

WEST BRANCH AREA SCHOOL DISTRICT

REGULAR SESSION

APRIL 24, 2017

Members Present: Joseph M. Kovalcin, Melvin Smeal, Gerald Coble, Paul Carr, Christina Brown, Robert Seprish, Chad Diviney via phone, Don Yontosh, Larry Allen

Members Absent:

Media Present: The Progress News

Administration Present: David Nelson, Nik Bisko, Michelle Dutrow, Jason McMillen, Allison Koleno, David Williamson, Tiffany English, Mark Mitchell

Others Present: Kasi Woodring, Karen Krise, Denise Cherry, Delaney Cherry

OPENING EXERCISES

President Joseph Kovalcin called the meeting to order at 6:51 p.m. All present were asked to stand and pledge allegiance to the American Flag.

MINUTES

Mr. Don Yontosh, in the form of a motion, recommended to approve the meeting minutes from March 27, 2017. Mr. Larry Allen seconded the motion, and it was carried with a vote of 9-0-0.

EXECUTIVE SESSION

An executive session was held from 6:58 – 7:46 p.m. for personnel and litigation issues.

ADMINISTRATIVE REPORTS

Mark Mitchell, Elementary Principal:

- PSSA's – Grades 3-6; ELA – Complete; Math – April 25-27; Grade 4; Science – May 2-3
- Federal Program Audit – continuing to gather information for audit
- Budget – working to finalize budget
- All Pro Dads – End of year fishing trip will take place Friday.
- Showcase of Learning – May 10th, will take place all day.
- PreK – Registration and screenings will be held May 16th
- Band / Chorus – Concerts will be held May 8th at 7 p.m.

Allison Koleno, Principal of Special Student Services:

- PSSA - Worked with Guidance to set up PSSA scheduling and also teacher/student activities in the elementary.
- Budget – working to finalize Special Education budget
- Evaluation Process - Reviewed and collecting Action Research and Peer Coaching documents as designated staff completes them as part of their evaluation process.
- PBS - awarded banner status for our implementation of our 7th & 8th grade program.
- Backpack Program - Attended a YMCA dinner where WB was recognized for participating in the Backpack program which provides student with food over the weekends.

Tiffany English, Food Service Director:

- Newsletter - Provided the board with a copy of Nutrition Ink and a monthly newsletter specific to West Branch.
- Lunch Activities – Yogurt bar day, Dr. Seuss’s Birthday and a visit from Molly the Cow was held in the Elementary and a School Breakfast Challenge was held in the High School.

David Williamson, Athletic Director / Pupil Services Coordinator:

- Attendance Report - Provided the Board with a copy of the attendance comparison reports for 2015-2016 and 2016-2017 to date.
- Spring Sports – Jumping pit mat and weather cover were replaced, should be arriving in 1.5 weeks.
- Represents West Branch as District 6 President for our territory. Mrs. Dutrow commented how many compliments she receives for Mr. Williamson.

Dave Nelson, Maintenance Supervisor:

- Fieldwork – continuing to work on preparing softball / baseball fields
- Biomass Boiler – Getting ready to shut down biomass boiler; only used approximately 1,300 gallons of fuel this year.

Mr. Diviney asked Mr. Nelson if there was anything we needed to do to circulate the fuel in the tank since it is not being used as often. Mr. Nelson replied that he has asked McClure and there is a treatment in the tank and there is no further action that needs to be taken at this time.

Nik Bisko, Technology Administrator:

- Cameras – Finished up camera project.
- Copiers – Will continue to receive bids on copiers this week.

Jason McMillen, Business Manager:

- Budget - Continuing to work on budget
- PASBO – Still continues to work on Legislative subcommittee for PASBO.

CIU:

- Meeting will be held April 27, 2017.
- Mr. Smeal attend the Robotics challenge, he stated it was very successful and the children worked very hard.

CTC:

- Adult classes are up to 137 students for the 2017-2018 school year.
- CTC is at \$52,000 profit for the 2016-2017 school year to date.
- There is an overflow for the welding class, they are on a waiting list.
- Continuing to work on the budget for next year.

PERSONNEL

Mr. Don Yontosh, in the form of a motion, recommended to approve the following motions:

A. Lyons
Resignation

Approve the resignation of Ariel Lyons, substitute nurse, effective April 21st, 2017.

K. Lucas
Nurse Asst.

Approve the Karen Lucas as Substitute Nurse Assistant to the District for Mondays, Tuesdays, Thursdays and Fridays for the remainder of the 2016-2017 school year.

P. Baker
Sub Nurse

Approve Patty Baker as Substitute Nurse to the District for Wednesdays for the remainder of the 2016-2017 school year.

