

WEST BRANCH AREA SCHOOL DISTRICT

REGULAR SESSION

JANUARY 25, 2016

Members Present: Joseph M. Kovalcin, Don Yontosh, Melvin Smeal, Larry Allen, Robert Seprish, Chad Diviney, Christina Brown, Paul Carr

Members Absent:

Media Present: Tyler Kolesar, The Progress News

Administration Present: Joseph Holenchik, Mark Mitchell, Allison Koleno, David Nelson, Nik Bisko

Others Present: Kasi Woodring, Gerald Coble, Ron Mollura, Kevin Hubler

OPENING EXERCISES

President Joseph Kovalcin called the meeting to order at 7:25 p.m. All present were asked to stand and pledge allegiance to the American Flag.

MINUTES

Mr. Don Yontosh, in the form of a motion, recommended to approve the meeting minutes from November 23, 2015 and December 3, 2015. Mr. Larry Allen seconded the motion, and it was carried with a vote of 8-0-0.

ADMINISTRATIVE REPORTS

JR Holenchik, Secondary Principal—

- Nothing additional beyond Committee of the Whole Mid-Point Review.

Mark Mitchell, Elementary Principal—

- Attended the Ski trip to Holiday Valley on January 17, 2016 as administrator of record.
- Distribute report cards on January 26, 2016.
- Host Spelling Bee for grades 3—6 on February 11, 2016 at 6:00 p.m.

Allison Koleno, Principal of Special Student Programs—

- Started to plan for Extended School Year.
- Worked with the CIU #10 to provide resources and training for HS teachers to meet the needs of struggling students in the classroom.
- Worked with principals to put behavior interventions in place.
- Started to create Autism modules for staff development.

Jason McMillen, Business Manager—

- Discussed the State Budget is still in flux and has not been finalized.
- Completed the audit, Rick Bair presented the Audit to the Board.
- Received the insurance check for the money that was stolen from the Band Booster Club. The money will be passed on to the Booster Club.
- Included Monthly Investment Reports for November and December 2015.

Tiffany English, Food Service Director—

- Mrs. English was not in attendance at the Board Meeting. The Nutrition Group hosted a Board dinner prior to the meeting for Board Appreciation month.

Mr. Diviney questioned if the cafeteria was in the red or the black. Mr. McMillen replied that it was teetering at a break-even. Mrs. Dutrow will request the monthly numbers regarding sales.

David Williamson, Athletic Director—

- Mr. Williamson was not in attendance at the board meeting. Mrs. Dutrow reviewed the attendance comparison reports for the Board.

Dave Nelson, Maintenance Supervisor—

- Discussed the tuning that is ongoing with the Biomass boiler.

Nik Bisko, Technology Administrator—

- Provided an additional IP Address for the Biomass boiler.
- Continue to work on the budget for the next school year.

BOARD

G. Coble Mr. Don Yontosh, in the form of a motion, recommended to appoint Gerald Coble to fill the vacant board seat until the next election that will be held in November 2017. Mr. Melvin Smeal seconded the motion and it was carried by a vote of 9-0-0.

PERSONNEL

C. Cantolina Spec. Ed. Mr. Don Yontosh, in the form of a motion, recommended to approve the transfer of Cheri Cantolina, Elementary 3rd Grade Teacher, to Elementary Special Education Teacher, effective the 2016-2017 school year. (Mrs. Cantolina will be replacing Barb Spencer, due to retirement, December 3, 2015 board agenda, personnel #1). Mr. Melvin Smeal seconded the motion, and it carried with a vote of 9-0-0.

E. Johnson Sub Mr. Chad Diviney, in the form of a motion, recommended to approve Erin Johnson as long term substitute, Elementary Special Education, for the remainder of the 2015—2016 school year. (Ms. Johnson will be temporarily replacing Barb Spencer, due to retirement, December 3, 2015 board agenda, personnel #1). Mr. Melvin Smeal seconded the motion, and it carried with a vote of 9-0-0.

H. Modzel Café/Elem. Sec. Mr. Paul Carr, in the form of a motion, recommended to transfer Holly Modzel, to the position of part-time Cafeteria Monitor / Elementary Secretary, 4 hours per day, effective Monday, February 1, 2016. Mr. Don Yontosh seconded the motion, and it carried with a vote of 9-0-0.

K. Lucas Nurse Sub Mr. Paul Carr, in the form of a motion, recommended to Karen Lucas as a Substitute Nurse to the District, all paperwork has been received. Mr. Robert Seprish seconded the motion, and it carried with a vote of 9-0-0.

Volunteers Mr. Don Yontosh, in the form of a motion, recommended to approve Abby Danko, Gary Yingling, Kathrine Millinder, Anthony Vallalla, Stephanie Beyer, Eric Confer, Christie Sabol, Rebecca Haney, Shelbie Hubler, Mary Zetts, Melinda Kolesar and Dana Manahan to the volunteer list, all paperwork has been received. Mr. Paul Carr seconded the motion, and it carried with a vote of 9-0-0.

