

WEST BRANCH AREA SCHOOL DISTRICT

REGULAR SESSION

March 21, 2016

Members Present: Joseph M. Kovalcin, Don Yontosh, Melvin Smeal, Larry Allen, Chad Diviney, Christina Brown, Paul Carr, Christina Brown, Robert Seprish

Members Absent:

Media Present: Tyler Kolesar, The Progress News

Administration Present: Joseph Holenchik, David Williamson, Allison Koleno, David Nelson, Nik Bisko, Michelle Dutrow, Jason McMillen, Tiffany English, Mark Mitchell

Others Present: Kasi Woodring, Michelle Koleno, Kim Walker, Shae Pritchard

OPENING EXERCISES

President Joseph Kovalcin called the meeting to order at 7:04 p.m. All present were asked to stand and pledge allegiance to the American Flag.

MINUTES

Mr. Don Yontosh, in the form of a motion, recommended to approve the meeting minutes from February 22, 2016. Mr. Paul Carr seconded the motion, and it was carried with a vote of 9-0-0.

ADMINISTRATIVE REPORTS

JR Holenchik, Secondary Principal—

- Mid-Point CDT Testing taking place.
- Continued to work on the budget for the 2016-2017 school year.
- PSSA testing will begin April 12.

Mark Mitchell, Elementary Principal—

- PreK room is up and running.
- Kindergarten Registration was held March 15 & 16.
- 5th/6th Grade students received 2nd place for the Reading Competition
- PSSA testing will begin April 12.

Allison Koleno, Principal of Special Student Programs—

- Held Read 180 follow-up training with staff.
- Continued to update Special Education Budget.
- Completed the Special Education section of the Comprehensive Plan.
- Used the new Brigance screening tool for Kindergarten Registration.
- Set up the SKRP (Summer Kindergarten Readiness Program) with Cen-Clear for this summer.
- Held Yearly PBS visit to check for fidelity in both elementary and middle school.
- Helped to conduct senior mock interviews.
- Completing mid-point reviews with staff doing action research.

Jason McMillen, Business Manager—

- Discussed the State Budget is still in flux and has not been finalized. The District should be able to run through the summer, which will include using all of the General Fund Balance.

Tiffany English, Food Service Director—

- Discussed the monthly newsletter with the board and talked about the new items that will be provided for the students.

David Williamson, Athletic Director—

- Gathering the Attendance Comparison reports for the Board.
- Handed out Spring schedules.

Dave Nelson, Maintenance Supervisor—

- Completed the air quality testing on the biomass boiler.
- Working on the ball fields for spring sports.

Nik Bisko, Technology Administrator—

- Received a quote for cameras for the gymnasiums, weight room and cafeteria.
- Received the smart table for the PreK room
- Continued to work on budget for next year.

CUI

- Discussed contracts and salaries.
- Hired a part-time PCA and part-time School Psychologist.

CCCTC

- Business as usual.

PERSONNEL

T. Jones Retirement	Mr. Don Yontosh, in the form of a motion, recommended to approve the retirement, of Tim Jones, custodian, effective June 1, 2016. Mr. Melvin Smeal seconded the motion, and it carried with a vote of 9-0-0.
K. Williams Retirement	Mr. Don Yontosh, in the form of a motion, recommended to approve the retirement, of Karen Williams, Secondary Life Skills Paraprofessional, effective June 3, 2016. Mr. Paul Carr seconded the motion, and it carried with a vote of 9-0-0.
B. Walton PreK Teacher	Mr. Don Yontosh, in the form of a motion, recommended to approve the transfer of Brooke Walton, Elementary Teacher, to Elementary PreK Counts Teacher, effective the 2016-2017 school year. (New Position, Grant Funding) Mr. Melvin Smeal seconded the motion, and it carried with a vote of 9-0-0.
P. Folmar Para	Mr. Don Yontosh, in the form of a motion, recommended to approve Pennie Folmar as part-time Personal Care Paraprofessional. Hours are from 7:10 a.m. to 1:35 p.m. Monday thru Friday, at the current WBESP contracted rate. Mrs. Folmar will be replacing Jeanie Scott, due to resignation, February 22, 2016 Board Agenda, Personnel #2).. Paul Carr seconded the motion, and it carried with a vote of 9-0-0.
Volunteers	Mr. Don Yontosh, in the form of a motion, recommended to approve Courtney Kovalcin, Colette Briscoe and Annmarie Emigh to the volunteer list, all paperwork has been received. Mr. Melvin Smeal seconded the motion, and it carried with a vote of 9-0-0.

