

WEST BRANCH AREA SCHOOL DISTRICT

REGULAR SESSION

FEBRUARY 26, 2018

Members Present: Joseph M. Kovalcin, Melvin Smeal, Paul Carr, Chad Diviney, Don Yontosh, Tom Veres, Christina Brown, Larry Allen

Members Absent:

Media Present: The Progress News

Administration Present: Nik Bisko, Mark Mitchell, Allison Koleno, Michelle Dutrow, David Williamson, Tiffany English, Joseph Holenchik, Dave Nelson, Jason McMillen

Others Present: Karen Krise, Ron Mollura, Julie McDowell, Tabytha Carr, Roxann Emigh, Michelle Guerra, Holly Petriskey, Len Coval

OPENING EXERCISES

President Joseph Kovalcin called the meeting to order at 7:58 p.m. All present were asked to stand and pledge allegiance to the American Flag.

RECOGNITION OF VISITORS

Ron Mollura expressed various concerns to the Board regarding testing scores, dress code and board procedures.

MINUTES

Mr. Don Yontosh, in the form of a motion, recommended to approve the meeting minutes from January 22, 2018. Mr. Paul Carr seconded the motion, and it was carried with a vote of 9-0-0.

ADMINISTRATIVE REPORTS

Mark Mitchell, Elementary Principal:

- PreK Visit – PreK State visit was held on February 16. We received an average rating.
- Tech Academy – Technology in-service day was held on February 20th.
- Read Across America Week – will take place the week of February 26, 2018.
- Kindergarten Registration – paperwork session held February 27 from 2-4 p.m. and 6-8 p.m.
- WB Doctoral Study – Teacher, Principal & Parent focus groups were conducted.
- Budget – working on 2018-2019 Elementary Budget.
- PSSA – preparation are taking place for proctor testing and for the upcoming faculty meeting.

Joseph Holenchik, Secondary Principal:

- Budget – ready to be presented to the Business Manager and Superintendent
- Induction Ceremony – National Technical Honor Society Induction ceremony held at the CTC.
- Project Based Assessments – still ongoing, many students have completed.
- In-service – Academic Improvement plans reviewed on past two in-service days.

Allison Koleno, Principal of Special Student Services:

- Bocce – Special Olympics Bocce ball, final tournament on Friday, March 2 at Clearfield HS.
- Spelling Bee – Held February 15 for grades 3 – 6 .
- Transition Meetings – Kindergarten transition meetings were held on February 15 and 16.
- PBS – 7th / 8th Grade Quarterly Reward was held on February 14.

David Williamson, Athletic Director / Pupil Services Coordinator:

- Attendance – provided the attendance comparison to date.
- Winter Athletics – wrapping up winter athletics for the season.

Dave Nelson, Maintenance Supervisor:

- Biomass – used approximately 750 tons of wood chips.
- Door – glass was replaced in the door; broken during the wrestling tournament.
- Signage – new signage being installed for speed reduction in front of school. Signage for parking on the property received.

Nik Bisko, Technology Administrator:

- PETE & C – attended annual PETE&C Conference
- Budget – waiting for a few more quotes to complete Technology Budget

Tiffany English, Food Service Manager:

- Cafeteria Events – new adult offerings in the elementary, have received excellent reviews.
- Café Numbers – Breakfast is up 604, lunch is down 419 meals to date; a la carte is up \$319; cafeteria is exploring new menu bars for the High School.

Jason McMillen, Business Manager:

- Budget – working on Budget for the upcoming school year, upcoming committee meeting is scheduled for March 14 and May 9.
- Governor’s Budget – released this month; West Branch will receive an additional estimated \$97,000.
- Driver’s Ed Car – reached end of its life; motion on the agenda for the purchase of a new one.

CIU:

- PSBA Market Analysis conducted for administration salaries.
- ALiCE training scheduled for June at West Branch.
- Program updates, resignations and new hires in January and February.

CCCTC

- Implemented new student information system.
- Electrical audit conducted; only need to improve a few items, audit was good.
- Open house will be held March 1.
- Numerous night classes are being offered at the CTC.

BOARD

Principles
for
Governan
ce

Mr. Don Yontosh, in the form of a motion, recommended to approve the Principles for Governance and Leadership as presented by PSBA. Mr. Mel Smeal seconded the motion and it was carried with a vote of 9-0-0.

PERSONNEL

D. Nelson
Resignation

Mr. Don Yontosh, in the form of a motion, recommended to approve the resignation of David Nelson, Maintenance Supervisor, due to retirement, effective August 1, 2018. Mr. Robert Seprish seconded the motions and they were carried with a vote of 9-0-0.

B. Houtz
Football
Band
Director

Mr. Don Yontosh, in the form of a motion, recommended to approve Brandon Houtz as Football Band Director, for the 2018-2019 school year. Mr. Mel Smeal seconded the motion and it was carried with a vote of 9-0-0.

E.
Winkleman
Custodian

Mr. Don Yontosh, in the form of a motion, recommended to approve Eric Winkleman as 3rd shift custodian to the District. (Mr. Winkleman will be replacing Matt Cowder, due to resignation, January Board Agenda, Personnel #1). Mr. Mel Smeal seconded the motion and they were carried with a vote of 9-0-0.

