

WEST BRANCH AREA SCHOOL DISTRICT

REGULAR SESSION

APRIL 23, 2018

Members Present: Joseph M. Kovalcin, Melvin Smeal, Paul Carr, Chad Diviney, Don Yontosh, Tom Veres, Christina Brown, Larry Allen

Members Absent:

Media Present: The Progress News

Administration Present: Nik Bisko, Mark Mitchell, Michelle Dutrow, David Williamson, Tiffany English, Joseph Holenchik, Dave Nelson, Jason McMillen

Others Present: Holly Petriskey, Ron Mollura, Jen Weaver, Becky Shaw

OPENING EXERCISES

President Joseph Kovalcin called the meeting to order at 6:38 p.m. All present were asked to stand and pledge allegiance to the American Flag.

MINUTES

Mr. Don Yontosh, in the form of a motion, recommended to approve the meeting minutes from March 26, 2018. Mr. Mel Smeal seconded the motion, and it was carried with a vote of 9-0-0.

ADMINISTRATIVE REPORTS

Mark Mitchell, Elementary Principal:

- STEAM Day – May 9th, 5th & 6th Grade students
- Music Fest – May 11, West Branch is hosting
- PSSA –ELA and Math completed. Science started this week.
- Night on the Red Carpet – Elementary Awards Night, Math 14th

Joseph Holenchik, Secondary Principal:

- 8th Grade Parent Meeting – Guidance held 8th Grade Parent Meeting to discuss graduation requirements, credits, etc.
- Concerts – JHS Band-May 2; JHS Chorus-May 8; STEAM-Activity Day for Grades 7/8-May 9; Keystone Testing-May 14-25; Senior Awards-May 16.
- Project Based Assessments – still ongoing, many students have completed
- PSSA – Almost completed. 8th Grade Science Remains and make-up testing

Allison Koleno, Principal of Special Student Services:

- Mrs. Koleno was absent from the meeting but provided the board with her report.

David Williamson, Athletic Director / Pupil Services Coordinator:

- Attendance – provided the attendance comparison to date.
- PreK Registration – attended Kindergarten registration
- Spring Athletics – continuing to get the fields ready and rescheduling games

Dave Nelson, Maintenance Supervisor:

- Biomass – still running

- Fields – continuing to work to get the baseball and softball fields ready for ball games
- Paving – paving will be done once the weather dries up

Nik Bisko, Technology Administrator:

- Budget – getting quotes for summer projects
- Walk Thru – Mr. Smeal was in and walked thru the building and the Technology Department showed him how the camera worked and their plan to implement the new cameras.
- Brandon Evans – took first place in the USA Skills competition for Cyber Security. He will compete in Louisville, KY.

Tiffany English, Food Service Manager:

- Cafeteria Events – Elementary held Dr. Seuss’s Birthday and decorated donuts for breakfast, High School had Spring Sandwich Cookies and Ruby’s Red Pasta.
- Café Numbers – A la Carte is up \$700

Jason McMillen, Business Manager:

- Budget – working on Budget for the upcoming school year, upcoming committee meeting is scheduled for May 9.
- 2018-2019 Budget – expenditures approximately deficit \$1.3 Mil. Slightly better than the 2017-2018 deficit of \$1.4 Mil.
- Driver’s Ed Car – should be delivered by end of April but have not heard anything from the dealership.

CIU:

- Meeting will be held at 6:00 p.m. in State College, Thursday, April 26, 2018
- ALICE Training will be held at West Branch on June 26 and 27.

CCCTC

- Budget season
- All other items going well

PERSONNEL

D. Sones
Transfer

Mr. Don Yontosh, in the form of a motion, recommended to approve the transfer of Deb Sones, from 3rd shift custodian to 2nd shift custodian, effective June 4, 2018. (Ms. Sones will be replacing Doug Rolley, due to retirement, March Board Agenda, Personnel #1)
Mr. Paul Carr seconded the motions and they were carried with a vote of 9-0-0.

ESY

Mr. Don Yontosh, in the form of a motion, recommended to approve the following motions:

Mark Norris, Casey Lindstrom, Erin Johnson and Sherri McGarvey as Extended School Year Teachers at the contracted rate of \$24/hr., for the 2017—2018 school year.

Amanda Harris as Extended School Year Speech Therapist at the contracted rate of \$24/hr., for the 2017—2018 school year.

Pam Warsing as Extended School Year Nurse at her current rate, for the 2017—2018 school year.

Tina Kolesar and Cindy Michaels as Extended School Year Classroom Paraprofessional at their current contractual rate, for the 2017—2018 school year.

Cheri Cantolina as Extended School Year teacher substitutes, as needed, at the contracted rate of \$24/hr., for the 2017—2018 school year.

Brenda Fye as Extended School Year Paraprofessional substitutes, as needed, at her current contracted rate, for the 2017—2018 school year.

Mr. Paul Carr seconded the motions and they were carried with a vote of 9-0-0.

Volunteer Mr. Don Yontosh, in the form of a motion, recommended to approve Mary Hudish, Renin Reitz and Shane Michael to the volunteer list. All paperwork has been received. Mr. Mel Smeal seconded the motion and it was carried with a vote of 9-0-0.

EDUCATION

Fieldtrips Mr. Don Yontosh, in the form of a motion, recommended to approve the following motions:

Envirothon Team field trip to Curwensville Dam on May 1, 2018. Cost to the District: 3 substitutes and transportation (Budgeted: 2017-2018 HS). There is no cost to the student. (Information Only: 25 students will be attending the trip. Chaperones are Phil Wood, Dave Learish and Dan Socash).