EDUCATION

Field Trips Mr. Don Yontosh, in the form of a motion, recommended to approve the following field trips:

Kindergarten to go to the Elk Center in Benazette, PA on May 25, 2016. There is no cost to the District and cost to the student is \$5. (Information Only: Approximately 70

students will be attending the trip. Chaperones are Chad Koleno, Jaimy Buck, Sue Lawrence, Nicole Petriskey, Kristy Samsel, Erica Kindelberger, Bill Long, Amanda Nelson, Jodi Titus and Marilyn Kristofits.)

6th grade field trip to Altoona Curve on May 11, 2016. There is no cost to the District and cost to the student is approximately \$12. (Information Only: Approximately 96 students will be attending the trip. Chaperones are Rhonda Trude, Lynne Rockey, Phil Wood, Justin Koleno, Erin Johnson, Michelle Guerra, Pennie Folmar, Walt Timblin, Stephanie Graboski and Cheri Cantolina).

Eligible Regional Chorus students to go to Clearfield HS for Regional Chorus on February 4-6, 2016. Cost to the District is \$170 for sub cost. There is no cost to the students. (Information Only: Approximately 5 students will be attending the trip. Chaperone will be Jennifer Sproull).

Eligible Regional Band students to go to Curwensville HS for Regional Band on January 28-30, 2016. Cost to the District is \$170 for sub cost. There is no cost to the students. (Information Only: Approximately 7 students will be attending the trip. Chaperone will be Jennifer Sproull).

Mr. Larry Allen seconded the motion, and it carried with a vote of 9-0-0.

E-grant elect.
file

Mr. Don Yontosh, in the form of a motion, recommended to approve Michelle Dutrow, Superintendent, to be the authorized personnel to electronic file via the Pennsylvania Department of Education e-grant system. Mr. Larry Allen seconded the motion, and it carried with a vote of 9-0-0.

Revision HS
Handbook

Mr. Paul Carr, in the form of a motion, recommended to approve the revision to the High School Student Handbook: Graduation Requirements (State Testing (Keystone Exams), page 22).
Mr. Don Yontosh seconded the motion, and it carried with a vote of 9-0-0.

TRANSPORTATION & ATHLETICS

Retention of
Fall Coaches

Mr. Don Yontosh, in the form of a motion, recommended to approve the retention of the Fall coaching personnel. (Included are the Football, Girls Soccer, Volleyball and Cross Country coaching staffs). Mr. Melvin Smeal seconded the motion, and it carried with a vote of 9-0-0.

Spring
Volunteers

Mr. Don Yontosh, in the form of a motion, recommended to approve the following volunteers to the Spring athletic programs.

Baseball: Lance McDowell and Tom Lannen

Softball: Ryan Bone, Jason Gallaher, Eric Confer, Anthony Vallalla, Glenn MacTavish and Bobbi Kyler, Jane Catanzaro, Dave Catanzaro

Track and Field: Patty Wood, Mike Wood, Scott Slippey and Phil Wood

Mr. Paul Carr seconded the motion, and it carried with a vote of 9-0-0.

POLICY

1st Reading

Mr. Paul Carr, in the form of a motion, recommended to approve the 1st reading of the following policies:

215—Promotion and Retention

307—Student Teachers/Interns

Mr. Robert Seprish seconded the motion, and it carried with a vote of 9-0-0.

FINANCE & PURCHASE

Disburse- Mr. Paul Carr, in the form of a motion, recommended to approve the following
ments Disbursements from January 2016.

\$ 99,201.73	Cafeteria Account	checks 4033 through 4040
\$ 1,311,470.91	General Account	checks 46082 through 46366
\$ 1,410,672.64	GRAND TOTAL	

Mr. Don Yontosh seconded the motion and it was carried with a vote of 8-0-0. Mr. Carr abstained from voting due to his sibling receiving funds from the district.

Treasurers Mr. Paul Carr, in the form of a motion, recommended to approve the Treasurers
Report / Report for November & December and approve the Activity Account for November &
Activity December. Mr. Don Yontosh seconded the motion and it was carried with a vote of 9-
Acct. 0-0.

Budget Opt Mr. Chad Diviney, in the form of a motion, recommended to adopt the Accelerated
Out Resolution Certifying Tax Rate Within Inflation Index, as presented.
Mr. Paul Carr seconded the motion and it was carried with a vote of 9-0-0.

OTHER ITEMS FOR DISCUSSION

The February Board Meeting date should be Monday, February 22, 2016 not Monday, February 29, 2016.

Mr. Mollura spoke to the board regarding his concerns about the possibility of building a new field house. He named multiples businesses and people that donated and volunteered to help build the current field house. He suggested removing the pavement from around the field house to help with the drainage issue. Mr. Kovalcin informed Mr. Mollura that they were exploring all options.

ADJOURNMENT

Mr. Don Yontosh, in the form of a motion, recommended to adjourn the meeting 8: 17p.m. Mr. Larry Allen seconded the motion and it carried with a vote of 9-0-0.

Respectively Submitted,

Kasi Woodring
Secretary to the Board of Education