

WEST BRANCH AREA SCHOOL DISTRICT

REGULAR SESSION

NOVEMBER 20, 2017

Members Present: Joseph M. Kovalcin, Melvin Smeal, Gerald Coble, Paul Carr, Chad Diviney via phone, Don Yontosh, Robert Seprish, Christina Brown, Larry Allen

Members Absent:

Media Present: The Progress News

Administration Present: Nik Bisko, Aaron Prisk, Mark Mitchell, Allison Koleno, Michelle Dutrow, David Williamson, Tiffany English

Others Present: Karen Krise, Ron Mollura

OPENING EXERCISES

President Joseph Kovalcin called the meeting to order at 6:37 p.m. All present were asked to stand and pledge allegiance to the American Flag.

RECOGNITION OF VISITORS

Mason Emigh discussed how the Senior Class held their first fundraiser and are deciding where to go on their senior trip.

MINUTES

Mr. Don Yontosh, in the form of a motion, recommended to approve the meeting minutes from May 22, 2017. Mr. Mel Smeal seconded the motion, and it was carried with a vote of 9-0-0.

ADMINISTRATIVE REPORTS

Mark Mitchell, Elementary Principal:

- Report Cards – 1st marking period ended 10/31, report cards were handed out 11/7.
- Chorus Concert – The chorus concert will be held on 12/13 at 7:00 p.m.
- SPP – Score comparison: 15-16, 78.5; 16-17, 85.8

Joseph Holenchik, Secondary Principal:

- Conferences – Parent / Teacher conferences were held 11/9
- Veterans Day Breakfast – Held 11/10. Well attended and everyone enjoyed the breakfast.
- Student Leadership Group – attended the Leadership Summit at Lock Haven Clearfield on 10/24.
- Budget – Departments have been given deadlines and instructions for the Course Selection update. Discussions of budgetary items and main needs are also starting.

Allison Koleno, Principal of Special Student Services:

- Child Count – collecting information for the 12/1 child count submission for special education.
- Transition – Kindergarten transition meetings are scheduled for 18-19 school year.
- Passages – Passages programming was done with K-6 during the month of October.
- Stockings – Collecting Stockings for Soldiers during the month of November.

David Williamson, Athletic Director / Pupil Services Coordinator:

- Attendance – provided the attendance comparison for the month of September.
- Fall Sports – Meet the Warriors will be held on November 21, 2017.

Dave Nelson, Maintenance Supervisor:

- Mr. Nelson wasn't in attendance at the meeting but provided the board with a report to review.

Nik Bisko, Technology Administrator:

- Cameras – received quote for installation of exterior cameras, will discuss with Mrs. Dutrow before purchasing.
- Summer Projects - Technology is finishing up the final stages of summer projects and considering projects for summer 2018.
- Apprentices – The Technology Apprentices accompanied Nik and Aaron over at the CTC to install new wireless access points on November 10, 2017. Nik and Aaron expressed their thanks to the apprentices, they worked hard and were able to complete the project in one day.

Tiffany English, Food Service Manager:

- Cafeteria Events – formed an Elementary Youth Advisory committee; feedback from students was helpful.
- Café Numbers – Breakfast is up 1,100 meals and lunch is down 362 meals to date.
- Review – Overall, it was a very favorable review. There were a few minor items that needed attention that were able to be fixed the same day.

Jason McMillen, Business Manager:

- Budget – state has passed a funding plan and the legislative part budget is mostly completed.
- Local Audit – has been completed and will be reviewed during the January board meeting.
- Tax Collectors – continues to work with the local tax collectors on improving collection rates and reporting.

CIU:

- Will be discussing the ACT 93 contract and making some revisions.

CCCTC

- Continuing the search for a Director.
- 10th Grade tours were completed.
- Culinary Café will be open for lunch Tuesday – Friday thru the end of the school year.
- Two custodian positions are open. (5.5 hours a day).
- Sysco provided students with knife sets that many would be unable to afford on their own.

PERSONNEL

Tech
Agreement

Mr. Don Yontosh, in the form of a motion, recommended to approve the Technology Agreement between the West Branch Area School District and the Clearfield County Career and Technology Center. Mr. Paul Carr seconded the motions and they were carried with a vote of 9-0-0.

Volunteers

Mr. Don Yontosh, in the form of a motion, recommended to approve Lydia Quick and Jennie English as volunteers to the District, all paperwork has been received. Mr. Paul Carr seconded the motions and they were carried with a vote of 9-0-0.

EDUCATION

Comp Plan Mr. Don Yontosh, in the form of a motion, recommended to approve the Comprehensive Plan for years 2018 – 2021 as presented. Mr. Mel Smeal seconded the motions and they were carried with a vote of 9-0-0.