- P. Sweetser
H. Monitor
- Approve Paula Sweetser as hall monitor at the current contractual rate. Hours will be 10:15 a.m. - 2:15 p.m. Monday thru Friday.
- ESY
- Approve Mark Norris, Casey Lindstrom, Erin Johnson, Cheri Cantolina and Sherri McGarvey as Extended School Year Teachers at the contracted rate of \$24/hr., for the 2016—2017 school year.
- Approve Amanda Harris as Extended School Year Speech Therapist at the contracted rate of \$24/hr., for the 2016—2017 school year.
- Approve Danielle Gregory and Kristi Gibson as Extended School Year substitutes, as needed, at the contracted rate of \$24/hr., for the 2016—2017 school year.
- Approve Tina Kolesar and Melissa Yontosh as Extended School Year Classroom Paraprofessional at their current contractual rate, for the 2016—2017 school year.
- Approve Pam Warsing as Extended School Year Nurse at her current rate, for the 2016—2017 school year.
- Volunteers
- Approve Tammie Mebs, Toby Mebs, Nicole Sudik, Katelyn Archer, Josue Guerra, Wade Fuller, Ronda Maines, Matia Smeal, Michelle Croyle, Paula Sweetser, Christine Sterling and Vanessa Savard to the volunteer list, all paperwork has been received.
- Mr. Larry Allen seconded the motion and it was carried with a vote of 9-0-0.

EDUCATION

- Field Trips
- Mr. Don Yontosh, in the form of a motion, recommended to approve the following motions:
- Third Grade field trip to Punxsutawney Weather Center on Tuesday, May 16th and Thursday, May 18th. There is no cost to the District and cost to the student is \$10. (Information Only: 50 students will be attending the trip each day. Chaperones are Crystal & Michael Gay, Michele Koleno, Stephanie MacTavish, Shelby Hubler, Kristi Gibson, Crystal Schwiderske, Deb Cowfer, Patrick Petriskey and Dawn Fetterolf).
- Senior Class field trip to Cedar Point on June 5, 2017. Cost to the District is for two substitutes. Cost to the student is \$34-\$86, depending on fundraising. (Information Only: 53 students will be attending the trip. Chaperones are a member of the Administrative Team).
- Second Grade field trip to Penn's Cave on June 1, 2017. There is no cost to the District and cost to the student is \$12. (Information Only: 70 students will be attending the trip. Chaperones are Brandy O'Hare, Jeff Lutz, Jaime Lutz, Jane McDowell, Gabe Lutchko, Kelly Williamson, Rebecca Lutchko, Nila Force, Adam Gibson, Mark Mitchell and Mark Norris).
- Envirothon Team field trip to Curwensville Dam on May 2, 2017. Cost to the District is \$346.57 for substitutes and transportation (Budgeted: 2016-2017 HS). There is no cost to the student. (Information Only: 25 students will be attending the trip. Chaperones are Phil Wood, Dave Learish and Dan Socash).
- Mr. Mel Smeal seconded the motion and it was carried with a vote of 9-0-0.

Course Selection Book Mr. Paul Carr, in the form of a motion, recommended to approve the High School Course Selection Book for the 2017—2018 school year. Mr. Don Yontosh seconded the motion and it was carried with a vote of 9-0-0.

TRANSPORTATION & ATHLETICS

A. Fenush G. Soccer Coach Mr. Don Yontosh, in the form of a motion, recommended to approve Angie Fenush as Head Varsity Girls Soccer Coach. Mr. Mel Smeal seconded the motion and it was carried with a vote of 9-0-0.

K. Melillo Jr. High Cheer Mr. Paul Carr, in the form of a motion, recommended to approve Kara Melillo as Jr. High Cheerleading Advisor. Mr. Don Yontosh seconded the motion and it was carried with a vote of 9-0-0.

FINANCE & PURCHASE

Mr. Paul Carr, in the form of a motion, recommended to approve the following motions

Disbursements	Disbursements from February/March 2017.		
	\$ 59,552.90	Cafeteria Account	checks 4137 through 4143
	\$ 429,032.01	General Account	checks 48376 through 48481
	\$ 488,584.91	GRAND TOTAL	

Mr. Carr abstained from voting due to vendor being a sibling.

Mr. Chad Diviney seconded the motion, and it carried with a vote of 8-0-1.

Treasurers Report / Activity Acct. Mr. Don Yontosh, in the form of a motion, recommended to approve the following motions:

Approve the Treasurers Report for March.

Approve the Activity Account for March.

Mr. Mel Smeal seconded the motion, and it carried with a vote of 9-0-0.

FSMC 2017-2018 Mr. Don Yontosh, in the form of a motion, recommended to approve to renew the food service management contract with The Nutrition Group for the 2017-2018 school year. Mr. Mel Smeal seconded the motion and it carried with a vote of 9-0-0. Voice Roll Call: Mr. Smeal—yes; Mr. Coble—yes; Mr. Seprish—yes; Mr. Allen—yes; Mr. Diviney—yes; Mrs. Brown—yes; Mr. Carr—no; Mr. Yontosh—yes; Mr. Kovalcin—yes. 8—yes; 1—no.

ADJOURNMENT

Mr. Don Yontosh, in the form of a motion, recommended to adjourn the meeting 8:08 p.m. Mr. Larry Allen seconded the motion and it carried with a vote of 9-0-0.

Respectively Submitted,

Kasi Woodring
Secretary to the Board of Education