 20 students will be attending the trip. Chaperones are Kim Hubler and Jen Porter).

5th Grade field trip to Black Moshannon State Park on April 19, 2018. Cost to the District: none; Cost to the student: none. (Information Only: 73 students will be attending the trip. Chaperones are Paul Sankey, Heather Moore, Nancy Hummel, Andrea Wesesky, Carla Myers, Stephanie Emigh, Cheryl Green, Dennis McCamley and Linder Carter).

Teen Court field trip to Clearfield Courthouse on April 3, 2018. Cost to the District: transportation - \$119.35; substitutes: 2 substitutes. Cost to the student: lunch money. (Information Only: 25 students will be attending the trip. Chaperones are Joe Matson and Dan Socash).

Kindergarten field trip to the Elk Center on May 16, 2018. Cost to the District: none. Cost to the student: \$5. (Information Only: 62 students will be attending the trip. Chaperones are Chad Koleno, Danielle McDowell, Crystal Parks, Jaimy Buck, Staci Schwiderski, Nicole Petriskey, Amanda Nelson, Tammy Torretti, Patrick Petriskey, Judy Larson and Shelbie Hubler).

Honors Chemistry II field trip to Penn State University Breazeale Nuclear Reactor Building on April 24, 2018. Cost to the District: \$375 for 1 substitute and transportation. Cost to the student: lunch. (Information Only: 29 students will be attending the trip. Chaperones are Crystal and Michael Gay).

Mr. Carr asked if students would need to pay more than \$5.00 for their lunch. Mrs. Dutrow said a bagged lunch from the cafeteria could be provided for any student not able or wanting to purchase a lunch during the outing.

Harmony
removed
from
CCCTC

Mr. Paul Carr seconded the motion and it was carried with a vote of 9-0-0.

Mr. Paul Carr, in the form of a motion, recommended to reject the Harmony Area School District's request to withdrawal from the Clearfield County Career and Technology Center (CCCTC) effective at the end of the 2017-2018 school year, granting a ten-year payment plan for that district's financial buyout obligation.

Mr. Don Yontosh seconded the motion and it was failed with a vote of 0-9-0. Mr. Carr - no; Mr. Seprish - no; Mr. Veres - no; Mrs. Brown - no; Mr. Smeal - no; Mr. Diviney - no; Mr. Yontosh - no; Mr. Kovalcin. 0 - yes; 9 - no.

2018-
2019
School
Calendar

Mrs. Dutrow shared her concern with the payment plan stipulation and recommended the Board vote "no" on the motion. She stated she would request a revised proposal from Harmony with all financial obligations paid before withdrawal.

Course
Selection
Book

Mr. Don Yontosh, in the form of a motion, recommended to approve the 2018 - 2019 school calendar: Option 1 (current configuration) and Option 2 (Middle School Reconfiguration). Mr. Larry Allen seconded the motion and it was carried with a vote of 9-0-0.

Mr. Don Yontosh, in the form of a motion, recommended to approve the Course Selection Book for 2018 - 2019 as presented. Mr. Paul Carr

seconded the motion and it was carried with a vote of 9-0-0.

TRANSPORTATION & ATHLETICS

Mr. Don Yontosh, in the form of a motion, recommended to approve the following motions:

Winter Coaches

Approve the administrative recommendation to retain all Winter Head coaches and coaching staffs for the 2018-2019 school year.(Boys Basketball, Girls Basketball, Wrestling and Cheerleading)

J. Cross xcountry
J. Koleno
FB Coach

Approve Josh Carr as Assistant Cross Country Coach.

A.
Tiracorda
BBall
Coach

Approve Justin Koleno as Assistant Varsity Football Coach.

Approve Aaron Tiracorda as Assistant Varsity Baseball Coach, effective with the Spring 2018 Season. (Funding - 2017-2018 Athletic Budget, Contingency Funds)

Mr. Paul Carr seconded the motion and they were carried with a vote of 9-0-0.

FINANCE & PURCHASE

Disbursements

Mr. Paul Carr, in the form of a motion, recommended to approve the disbursements from February / March 2018.

\$ 55,844.56	Cafeteria Account	checks 4227 through 4233
\$ 1,263,693.19	General Account	checks 50007-50019, 50021-50024, 50026, 50028-50042, 50044-50049, 50052-50106
<hr/>	GRAND TOTAL	
\$ 1,319,537.75		

Mr. Mel Smeal seconded the motion, and it carried with a vote of 9-0-0.

Mr. Paul Carr, in the form of a motion, recommended to approve the disbursements from February / March 2018.

\$8,236.20	General Account	Checks 50020, 50025, 50027, 50043, 50050, 50051
<hr/>	GRAND TOTAL	
\$8,236.20		

Treas Report / Activity Acct.

Mr. Carr abstained due to vendor being a sibling.

Mr. Don Yontosh seconded the motion, and it carried with a vote of 9-0-0.

Mr. Paul Carr, in the form of a motion, recommended to approve the following

motions:

Approve the Treasurers Report for February 2018.

Approve the Activity Account for February 2018.

Mr. Don Yontosh seconded the motion and it was carried with a vote of 9-0-0.

Mr. Paul Carr, in the form of a motion, recommended to approve the CIU # 10's 2018 - 2019 General Operating Budget. Mr. Mel Smeal seconded the motion, and it carried with a vote of 9-0-0. Mr. Carr - yes; Mr. Seprish - yes; Mr. Veres - yes; Mrs. Brown - yes; Mr. Smeal - yes; Mr. Diviney - yes; Mr. Yontosh - yes; Mr. Kovalcin. 9 - yes; 0 - no.

ADJOURNMENT

Mr. Don Yontosh, in the form of a motion, recommended to adjourn the meeting 8:43 p.m. Mr. Larry Allen seconded the motion and it carried with a vote of 9-0-0.

Respectively Submitted,

Kasi Woodring
Secretary to the Board of Education