

WEST BRANCH AREA SCHOOL DISTRICT

REGULAR SESSION

SEPTEMBER 25, 2017

Members Present: Joseph M. Kovalcin, Melvin Smeal, Gerald Coble, Paul Carr, Chad Diviney, Don Yontosh, Robert Seprish

Members Absent: Christina Brown, Larry Allen

Media Present: The Progress News

Administration Present: David Nelson, Nik Bisko, Michelle Dutrow, Jason McMillen, Allison Koleno,

Others Present: Holly Petriskey, Karen Krise, Ron Mollura, Shari Buck

OPENING EXERCISES

President Joseph Kovalcin called the meeting to order at 6:39 p.m. All present were asked to stand and pledge allegiance to the American Flag.

RECOGNITION OF VISITORS

None

MINUTES

Mr. Don Yontosh, in the form of a motion, recommended to approve the meeting minutes from May 22, 2017. Mr. Mel Smeal seconded the motion, and it was carried with a vote of 8-0-0.

ADMINISTRATIVE REPORTS

Mark Mitchell, Elementary Principal:

- Mr. Mitchell was unable to be in attendance at the meeting; he provided the Board with his report.

Joseph Holenchik, Secondary Principal:

- Curriculum – online classes going well. Progress has been made by both 7th / 8th Grade students.
- Open House – well attended by community. An average of 20 parents per class attended.

Allison Koleno, Principal of Special Student Services:

- Peer Coaching – meeting with staff and held Q&A session for staff participating.
- Activity Day – great response and feedback by High School.

David Williamson, Athletic Director / Pupil Services Coordinator:

- Mr. Williamson was unable to be in attendance at the meeting. Will provide the Board with an attendance update next month.

Dave Nelson, Maintenance Supervisor:

- Athletic Fields – continuing to work on maintaining the athletic fields and cutting grass.
- PreK – pavilion was installed; will work on assembling a set of playground equipment in the near future.

Nik Bisko, Technology Administrator:

- Laptops – 9th thru 12th grade 1-to-1 laptops have been distributed.
- E-rate – funding has been approved.
- Cameras – new cameras were installed in the new wing. Working on year 2 of 3 for camera replacement.

Tiffany English, Food Service Manager:

- Cafeterias – working on getting into a routine.
- Café Numbers – Breakfast is up 900 meals and lunch is down 566 meals, a la carte is down \$99.
- Review – 1st Administrative Review complete. Second phase will be in November.

Jason McMillen, Business Manager:

- State Budget – continues to be an issue, no budget has been passed.
- Audit – 2017-2018 audit is under-way. Planned completion date is October 31.

CIU:

- Approved 17/18 budget.
- Discussing Executive Directors Evaluation.
- Implemented Incarcerated Youth Program for Clearfield, Keystone Central and Bellefonte.

PERSONNEL

Mr. Don Yontosh, in the form of a motion, recommended to approve the following motions:

- C. Bock Res. Approve the resignation of Cindy Bock, Nurse Assistant, effective August 23, 2017.
- S. Betts Res. Approve the resignation of Susan Betts, Jr. Class Co-Advisor, effective August 24, 2017.
- E. Johnson Jr. Class Approve Erin Johnson as Jr. Class Advisor, effective immediately. Mrs. Johnson will be replacing Sue Betts due to resignation. (September 25, 2017 Board Agenda, Personnel #2)
- Volunteers Approve Haley McCracken and Holly Michaels to the volunteer list, all paperwork has been received.
- V. Savard Res. Approve the resignation of Vanessa Savard, Substitute Nurse Assistant, effective October 6, 2017.

Mr. Paul Carr seconded the motions and they were carried with a vote of 7-0-0.

EDUCATION

Mr. Don Yontosh, in the form of a motion, recommended to approve the following motions:

- Fieldtrips Approve the 2nd Grade field trip to Clearfield County Fair Grounds for Clearfield Agriculture Safety Day on September 21, 2017. Cost to the District is \$267.30 for transportation and cost to the student is \$3. (Information Only: Approximately 70 students will be attending the trip. Chaperones are: Mark Norris, Brandy O'Hare, Tara Yingling, Becky Lutchko, Kathrine Millinder, Emily Bumgarner, Penny Bickel, Staci Schwiderske and Kasey Ryen). (Prior Superintendent Approval Granted)

Approve the Special Education Transition field trip to PA College of Technology on October 20, 2017. Cost to the District is \$408.75 for substitutes and transportation. There is no cost to the student. (Information Only: Approximately 35 students will be attending the trip. Chaperones are: Matt Hauck and Beth Hudish).

