

WEST BRANCH AREA SCHOOL DISTRICT

REGULAR SESSION

OCTOBER 23, 2017

Members Present: Joseph M. Kovalcin, Melvin Smeal, Gerald Coble, Paul Carr, Chad Diviney, Don Yontosh, Robert Seprish, Christina Brown

Members Absent: Larry Allen

Media Present: The Progress News

Administration Present: David Nelson, Nik Bisko, Michelle Dutrow, David Williamson, Tiffany English

Others Present: Karen Krise, Ron Mollura

OPENING EXERCISES

President Joseph Kovalcin called the meeting to order at 6:36 p.m. All present were asked to stand and pledge allegiance to the American Flag.

RECOGNITION OF VISITORS

Dave Worthing from M&T Bank approached the board to discuss the possibility of bond refinancing. Mr. Worthing will bring back options and a breakdown of numbers in the coming months.

MINUTES

Mr. Don Yontosh, in the form of a motion, recommended to approve the meeting minutes from May 22, 2017. Mr. Mel Smeal seconded the motion, and it was carried with a vote of 8-0-0.

ADMINISTRATIVE REPORTS

Mark Mitchell, Elementary Principal:

- Mr. Mitchell was unable to be in attendance at the meeting; he provided the Board with his report.

Joseph Holenchik, Secondary Principal:

- Field Trip – Taking Student Leadership to LHU Clearfield.

Allison Koleno, Principal of Special Student Services:

- Mrs. Koleno was unable to be in attendance at the meeting; she provided the Board with his report.

David Williamson, Athletic Director / Pupil Services Coordinator:

- Attendance – provided the attendance comparison for the month of September.
- Fall Sports – wrapping up fall sports and transitioning into winter sports.

Dave Nelson, Maintenance Supervisor:

- Athletic Fields – finishing up on athletic fields for fall sports.
- PreK – pavilion was installed; will work on assembling a set of playground equipment in the near future.

Nik Bisko, Technology Administrator:

- Cameras – Met with the camera installation crew, will be upgrading the exterior cameras.

Tiffany English, Food Service Manager:

- Cafeteria Events – Hosted the Homecoming reception, Lunch for Life (free lunch for all kindergarten for a few days), serving root beer floats in the HS on Fridays, attended open house and introduced a new party menu to parents (the cafeteria can make fruit and cheese trays or cookies for classroom parties and the parents won't have to worry about making something. All party items will follow the healthy food guidelines).
- Café Numbers – Breakfast is up 900 meals and lunch is down 566 meals, a la carte is down \$99.
- Review – 1st Administrative Review complete. Second phase will be in November.

CIU:

- Reviewed expenditure report for the State College facility, current deficit of \$1,576.08
- Added a facility in Center Hall for emotional and behavior needs.

PERSONNEL

Mr. Don Yontosh, in the form of a motion, recommended to approve the following motions:

P. Sweetser
Resignation

Approve the resignation of Paula Sweetser, Secondary Hall Monitor, effective September 22, 2017.

B.
Rohrbacker
Ast. Nurse

Approve Beth Rohrbacker as Nurse Assistant at the starting rate of \$14.90/hr. for the 2017-2018 school year. (Ms. Rohrbacker will be replacing Cindy Bock, due to resignation, September 25, 2017 Board Agenda, Personnel #1)

Nurse Subs

Approve Veronica Walker and Natalie Gormont as substitute Nurses to the District.

Mr. Mel Smeal seconded the motions and they were carried with a vote of 8-0-0.

EDUCATION

Mr. Don Yontosh, in the form of a motion, recommended to approve the following motions:

Fieldtrips

Approve the 6th Grade field trip to Altoona Curve on May 31, 2018. Cost of the trip is as follows: PTO – transportation; Student – ticket (\$5.00); Elementary Building Budget / PTO – ticket (\$5.00 per student). (Information Only: Approximately 98 students will be attending the trip. Chaperones are Rhonda Trude, Lynne Rockey, Phil Wood, Cheri Cantolina, Michelle Guerra, Justin Koleno, Michelle Koleno, Patty Wood, Cheryl Green, Tracy Witherite, Cheryl Mertz).

Approve the First Grade fieldtrip to Vale Wood Farms on May 25, 2018. Cost of the trip is as follows: PTO – transportation; Student – ticket (\$5.00); Elementary Building Budget / PTO – ticket (\$1.00 per student). (Information Only: Approximately 62 students will be attending the trip. Chaperones are Kelley Hubler, Scott McClelland, Deb Galley, Holly Michaels, Tabitha Carr and Amanda Wooster).

Approve the Second Grade fieldtrip to Penn's Cave on May 22, 2018. Cost of the trip is as follows: PTO – transportation; Student – ticket (\$5.00); Elementary Building Budget / PTO – ticket (\$7.00-\$10.00 per student). (Information Only: Approximately 70 students will be attending the trip. Chaperones are Brandy O'Hare, Tara Yingling, Jane McDowell, Becky Lutchko and Mark Norris.)

