

WEST BRANCH AREA SCHOOL DISTRICT

REGULAR SESSION

MAY 22, 2017

Members Present: Joseph M. Kovalcin, Melvin Smeal, Gerald Coble, Paul Carr, Christina Brown – 6:53 p.m., Chad Diviney, Don Yontosh, Larry Allen

Members Absent: Robert Seprish

Media Present: The Progress News

Administration Present: David Nelson, Nik Bisko, Michelle Dutrow, Jason McMillen, Allison Koleno, David Williamson, Mark Mitchell

Others Present: Kasi Woodring, Karen Krise, Ron Mollura

OPENING EXERCISES

President Joseph Kovalcin called the meeting to order at 6:51 p.m. All present were asked to stand and pledge allegiance to the American Flag.

MINUTES

Mr. Don Yontosh, in the form of a motion, recommended to approve the meeting minutes from April 24, 2017. Mr. Paul Carr seconded the motion, and it was carried with a vote of 7-0-0.

ADMINISTRATIVE REPORTS

Mark Mitchell, Elementary Principal:

- Federal Program Audit – submitted and complete; no findings
- Fieldtrips – ongoing for the next couple weeks
- AR Awards – 154 Students received AR Awards
- 6th Grade Graduation – June 7th at 1:30 p.m. (Auditorium)
- PreK Graduation – June 12th at 12:30 p.m.

Allison Koleno, Principal of Special Student Services:

- Bocce – started and facilitated a Bocce ball team thru Special Olympics (grant funded)
- PSSA Award Day – helped arrange and prepare 7th / 8th grade PSSA reward day and PBS award day
- Meetings – attended numerous IEP, Kindergarten Transition, PBS, SAP, Attendance and Special Ed. meetings.

Tiffany English, Food Service Director:

Mrs. English was unable to attend, Mrs. Dutrow presented information on her behalf:

- Newsletter - Provided the board with a copy of Nutrition Ink and a monthly newsletter specific to West Branch.
- Profit – The cafeteria is running at a \$50,000 profit to date for the 2016-2017 school year. The months of May and June will show minimal revenue due to many field trips and end of year activities.
- Oven – The elementary kitchen is looking to purchase a new oven, the one currently in the kitchen has exceeded its lifespan, and parts are no longer available.

David Williamson, Athletic Director / Pupil Services Coordinator:

- Attendance Report - Provided the Board with a copy of the attendance comparison reports for 2015-2016 and 2016-2017 to date.
- Athletic Award – Girls Cross Country won the Athletic Award for the 2016-2017 school year.

Dave Nelson, Maintenance Supervisor:

- Fieldwork – Continuing to work on preparing softball / baseball fields
- Steam Boilers – There are still leaks in the steam boilers from not being used as often, looking at different options to fix the current issue as well as develop a long-term solution.

Nik Bisko, Technology Administrator:

- Copiers – Will continue to receive prices on copiers this week and see what will best suit the District's budget; thinking the current configuration with some adjustment may be best.

Jason McMillen, Business Manager:

- Budget – Will present preliminary budget

CIU:

- Continuing to work on getting the new building in State College up and running
- Working on getting the Summer School program ready

CTC:

- Received \$200,000 labor/industry grant
- Working on a 3 year equipment plan
- Held business/industry job fair; received positive feedback
- Looking to purchase a Natural Gas unit at a cost of \$21,000
- Adult Enrollment is up from 102 to 144 students

PERSONNEL

V. Savard
Sub Nurse Mr. Don Yontosh, in the form of a motion, recommended to approve Vanessa Savard as Substitute Nurse Assistant to the District. Mr. Paul Carr seconded the motion and it was carried with a vote of 8-0-0.

K. Hunter
Resignation Mr. Don Yontosh, in the form of a motion, recommended to approve the resignation of Kim Hunter as Secondary English Teacher and High School Drama Advisor, effective the end of the 2016-2017 school year. Mr. Mel Smeal seconded the motion and it was carried with a vote of 8-0-0.