N. Wanyo
Resignation

Mr. Don Yontosh, in the form of a motion, recommended to approve resignation of Nicholas Wanyo, Secondary Geometry Teacher, effective the close of the 2017 -2018 school year. Mr. Paul Carr seconded the motion and it was carried with a vote of 9-0-0.

EDUCATION

Fieldtrips

Mr. Don Yontosh, in the form of a motion, recommended to approve the following motions:

Art Club field trip to State College, PA for an Art Event on March 3, 2018. Cost to the District is gas for the van and cost to the student is \$15. (Information Only: Approximately 8 students will be attending the trip. Chaperones are Preston Raymond and Joseph Beahan).

Elementary Band, Band Fest field trip to East Juniata High School on April 27, 2018. Cost to the District is \$385.00 for a substitute, registration and gas for the van. There is no cost to the student. (Information Only: 12 students will be attending the trip. Chaperone is Trent Yarrison and Brandon Houtz).

Magazine Club to go to Hershey Park on May 30, 2018. There is no cost to the District and cost to the student is \$52. (Information Only: Approximately 220 students will be attending the trip. Chaperones are Matt Hauck, Beth Hudish, JoEllen Hunt, Allison Koleno, Lester Smeal, Aaron Zimmerman, Bill Lindstrom and Lisa Smeal).

4th Grade field trip to Parker Dam State Park on May 23, 2018 (2 classes) and May 24, 2018 (2 classes). There is no cost to the District and cost to the student is \$1. (Information Only: Approximately 95 students will be attending the trip. Chaperones Dawn Fetterolf, Melissa Yontosh, Patrick Petriskey, Crystal Parks, Tammie Mebs, Carrie Kephart, Crystal Schwiderske, Emily Bumgarner, Sarah Lumadue, Nan Reams, Wendy Timblin, Shari Buck).

Transition Group field trip to Clearfield Lock Haven on March 13, 2018.

Cost to the District is for 1 substitute and transportation (school van).
 There is no cost to the student. (Information Only: 4 students are attending the trip. Chaperone is Erin Johnson).

6-8 STEM K'Nex Team to attend the K'Nex Challenge at Lock Haven Clearfield on March 22, 2018. Cost to the District is for 3 substitutes and transportation (2 school vans). There is no cost to the student. (Information Only: 9-12 students will be attending the challenge. Chaperones are Phil Wood, Lindera Carter and Dan Socash).

Mr. Larry Allen seconded the motion and it was carried with a vote of 9-0-0.

Mr. Mel Smeal, in the form of a motion, recommended to approve the purchase of the Driver Education Car (replacement) at the cost of \$22,971.00. (COSTARS Discount plus trade value of current car). Mr. Chad Diviney seconded the motion and it was carried with a vote of 6-3-0. Mr. Carr - no; Mr. Seprish - no; Mr. Veres - no; Mrs. Brown - yes; Mr. Smeal - yes; Mr. Diviney - yes; Mr. Yontosh - yes; Mr. Kovalcin. 6 - yes; 3 - no.

TRANSPORTATION & ATHLETICS

Booster Clubs Mr. Paul Carr, in the form of a motion, recommended to approve the following motions:

D. Catanzaro Res Approve the resignation of Dave Catanzaro as Head Jr. High Boys' Basketball Coach, effective the conclusion of the 2017 - 2018 season.

P. Wood Ast. Track Approve Patty Wood as Assistant Track and Field Coach.

Spring Volunteers Approve the following volunteers to the spring athletic programs:
Baseball: Aaron Tiracorda, Jim Emigh
Softball: Dave Catanzaro, Jason Gallaher, Tom Reed, Bo Scott
 Bobbi Kyler, Eric Confer
Track and Field: Patty Wood, Mike Wood, Phil Wood, Danny Clark

Mr. Don Yontosh seconded the motion and they were carried with a vote of 9-0-0.

FINANCE & PURCHASE

Disbursements Mr. Paul Carr, in the form of a motion, recommended to approve the following motions:

Disbursements from January / February 2018.

\$ 54,512.71	Cafeteria Account	checks 4216 through 4226
\$ 619,828.93	General Account	checks 49799 through 50006
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\$ 674,341.64		

Mr. Carr abstained due to vendor being a sibling.

Treasurer
s Report /
Activity
Acct.

Mr. Mel Smeal seconded the motion, and it carried with a vote of 9-0-0.

Mr. Paul Carr, in the form of a motion, recommended to approve the following motions:

Approve the Treasurers Report for January 2018.

Approve the Activity Account for January 2018.

Mr. Don Yontosh seconded the motion and it was carried with a vote of 9-0-0.

OTHER ITEMS FOR DISCUSSION

Mr. Smeal expressed to the board about a positive conversation that he had with a parent. The parent is pleased with how students are receiving a great education at West Branch.

ADJOURNMENT

Mr. Don Yontosh, in the form of a motion, recommended to adjourn the meeting 8:59 p.m. Mr. Larry Allen seconded the motion and it carried with a vote of 9-0-0.

Respectively Submitted,

Kasi Woodring
Secretary to the Board of Education