

WEST BRANCH AREA SCHOOL DISTRICT

REGULAR SESSION

SEPTEMBER 26, 2016

Members Present: Joseph M. Kovalcin, Don Yontosh, Melvin Smeal, Gerald Coble, Larry Allen, Paul Carr, Christina Brown, Robert Seprish

Members Absent: Chad Diviney

Media Present: The Progress News

Administration Present: Joseph Holenchik, David Nelson, Nik Bisko, Michelle Dutrow, Jason McMillen, Allison Koleno, Mark Mitchell, Tiffany English

Others Present: Kasi Woodring, Ron Mollura, Ed Catherman, Ashley White, Amanda Baughman, Melissa Yontosh, Jeff & Jaime Lutz, Sue Folmar, Stephen Page

OPENING EXERCISES

President Joseph Kovalcin called the meeting to order at 6:50 p.m. All present were asked to stand and pledge allegiance to the American Flag.

STUDENT REPORTS

Mark Hanslovan reported on activities that Student Government will be holding for Child Cancer month, as well as fellow students - Leah Williams and Anthony "Chub" Cantolina. Student Government will also be participating in events for Homecoming.

EXECUTIVE SESSION

The Board met in executive session from 6:53 p.m.—7:29 p.m. for personnel and litigation reasons.

MINUTES

Mr. Don Yontosh, in the form of a motion, recommended to approve the meeting minutes from June 27, 2016 & July 6, 2016. Mr. Melvin Smeal seconded the motion, and it was carried with a vote of 8-0-0.

ADMINISTRATIVE REPORTS

JR Holenchik, Secondary Principal—

- Completed baseline diagnostic testing.
- Completed fire drill and ALiCE barricading drill; ALiCE evacuation drill will take place on Wednesday.
- Help Open House on September 14, 2016.

Mark Mitchell, Elementary Principal—

- Held Box Out Bullying program for grades K-6
- Held Title I Night on September 7th.
- Attended Federal Programs Training & Regional Workshops.
- Color Run event will be held on October 15th.

Allison Koleno, Principal of Special Student Programs—

- Participated in Kindercamp and 7th Grade Orientation.
- Finished first Leadership course for principal certification requirement.

- Participating in the Strengthening Families Program for families with students age 10-14.

Jason McMillen, Business Manager—

- The auditor has started the audit for the AFR, to be completed prior to October 31.
- PA Wood Energy Team will be hosting an event on Saturday, October 22. Event is used to promote the use of wood as a fuel source. Tours of our bio-mass boiler will be provided.
- Joined the PASBO sub-committee on Legislation

David Williamson, Athletic Director—

- Mr. Williamson was unable to attend the meeting due to attending a conference for the District.

Dave Nelson, Maintenance Supervisor—

- The engineer was in and met with the contractor regarding paving issues; additional work will be done to address puddling of water.
- Planted grass seed at the elementary.
- Filling in rock around the new pavement.

Nik Bisko, Technology Administrator—

- Finishing up with InfoSnap (less than 30 families need to complete)
- Launching new website Friday.

Tiffany English, Food Service Manager—

- Implementing new products and programs, such as root beer floats as an ala carte on Fridays, and Lunch for Life which provides free lunches for students in grades K-2 during National School Lunch Week.

CIU

- Shifting personnel.

CCCTC

- Revising policies.
- Applying for grants for equipment.
- Looking into bond refinancing.

PERSONNEL

S. Betts
Resignation
Elem Head
Teach.

Mr. Don Yontosh, in the form of a motion, recommended to approve the resignation of Susan Betts as Elementary Special Education Head Teacher, effective immediately. Mr. Paul Carr seconded the motion and it was carried with a vote of 8-0-0.

R. Shaner
FT PCA

Mr. Robert Seprish, in the form of a motion, recommended to approve Rose Shaner as full-time Personal Care Paraprofessional. Hours are from 7:00 a.m.—2:30 p.m. (Full-time status – accommodate student transportation needs). Mr. Don Yontosh seconded the motion and it was carried with a vote of 8-0-0.

Mr. Don Yontosh, in the form of a motion, recommended to approve the following motions:

K. Eboch
Increase

Approve Kim Eboch's increase in work day by 45 minutes to accommodate revised serving schedule.

C. Bock
Raise

Approve Cindy Bock, Nurse Assistant, a raise of \$.30. (New rate \$18.65/hr.) Effective with the 2016-2017 school year.

E. Johnson
Jr. Class
Advs. Approve Erin Johnson as Jr. Class Co-advisor, effective immediately. (Current advisor-Sue Betts)

S. Ewing
Sped. Ed.
Head Teach. Approve Sarah Ewing as Special Education Head Teacher, effective September 26, 2016. (Mrs. Ewing will be replacing Sue Betts, due to resignation, September 26, 2016 board agenda, personnel #1)

Mr. Paul Carr seconded the motions and they were carried with a vote of 8-0-0.

Volunteers Mr. Don Yontosh, in the form of a motion, recommended to approve Shawna Rinehart, Tiffany Smeal, Andrea Coval, Megan Amos, Cheryl Mertz and Wendy Gordon to the volunteer list, all paperwork has been received. Mr. Paul Carr seconded the motion and it was carried with a vote of 8-0-0.

EDUCATION

Field Trips Mr. Don Yontosh, in the form of a motion, recommended to approve the following motions:

Approve the Career Fair field trip to the Clearfield Fair Grounds on October 6, 2016. Cost to the District is \$127.50 for subs and \$160.00 for transportation. There is no cost to the student. (Information Only: 60 students will be attending the trip. Chaperones are Scott McCamley, Lester Smeal, Jerry White and Aaron Zimmerman).