Approve the Student Leadership Group to go to LHU Clearfield on October 24, 2017. No cost to the District (Sponsor – All State Insurance). (Information Only: 10 students will be attending the trip. Chaperones are JR Holenchik and David Williamson)

Approve County Chorus at Curwensville High School on October 13 and 14, 2017. Cost of the trip are as follows: Student – none; High School Building Budget – substitute. Chaperone is Mr. Houtz. (Prior Superintendent Approval)

Mr. Paul Carr seconded the motion and they were carried with a vote of 8-0-0.

Mr. Carr asked if each student would only be paying a maximum of \$5 for the field trip. Mrs. Dutrow reassured Mr. Carr that each student would pay no more than \$5 per field trip. PTO or the Building Budget will take care of any difference.

BUILDING & GROUNDS

Walking Program Mr. Robert Seprish, in the form of a motion, recommended to approve the use of the High School facility for a Community Walking program from November 1, 2017 thru April 30, 2018 (Monday to Thursday 5:00 p.m. to 8:00 p.m.). Mr. Don Yontosh seconded the motion, and it carried with a vote of 8-0-0.

POLICY

1st Reading Mr. Don Yontosh, in the form of a motion, recommended to approve the first readings of the following policies:

- I. Policy 103 Nondiscrimination in School and Classroom Practices
- II. Policy 103.1 Nondiscrimination – Qualified Students with Disabilities
- III. Policy 104 Nondiscrimination in Employment Practices
- IV. Policy 150 Comparability of Services

Mr. Mel Smeal seconded the motion and it was carried with a vote of 8-0-0.

TRANSPORTATION & ATHLETICS

Booster Clubs Mr. Don Yontosh, in the form of a motion, recommended to approve the recognition of the following booster clubs/organizations for the 2017-2018 school year. Attendance at annual orientation and all other requirements have been satisfied.

- I. West Branch Track and Field Booster Club
- II. West Branch Lady Warrior Soccer Booster Club
- III. West Branch Band Booster Club
- IV. West Branch Volleyball Booster Club
- V. West Branch Girls Basketball Booster Club
- VI. West Branch Football Booster Club
- VII. West Branch Baseball Booster Club
- VIII. West Branch Cheerleading Boosters
- IX. Warrior Wrestling Association
- X. West Branch Softball Booster Club
- XI. West Branch Drama Club

Mr. Chad Diviney seconded the motion and it was carried with a vote of 8-0-0.

Mr. Don Yontosh, in the form of a motion, recommended to approve the following motions:

J. Mains BBall Transfer Jessica Maines to Head Jr. High Girls' Basketball Coach from Jr. High Assistant Basketball Coach.

Hubler/Koleno Approve Kelley Hubler and Chad Koleno as Co-Assistant Junior High Girls Basketball Coaches. (Pending an MOU between the West Branch Area School District and West Branch Education Association stipulating sharing of contracted supplemental salary).
Co-Coahes

T. Smeal Res. Approve the resignation of Terry Smeal, Jr. High Assistant Wrestling Coach.

Mr. Mel Smeal seconded the motion and they were carried with a vote of 8-0-0.

Winter Vol. Mr. Don Yontosh, in the form of a motion, recommended to approve the following winter athletic volunteers:

Boys Basketball: Nik Bisko, Adam Gibson, Terry Trude, Mark Norris

Girls Basketball: Mariah McDowell, Jane Catanzaro, Tracey Bone

Wrestling: George Yingling, Steve Sudik, Robbie English, Gary Yingling, Terry Smeal, Paul Saneky, JR Holenchik

Mr. Paul Carr seconded the motion and they were carried with a vote of 8-0-0.

FINANCE & PURCHASE

Disburse- Mr. Paul Carr, in the form of a motion, recommended to approve the following
ments motions:

Disbursements from September – October 2017.

\$ 49,223.43 Cafeteria Account checks 4191 through 4198

\$ 584,894.16 General Account checks 49183 through 49358

\$ 634,117.59 **GRAND TOTAL**

Mr. Carr Abstained due to vendor being a sibling.

Mr. Don Yontosh seconded the motion, and it carried with a vote of 8-0-0.

Treasurers Mr. Paul Carr, in the form of a motion, recommended to approve the following
Report / motions:
Activity
Acct.

Approve the Treasurers Report for September.

Approve the Activity Account for September.

Mr. Chad Diviney seconded the motion and it was carried with a vote of 8-0-0.

Per Capita Mr. Paul Carr, in the form of a motion, recommended to approve the following per capita
exonerations:

Township	Number of Exonerations:
Morris	
Karthus	5

Mr. Mel Smeal seconded the motion, and it carried with a vote of 7-0-0.

OTHER ITEMS FOR DISCUSSION

ADJOURNMENT

Mr. Don Yontosh, in the form of a motion, recommended to adjourn the meeting 7:51 p.m. Mr. Paul Carr seconded the motion and it carried with a vote of 8-0-0.

Respectively Submitted,

Kasi Woodring
Secretary to the Board of Education