Fieldtrips Mr. Don Yontosh, in the form of a motion, recommended to approve the following motions:

Life Skills fieldtrip to Peoples Natural Gas Field on May 9, 2018. Cost of the trip is as follows: District – Transportation Costs; Student – none. (Information Only: 10 students will be attending the trip. Chaperones are Erin Johnson, Tina Kolesar, Pennie Folmar, Amanda Harris, Danielle Gregory and Rose Shaner).

Third Grade fieldtrip to Punxsutawney Weather Center on May 15 & 17, 2018 (two classes each day). Cost of the trip is as follows: District – none; Student - \$5. (Information Only: 38 students will be attending the trip each day. Chaperones are Michele Koleno, Stephanie MacTavish, Kristi Gibson, Mary Beth Moslak, Adam Gibson, Gabe Lutchko, Jeff Lutz, Jaime Lutz, Lacy Fye, Brian Fenton).

Mr. Smeal questioned the number of adults attending.

Mr. Paul Carr seconded the motion and they were carried with a vote of 9-0-0.

Sec. Lib. Book Order Mr. Don Yontosh, in the form of a motion, recommended to approve the Secondary book order in the amount of \$1,823.63. (Funding from Secondary Library Budget 2017 – 2018). Mr. Mel Smeal seconded the motion and it was carried with a vote of 9-0-0.

POLICY

1st Reading Mr. Paul Carr, in the form of a motion, recommended to approve the first readings of the following policies:

- I. Policy 819 Suicide Awareness, Prevention and Response

Mr. Don Yontosh seconded the motion and it was carried with a vote of 9-0-0.

2nd Reading Mr. Paul Carr, in the form of a motion, recommended to approve the first readings of the following policies:

- I. Policy 103 Nondiscrimination in School and Classroom Practices
- II. Policy 103.1 Nondiscrimination – Qualified Students with Disabilities
- III. Policy 104 Nondiscrimination in Employment Practices
- IV. Policy 150 Comparability of Services

Mr. Mel Smeal seconded the motion and it was carried with a vote of 9-0-0.

TRANSPORTATION & ATHLETICS

Booster Clubs Mr. Don Yontosh, in the form of a motion, recommended to approve the following motions:

M. McDowell Bball Mariah McDowell as Assistant Varsity Girls Basketball Coach.

T. Lannen Bball Thomas Lannen as Assistant Varsity Baseball Coach.

Res. D. Resignation of Danny Clark as Assistant Cross Country Coach.
Clark
P. Sankey Paul Sankey as Assistant Jr. High Wrestling Coach.
Wrestling

Winter Vol. Approve the following winter athletic volunteers:

Boys Basketball: Bill Etchison

MOA Bball Approve the Memorandum of Agreement between the West Branch Area School District and the West Branch Education Association regarding the Stipend Position- Assistant Junior High Basketball Coach.

Mr. Paul Carr seconded the motion and they were carried with a vote of 9-0-0.

FINANCE & PURCHASE

Disburse- Mr. Paul Carr, in the form of a motion, recommended to approve the following
ments motions:

Disbursements from October – November 2017.

\$ 56,287.73	Cafeteria Account	checks 4199 through 4206
\$ 1,198,775.58	General Account	checks 49359 through 49504
<hr/>		
\$ 1,255,063.31	GRAND TOTAL	

Mr. Carr Abstained due to vendor being a sibling.

Mr. Don Yontosh seconded the motion, and it carried with a vote of 8-0-0.

Treasurers Mr. Paul Carr, in the form of a motion, recommended to approve the following
Report / motions:
Activity
Acct.

Approve the Treasurers Report for October 2017.

Approve the Activity Account for October 2017.

Bills thru Approve the payment of bills thru the end of December 2017
2017

Mr. Mel Smeal seconded the motion and it was carried with a vote of 9-0-0.

OTHER ITEMS FOR DISCUSSION

Mr. Carr asked if the signage has been purchased for the football field for the fall. Mrs. Dutrow replied that they have ordered the signage, they sent proof back due to wanting a revision. Mrs. Dutrow also indicated that since the speed limit has been reduced from 45 mph to 35 mph those signs will also be placed on the property along the road. The township will be placing those signs.

The board agreed to move the time of the reorganizational meeting to 6:00 p.m. on Thursday, December 7, 2017.

ADJOURNMENT

Mr. Don Yontosh, in the form of a motion, recommended to adjourn the meeting 7:39 p.m. Mr. Larry Allen seconded the motion and it carried with a vote of 9-0-0.

Respectively Submitted,

Kasi Woodring
Secretary to the Board of Education