Approve the Guidance field trip for the 11th Grade to the College Fair on October 5, 2017. Cost to the District is \$195 for transportation and there is no cost to the student. (Information Only: Approximately Chaperones are Kaitlyn Wilson, Deb Moriarity, Mike Hughes and Beth Hudish).

Approve the Guidance field trip to the CCCTC on October 18, 2017. Cost to the District is \$368.50 for transportation and substitutes. There is no cost to the student. (Information Only: Approximately 80 students will be attending the trip. Chaperones are Kim Hubler, Shayne McCusker, Jessica Levonick and Carrie Peterson).

Approve the Title I Summer Reading group field trip to Ways Fruit Farm on September 27, 2017. There is no cost to the District and no cost to the student. (Information Only: 13 students will be attending the trip. Chaperones are Allison Koleno and Stephanie Graboski).

Approve the Title I Summer Reading group field trip to the Little League Museum on October 3, 2017. Cost to the District is for two substitutes. There is no cost to the student. (Information Only: 15 students will be attending the trip. Chaperones are Chad Koleno and Jerry White).

Approve the Title I Summer Reading group field trip to Eisenhower Auditorium on October 12, 2017. Cost to the District is for one substitute. There is no cost to the student. (Information Only: 17 students are attending the trip. Chaperones are Ashley White and Stacy Ricciotti).

Mr. Mel Smeal seconded the motion and they were carried with a vote of 7-0-0.

TRANSPORTATION & ATHLETICS

Mr. Don Yontosh, in the form of a motion, recommended to approve the following motions:

M. Mahon Res. Approve the resignation of Mark Mahon, Assistant Varsity Girls Basketball Coach, effective September 12, 2017.

J. Catanzaro Res. Approve the resignation of Jane Catanzaro, Head Jr. High Girls' Basketball Coach, effective September 12, 2017.

Mr. Paul Carr seconded the motion and it was carried with a vote of 7-0-0.

Driver List Mr. Don Yontosh, in the form of a motion, recommended to approve the bus stop & driver lists as presented for the 2017-18 school year. Mr. Robert Seprish seconded the motion and it carried with a vote of 7-0-0.

FINANCE & PURCHASE

Disburse- Mr. Paul Carr, in the form of a motion, recommended to approve the following
ments motions:

Disbursements from August - September 2017.

| | | |
|-----------------|--------------------|----------------------------|
| \$ 82,995.82 | Cafeteria Account | checks 4178 through 4190 |
| \$ 1,120,395.52 | General Account | checks 49014 through 49182 |
| <hr/> | | |
| \$ 1,203,391.34 | GRAND TOTAL | |

Treasurers Approve the Treasurers Report for August.
Report /

Activity Approve the Activity Account for August.
Acct.

Mr. Don Yontosh seconded the motion, and it carried with a vote of 7-0-0.

OTHER ITEMS FOR DISCUSSION

Mr. Carr asked if there is something that can be done about installing another football shed for the ticket takers and sellers. They currently are using a canopy that they provide and often times aren't shielded from the weather. Mr. Yontosh asked why everyone couldn't go in the main entrance. Mr. Kovalcin asked if there were a lot of people that parked over on the other side where the goat shed used to be and Mr. Carr replied that it is always packed. Mr. McMillen suggested about using the Little League Concession Stand and Mrs. Dutrow replied that she will have conversation with Allport Little League about using the facility. Mr. McMillen commented that we use the field for other uses and the District has keys so he doesn't see an issue. Mr. Consiglio stated that as long as we have one handicapped accessible entrance and clear signage leading to the entrance we are ADA compliant.

ADJOURNMENT

Mr. Don Yontosh, in the form of a motion, recommended to adjourn the meeting 7:04 p.m. Mr. Paul Carr seconded the motion and it carried with a vote of 7-0-0.

Respectively Submitted,

Kasi Woodring
Secretary to the Board of Education