J. Sproull
Sabbatical Mr. Don Yontosh, in the form of a motion, recommended to approve the sabbatical for Jennifer Sproull for one half term (90 school days) effective April 24, 2017 with an anticipated return date of November 13, 2017. Mr. Paul Carr seconded the motion and it was carried with a vote of 8-0-0.

J. Dobo Sub Mr. Don Yontosh, in the form of a motion, recommended to approve the following motions:

Jeremiah Dobo as long term substitute effective June 5, 2017. (Jeremiah will be substituting for Jennifer Sproull, due to sabbatical, effective April 24, 2017 – November 13, 2017. May board Agenda, personnel #4).

Additional Summer Staff:

Summer Band* Not to exceed 20 days (Dobo - \$216.22)

* denotes inclusion of Disney Band Trip

Jeremiah Dobo as Band Director - Football Band at a stipend of \$2,688 for the 2017-2018 school year. (Contracted Supplemental Position)

Mr. Mel Smeal seconded the motion and it was carried with a vote of 8-0-0.

NON ACT 93 Mr. Paul Carr, in the form of a motion, recommended to approve the ACT 93 Non Professional / Non-Supervisory Staff Compensation Plan for the period of July 1 2017 – June 30 2020. Mr. Mel Smeal seconded the motion and it was carried with a vote of 8-0-0.

ACT 93 Mr. Paul Carr, in the form of a motion, recommended to approve the ACT 93 Administrative Compensation and Benefit Plan for the period of July 1 2017 – June 30 2020. Mr. Mel Smeal seconded the motion and it was carried with a vote of 8-0-0.

Volunteers Mr. Paul Carr, in the form of a motion, recommended to approve Brent Woods, Lisa Woods, Kayleann Woods, Junell Little, Todd Dobo, Brenda McDowell, Kaylin Teats, Cody Buck, Kasey Ryen, Jaime Chicola, Jamie Corle, Mary Ann Moriarity, Tara Gregory, Brandy Norfolk, Lori Bell, Jessica Tillotson, and Erin Frank to the volunteer list, all paperwork has been received. Mr. Don Yontosh seconded the motion and it was carried with a vote of 8-0-0.

EDUCATION

Field Trips Mr. Don Yontosh, in the form of a motion, recommended to approve the following motions:

Magazine Club fieldtrip to Hershey Park on June 7, 2017. There is no cost to the District and cost to the student is \$55. (Information Only: Approximately 188 students will be attending the trip. Chaperones are Aaron Zimmerman, Nicholas Wanyo, Lester Smeal, Allison Koleno, JoEllen Hunt, Matt Hauck, Lisa Smeal and William Lindstrom).

Yearbook fieldtrip to Jostens – State College on May 26, 2017. Cost to the District is for one substitute and transportation of one school van. There is no cost to the student. (Information Only: 4 students will be attending the trip. Chaperone is Jessica Levonick).

PBS fieldtrip to the Rowland Theatre in Philipsburg on June 6, 2017. Cost to the District is \$500 for transportation and cost to the student is for snacks. (Information Only: All elementary students will be attending the trip. Chaperones are all teachers, paraprofessionals and administration).

Mr. Larry Allen seconded the motion and it was carried with a vote of 8-0-0.

Graduation Candidates Mr. Don Yontosh, in the form of a motion, recommended to approve the 2017 West Branch Graduation candidates. Mr. Chad Diviney seconded the motion and it was carried with a vote of 8-0-0.

Summer School Mr. Paul Carr, in the form of a motion, recommended to approve a Summer School (credit recovery) program for the 2017 summer thru EdOptions Academy at no cost to the District. (funding source - student tuition). Mr. Mel Smeal seconded the motion and it was carried with a vote of 8-0-0.

POLICY

1st Reading Mr. Don Yontosh, in the form of a motion, recommended to approve the first reading of the following policies:
203 – Immunizations and Communicable Diseases
209.2 – Diabetes Management
246 – School Wellness
808 – Food Services
626 Attachment – Procurement – Federal Programs
Mr. Mel Smeal seconded the motion and it was carried with a vote of 8-0-0.