EDUCATION

Field Trips	Mr. Don Yontosh, in the form of a motion, recommended to approve the following field trips:
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5th Grade field trip to Fort Roberdeau on May 12, 2016. There is no cost to the District and a \$4 cost to the student. (Information Only: Approximately 70 students will be going on the trip. Chaperones are Dennis McCamley, Cheryl Green, Brooke Walton, Crystal Parks, Jason Bainey, Michelle McGraw and Dan Betts).

Regional Chorus field trip to Altoona HS on March 17-19, 2016. Cost to the District is for transportation, substitute and registration for students (in Music budget). There is no cost to the student. (Information Only: 2 students will be attending the trip. Chaperones is Jennifer Sproull).

Regional Band field trip to Juniata Valley HS on March 10-12, 2016. Cost to the District is for transportation, substitute and registration for students (in Music budget). There is no cost to the student. (Information Only: 2 students will be attending the trip. Chaperones is Jennifer Sproull).

Dual Enrollment Class field trip to Centre County Correctional Facility, Centre County Juvenile Detention Center and Centre County Courthouse on March 30, 2016. Cost to the district is for a sub and a school bus. There is no cost to the student. (Information Only: 26 students will be attending the trip. Chaperones are Carrie Peterson and Terry Trude).

Elementary Choir field trip to Juniata Valley on April 29, 2016. Cost to the district is for a sub and gas for the school van. There is no cost to the student. (Information Only: Three students will be attending the trip. Chaperone is Dan Stilson).

Jr./Sr. High Envirothon field trip to Curwensville HS on May 3, 2016. There is no cost to the student. Cost to the District is for 3 substitutes. (Information Only: 25 students will be attending the trip. Chaperones are Dan Socash, Dave Learish and Phil Wood).

3rd grade field trip to Punxsutawney Weather Center on May 17 and May 19, 2016. There is no cost to the District and cost to the student is \$7. (Information Only: 36 students will be attending the trip each day. Chaperones are Andrea Wesesky, Janna Gray, Stephanie Guglielmi, Paul Sankey, Stephanie MacTavish, Cheri Cantolina and Michelle Koleno).

Mr. Larry Allen seconded the motion, and it carried with a vote of 9-0-0.

HS Course
Selection Book

Mr. Don Yontosh, in the form of a motion, recommended to approve High School Course Selection Book for the 2016—2017 school year. Mr. Melvin Smeal seconded the motion, and it carried with a vote of 9-0-0.

FINANCE & PURCHASE

Disburse-
ments

Mr. Chad Diviney, in the form of a motion, recommended to approve the following Disbursements from February/March 2016.

\$ 42,528.24	Cafeteria Account	checks 4049 through 4062
\$ 939,792.41	General Account	checks 46523 through 46647
<u>\$ 982,320.65</u>	GRAND TOTAL	

Mr. Paul Carr seconded the motion and it was carried with a vote of 9-0-0. Mr. Carr abstained from voting due to his sibling receiving funds from the district.

Treasurers
Report /
Activity
Acct.

Mr. Paul Carr, in the form of a motion, recommended to approve the Treasurers Report for February and approve the Activity Account for February. Mr. Melvin Smeal seconded the motion and it was carried with a vote of -0-0.

CIU#10
Budget

Mr. Paul Carr, in the form of a motion, recommended to approve the CIU # 10's 2016-2017 General Operating Budget. Mr. Don Yontosh seconded the motion and it was carried with a vote of 9-0-0. Voice Roll Call: Mr. Allen—yes; Mr. Coble—yes; Mr. Carr—yes; Mr. Seprish—yes; Mr. Yontosh—yes; Mr. Smeal—yes; Mrs. Brown—yes; Mr. Diviney—yes; Mr. Kovalcin—yes; 9—yes; 0—no.

OTHER ITEMS FOR DISCUSSION

Mr. Allen what the process/timeline would be for replacing Mr. Nelson when he retires in 1-2 years.

Mr. Diviney asked Mr. McMillen about the gap between receiving funding and tax monies. Can we hold off on large purchases until September? Mr. McMillen said we needed those purchases to start the school year.

Mr. Diviney also asked where the District was regarding payments from the grants for the Biomass Boiler. Mrs. Dutrow said the PEDDA grant is in the final stages and we should be receiving funds soon. We have started to compile required documentation to submit for the ACE grant funds.

ADJOURNMENT

Mr. Don Yontosh, in the form of a motion, recommended to adjourn the meeting 7:34 p.m. Mr. Larry Allen seconded the motion and it carried with a vote of 7-0-0.

Respectively Submitted,

Kasi Woodring
Secretary to the Board of Education