Approve the Title I field trip to Penn State Arboretum and Coldstone Creamery on October 4, 2016. Cost to the District is \$130 (Billed to Title I). There is no cost to the student. (Information Only: 13 students will be attending the trip. Chaperones are Ashley White and Stacy Ricciotti).

Information Only: 2nd Grade attended the Agricultural Safety Day at the Clearfield Fair Grounds on September 15, 2016. There was no cost to the student. Cost to the District was 50% of transportation. (Superintendent approval, late event notice)

Mr. Mel Smeal seconded the motion, and it carried with a vote of 8-0-0.

WB Logo Mr. Paul Carr, in the form of a motion, recommended to approve the revised West Branch Logo as presented. Mr. Don Yontosh seconded the motion and it was carried with a vote of 8-0-0.

Mr. Paul Carr, in the form of a motion, recommended to approve the following motions:

Books Surplus Declare the following books surplus:

- Families Today, McGraw Hill, ISBN# 0-02-676235-5, Copyright 1994, 16 books
- Goals for Living, Goodheart, ISBN# 1-59070-412-6, Copyright, 2000, 16 books
- Harcourt Math, Harcourt, ISBN# 0-15-320748-5, Copyright 2002, 14 books

Lib. Book Order Approve the Secondary Library book purchase in the amount of \$1,167.06.

Mr. Don Yontosh seconded the motions and they were carried with a vote of 8-0-0.

BUILDINGS AND GROUNDS

Eagle Scout Project Mr. Don Yontosh, in the form of a motion, recommended to approve the Eagle Scout project proposal of Andrew Dawes to repaint the Football Booster Concession Stand.

Equipment
Surplus

(Paint palette / logo design to be approved by Administration). Mr. Mel Smeal seconded the motion, and it carried with a vote of 8-0-0.
Mr. Don Yontosh, in the form of a motion, recommended to declare the following items surplus:

- A. 6 – Folding Cafeteria Tables (as-is)
- B. 2 – Extendable Metal Hall Gates
- C. 4 – TV Stands with wheels
- D. 1 – Garland Electric Stove (Model 36ER33)
- E. 1 – Jordan Double Door Refrigerator (Model FT-2-TR – does not work) 115V

Mr. Paul Carr seconded the motion and it was carried with a vote of 8-0-0.

TRANSPORTATION & ATHLETICS

Basketball
Positions

Mr. Paul Carr, in the form of a motion, recommended to approve the following motions:

Approve the resignation of McKenzie Walker, JV Cheerleading Coach, effective August 31, 2016.

Approve the resignation of Nik Bisko as the Assistant Jr. High Boys Basketball Coach.

Approve Mark Mahon as Assistant Varsity Girls Basketball Coach.

Approve Jane Catanzaro as the Head Jr. High Girls Basketball Coach.

Approve Jessica Maines as the Assistant Jr. High Girls Basketball Coach.

Approve the transfer of Eric McCracken from the position of Head Jr. High Boys Basketball coach to the position of Assistant Varsity Boys Basketball Coach.

Approve Dave Catanzaro as the Head Jr. High Boys Basketball Coach.

Mrs. Christina Brown seconded the motion, and it carried with a vote of 8-0-0.

Information Only: WB Cheerleading program attended the Clearfield Fair Parade on August 1, 2016 and Kylertown Parade on August 13, 2016. Cost to the District was transportation and no cost to the student. (Superintendent Approval: Invitation Event).

Bus Stops

Mr. Don Yontosh, in the form of a motion, recommended to approve the bus stops for the 2016-2017 school year. Mr. Paul Carr seconded the motion, and it carried with a vote of 8-0-0.

Booster Clubs

Mr. Don Yontosh, in the form of a motion, recommended to approve the recognition of the following booster clubs/organizations for the 2016-2017 school year. Attendance at annual orientation and all other requirements have been satisfied.

- A. West Branch Track and Field Booster Club
- B. West Branch Lady Warrior Soccer Booster Club
- C. West Branch Band Booster Club
- D. West Branch Volleyball Booster Club
- E. West Branch Girls Basketball Booster Club
- F. West Branch Football Booster Club
- G. West Branch Baseball Booster Club

- H. West Branch Cheerleading Boosters
- I. Warrior Wrestling Association
- J. West Branch Softball Booster Club
- K. West Branch Drama Club

Mr. Mel Smeal seconded the motion, and it carried with a vote of 8-0-0.

POLICY

2nd Reading Mr. Paul Carr, in the form of a motion, recommended to approve the second reading of the following policy with the revision to remove District assessing of fees:

- Policy 247—Hazing

Mr. Don Yontosh seconded the motion, and it carried with a vote of 8-0-0.

FINANCE & PURCHASE

Mr. Paul Carr, in the form of a motion, recommended to approve the following motions

Disburse- Disbursements from August-September 2016.

\$ 25,010.49	Cafeteria Account	checks 4097 through 4106
\$ 1,388,924.80	General Account	checks 47275 through 47495
\$ 1,413,935.29	GRAND TOTAL	

Mr. Carr abstained from voting due to candidate being a sibling.

Mr. Don Yontosh seconded the motion, and it carried with a vote of 8-0-0.

Treasurers Report / Activity Acct. Mr. Paul Carr, in the form of a motion, recommended to approve the following motions

Approve the Treasurers Report for August.

Approve the Activity Account for July & August.

Mr. Don Yontosh seconded the motion, and it carried with a vote of 8-0-0.

ADJOURNMENT

Mr. Don Yontosh, in the form of a motion, recommended to adjourn the meeting 8:07 p.m. Mr. Larry Allen seconded the motion and it carried with a vote of 8-0-0.

Respectively Submitted,

Kasi Woodring
Secretary to the Board of Education