TRANSPORTATION & ATHLETICS

N. Emigh Resignation Mr. Paul Carr, in the form of a motion, recommended to approve resignation of Norman Emigh as the head varsity baseball coach. Mr. Mel Smeal seconded the motion and it was carried with a vote of 8-0-0.

FINANCE & PURCHASE

Mr. Paul Carr, in the form of a motion, recommended to approve the following motions

Disbursements	Disbursements from April/May 2017.		
	\$ 47,354.91	Cafeteria Account	checks 4144 through 4148
	\$ 786,109.52	General Account	checks 48482 through 48627
	\$ 833.464.43	GRAND TOTAL	

Mr. Carr abstained from voting due to vendor being a sibling.

Mr. Don Yontosh seconded the motion, and it carried with a vote of 7-0-1.

Treasurers Report / Activity Acct. Mr. Don Yontosh, in the form of a motion, recommended to approve the following motions:

Approve the Treasurers Report for April.

Approve the Activity Account for April.

Mr. Paul Carr seconded the motion, and it carried with a vote of 8-0-0.

Dedicated Sub Mr. Don Yontosh, in the form of a motion, recommended to approve a dedicated teacher substitute and paraprofessional substitute on Monday, Wednesday, and Fridays from November 3, 2017 until December 22, 2017. Mr. Paul Carr seconded the motion, and it carried with a vote of 8-0-0.

CTC Budget Mr. Paul Carr, in the form of a motion, recommended to approve the Clearfield County Career & Technology General Fund Budget for the 2017-2018 school year. Mr. Mel Smeal seconded the motion and it carried with a vote of 8-0-0. Voice Roll Call: Mr. Smeal—yes; Mr. Coble—yes; Mr. Allen—yes; Mr. Diviney—yes; Mrs. Brown—yes; Mr. Carr—yes; Mr. Yontosh—yes; Mr. Kovalcin—yes. 8—yes; 0—no.

Plem. Budget Mr. Paul Carr, in the form of a motion, recommended to approve the Preliminary General Fund Budget for the 2017-2018 school year. Providing a total budgeted revenue of \$16,6255,893 and total budgeted expenditure of \$17,906,293, while

maintaining a projected fund balance of \$4,985,852, and implementing the following tax rates:

102.1 mills (increase of 3.6 mills) for Clearfield County and 13.0 (increase of 0.7 mills) mills for Clinton County.
\$5.00 Per Capita (Section 679 School Code)
\$5.00 Per Capita (Act 511)
\$10.00 Occupation Tax (Act 511)
\$10.00 Local Service/Occupational Privilege Tax
0.50% Earned Income Tax (1.0% shared with municipalities, Act 511)
0.50% Real Estate Transfer Tax (1.0% shared with municipalities, Act 511)

Mr. Gerald Coble seconded the motion and it carried with a vote of 8-0-0. Voice Roll Call: Mr. Smeal—yes; Mr. Coble—yes; Mr. Allen—yes; Mr. Diviney—yes; Mrs. Brown—yes; Mr. Carr—yes; Mr. Yontosh—yes; Mr. Kovalcin—yes. 8—yes; 0—no.

Mr. Yontosh asked if there were other options regarding the budget. Mr. McMillen replied that this is only the preliminary and changes can be made prior to the final approval in June.

OTHER ITEMS FOR DISCUSSION

Mr. Diviney asked the Administration to contact Morris Township about conducting a case study to reduce the speed limit in front of the school. With people parking along the road and students and adults having to walk across the road for sports events, Mr. Diviney thinks a speed reduction in front of the school would be beneficial.

Mr. Smeal asked Mr. Nelson if the inside of the field house could be pressure washed this year. Mr. Nelson said they can do that to the rooms that do not have mats glued to the wall or that do not have wooden lockers screwed into the walls. Mr. Williamson pulled up the mats in the field house and they were dry. The custodians have started running the dehumidifiers.

ADJOURNMENT

Mr. Don Yontosh, in the form of a motion, recommended to adjourn the meeting 8:08 p.m. Mr. Larry Allen seconded the motion and it carried with a vote of 8-0-0.

Respectively Submitted,

Kasi Woodring
Secretary to the Board of Education