Envirothon Team field trip to Parker Dam on April 18, 2018. Cost to the District: 2 substitutes and transportation (Budgeted: 2017-2018 HS). There is no cost to the student. (Information Only: 25 students will be attending the trip. Chaperones are Phil Wood and Dan Socash).

Guidance field trip to the Clearfield County Career and Technology Center on May 8, 2018. Cost to the District: 2 buses and 1 substitute. Cost to the student: none. (Information Only: Approximately 90 students will be attending the trip. Chaperones are Kim Hubler, Dan Socash, Jen Porter and Kevin Hubler)

Mr. Paul Carr seconded the motion and it was carried with a vote of 9-0-0.

Harmony removed from CCCTC Mr. Don Yontosh, in the form of a motion, recommended to approve the request from Harmony Area School District to withdraw from the Clearfield County Career and Technology Center (CCCTC) effective at the end of the 2017 – 2018 school year, pending satisfactory completion of all financial obligations. Mr. Larry Allen seconded the motion and it was carried with a vote of 9-0-0.

Field Trip Mr. Paul Carr, in the form of a motion, recommended to approve the History Class to go to Peale Mining Town on April 27, 2018. Cost to the District is 1 school van and there is no cost to the student. (Information Only: 9 students will be attending the trip. Chaperone is Joe Matson) Mr. Robert Seprish seconded the motion and it was carried with a vote of 9-0-0.

Elem Book Order Mr. Don Yontosh, in the form of a motion, recommended to Elementary Library book order in the amount of \$496.77. (Funding is PreK Counts 2017 – 2018). Mr. Paul Carr seconded the motion and it was carried with a vote of 9-0-0.

POLICY

1st Reading Mr. Paul Carr, in the form of a motion, recommended to approve the first reading of the following policies:

1. Policy 105 – Curriculum
2. Policy 138 – Language Instruction Educational Program for English Learners
3. Policy 239 – Foreign Exchange Students

4. Policy 906 – Public Complaint Procedures
5. Policy 918 – Title I Parent and Family Engagement

Mr. Mel Smeal seconded the motion and they were carried with a vote of 9-0-0.

Mr. Smeal asked if there was something wrong with the coaches that they are changing positions. Mrs. Dutrow replied that it works better for their schedules for coaching the students in the programs.

TRANSPORTATION & ATHLETICS

Coach
Transfers

Mr. Don Yontosh, in the form of a motion, recommended to approve the following motions:

Administrative transfer of Alicia Lutz from the position of Head Jr. High Girls Soccer Coach to the position of Assistant Varsity Girls Soccer Coach for the 2018 – 2019 school year.

Administrative transfer of Andrew Simler from the position of Assistant Varsity Girls Soccer Coach to the position of Head Jr. High Girls Soccer Coach for the 2018 – 2019 school year.

Administrative transfer of Casey Lindstrom from the position of JV Cheerleading Advisor to the position of Jr. High Cheerleading Advisor for the 2018 – 2019 school year.

Administrative transfer of Kara McGarry from the position of Jr. High Cheerleading Advisor to the position of JV Cheerleading Advisor for the 2018 – 2019 school year.

Mr. Paul Carr seconded the motion and they were carried with a vote of 9-0-0.

FINANCE & PURCHASE

Disburse-
ments

Mr. Paul Carr, in the form of a motion, recommended to approve the disbursements from March / April 2018.

\$ 62,413.55	Cafeteria Account	checks 4234 through 4239
\$ 566,378.86	General Account	checks 50108, 50110-50127, 50129-50131, 50133-50222
\$ 628,378.86	GRAND TOTAL	

Mr. Don Yontosh seconded the motion, and it carried with a vote of 9-0-0.

Mr. Paul Carr, in the form of a motion, recommended to approve the disbursements from March / April 2018.

\$4,493.87	General Account	Checks 50109, 50128, 50132
\$4,493.87	GRAND TOTAL	

Mr. Carr abstained due to vendor being a sibling.

Mr. Mel Smeal seconded the motion, and it carried with a vote of 9-0-0.

Mr. Paul Carr, in the form of a motion, recommended to approve the following motions:

Treasurers Report / Activity Acct. Approve the Treasurers Report for March 2018.
Approve the Activity Account for March 2018.

Mr. Don Yontosh seconded the motion and it was carried with a vote of 9-0-0.

Nutrition Contract Mr. Robert Seprish, in the form of a motion, recommended to renew the food service management contract with The Nutrition Group for the 2018—2019 school year. Mr. Don Yontosh seconded the motion, and it carried with a vote of 8-1-0. Mr. Carr – no; Mr. Seprish – yes; Mr. Veres – yes; Mrs. Brown – yes; Mr. Smeal – yes; Mr. Diviney – yes; Mr. Yontosh – yes; Mr. Kovalcin. 8 – yes; 1 – no.

OTHER BUSINESS

Mr. Diviney asked if the crosswalk proposal would be resubmitted and what the timeline would be. Mrs. Dutrow responded that they could resubmit in the fall. The sidewalk would have to be placed towards the elementary end of the building due to the “wet lands” at the front of the property. Mr. Diviney asked if they could look into the location again.

ADJOURNMENT

Mr. Don Yontosh, in the form of a motion, recommended to adjourn the meeting 7:41 p.m. Mr. Larry Allen seconded the motion and it carried with a vote of 9-0-0.

Respectively Submitted,

Kasi Woodring
Secretary to the Board of Education