

WEST BRANCH AREA SCHOOL DISTRICT

REGULAR SESSION

FEBRUARY 22, 2016

Members Present: Joseph M. Kovalcin, Don Yontosh, Melvin Smeal, Larry Allen, Chad Diviney, Christina Brown, Paul Carr

Members Absent: Christina Brown, Robert Seprish

Media Present: Tyler Kolesar, The Progress News

Administration Present: Joseph Holenchik, David Williamson, Allison Koleno, David Nelson

Others Present: Kasi Woodring, Amanda Harris

**OPENING EXERCISES**

President Joseph Kovalcin called the meeting to order at 7:02 p.m. All present were asked to stand and pledge allegiance to the American Flag.

**MINUTES**

Mr. Paul Carr, in the form of a motion, recommended to approve the meeting minutes from January 25, 2016. Mr. Don Yontosh seconded the motion, and it was carried with a vote of 7-0-0.

**ADMINISTRATIVE REPORTS**

JR Holenchik, Secondary Principal—

- Compiled Course Selection Book for the 2016-2017 school year.
- Continued to work on the budget for the 2016-2017 school year.

Mark Mitchell, Elementary Principal—

- Mr. Mitchell was not in attendance at the board meeting, he provided a report to the board for review.

Allison Koleno, Principal of Special Student Programs—

- Completed reverification for Special Education ACCESS billing.
- Continued to update Special Education Budget.
- Participated in Kindergarten Special Education transition meetings the 18<sup>th</sup> & 19<sup>th</sup> of February.
- Planned/attended the Elementary Spelling Bee sponsored by PTO.
- Assisted with the plan and prep of the PreK classroom.
- Worked with Comprehensive Planning Team to develop a new comprehensive plan for the District.

Jason McMillen, Business Manager—

- Discussed the State Budget is still in flux and has not been finalized. The District should be able to run through the summer, which will include using all of the General Fund Balance.
- Discussed the Nutrition comparison reports.

Tiffany English, Food Service Director—

- Discussed the monthly newsletter with the board and talked about the new items that will be provided for the students.

David Williamson, Athletic Director—

- Reviewed the attendance comparison reports for the Board.

- Wrapped up winter sports. Girls Basketball had 12 wins for the year; Boys Basketball will play in the semi-finals on 2/23/16 at Tyrone vs Penns Valley; Wrestling had 5 students move on to Regionals.

Dave Nelson, Maintenance Supervisor—

- Informed the board that the biomass boiler will be tested and if everything runs as planned we will be awarded the permit.

Nik Bisko, Technology Administrator—

- Mr. Bisko was not in attendance at the board meeting.

### **CUI**

- Discussed contracts and salaries.

### **CCCTC**

- Made changes to the Adult Education programs.
- Mailed packets to the students for the upcoming school year.
- Prepared for the Spring Career Fair.

### **PERSONNEL**

J. Levonick  
LOA      Mr. Don Yontosh, in the form of a motion, recommended to approve Jessica Levonick, West Branch Secondary School, English Teacher, requesting paid leave of absence from approximately March 15, 2016 to May 20, 2016. Mrs. Levonick has met all requirements for said leave in accordance with the agreement between West Branch School District and the West Branch Education Association. Mr. Larry Allen seconded the motion, and it carried with a vote of 7-0-0.

R. Carr Sub      Mr. Don Yontosh, in the form of a motion, recommended to approve Rebecca Carr, Substitute Teacher, to fill the vacancy for Jessica Levonick, WB Secondary English, while Jessica is on Leave of Absence, from March 15, 2016 to May 20, 2016. Mr. Larry Allen seconded the motion, and it carried with a vote of 6-0-0. Mr. Carr abstained from voting due to his daughter receiving funds from the District.

C. Lindstrom  
PreK Sub      Mr. Don Yontosh, in the form of a motion, recommended to approve Casey Lindstrom as long term substitute, PreK Counts Teacher, for the remainder of the 2015—2016 school year. (New Position, Grant Funding). Mr. Chad Diviney seconded the motion, and it carried with a vote of 7-0-0.

C.  
Winkelman  
PreK Para      Mr. Don Yontosh, in the form of a motion, recommended to approve Courtney Winkelman as Part-time PreK Counts Paraprofessional at the current WBESP contracted rate. Hours are from 8:05 a.m. to 2:25 p.m. (New Position, Grant Funding). Mr. Paul Carr seconded the motion, and it carried with a vote of 7-0-0.

J. Scott  
Resignation      Mr. Don Yontosh, in the form of a motion, recommended to approve the resignation of Jeanie Scott, Secondary Paraprofessional, effective February 4, 2016. Mr. Paul Carr seconded the motion, and it carried with a vote of 7-0-0.

S. Strible PT  
Para      Mr. Don Yontosh, in the form of a motion, recommended to approve Shelva Strible as Part-time Paraprofessional (Personal Care Aide – New Student) at the current WBESP contracted rate. Hours are from 8:25 a.m. to 2:50 p.m., effective February 29, 2016. Mr. Paul Carr seconded the motion, and it carried with a vote of 7-0-0.

Volunteers      Mr. Don Yontosh, in the form of a motion, recommended to approve Patrick Petriskey, Ted Leonard, Christina Leonard, Sue Petro and Jason Chilcote to the volunteer list, all

paperwork has been received. Mr. Paul Carr seconded the motion, and it carried with a vote of 7-0-0.

## **EDUCATION**

### Field Trips

Mr. Don Yontosh, in the form of a motion, recommended to approve the following field trips:

Art Club field trip to Brockway Center for Arts and Technology on February 9, 2016. Cost to the District is gas for the van and cost to the student is \$10. (Information Only: Approximately 8 students will be attending the trip. Chaperones are Preston Raymond and Joseph Beahan).

10<sup>th</sup> Grade field trip to the CCCTC on February 23, 2016. Cost to the District is \$240.00 for transportation and there is no cost to the student. (Information Only: Approximately 88 students will be attending the trip. Chaperones are Carrie Peterson, Jessica Levonick, Kim Hubler and Jen Porter).

1<sup>st</sup> Grade field trip to Vale Wood Farms on May 24, 2016. There is no cost to the District and \$6 cost to the student. (Information Only: Approximately 71 students will be attending the trip. Chaperones are Jeff & Jaime Lutz, Sam & Tom Lannen, Amanda Baughman, Tammy Torretti, Dana Manahan, Stephanie Beyer, Kelly Williamson, Scott McClelland, Deb Galley, Tara Yingling and Kelley Hubler).

2<sup>nd</sup> Grade field trip to Penn's Cave on May 18, 2016. There is no cost to the District and cost to the student is \$15. (Information Only: Approximately 96 students will be attending the trip. Chaperones are Sue Folmar, Jen Porter, Bridgett English, Melissa Yontosh, Jason Baine, Shelbie Hubler, Carrie Kephart, Michael Gay, Patrick Petriskey, Crystal Schwiderske, Dawn Fetterolf, Crystal Parks, Rebecca Lutchko, Jane McDowell, Kristi Gibson and Brandy O'Hare).

4<sup>th</sup> Grade field trip to Parker Dam State Park on May 26, 2016 and May 27, 2016. There is no cost to the District and cost to the student is \$1. (Information Only: Approximately 100 students will be attending the trip. Chaperones are Amy Tiracorda, Marie Jackson, Tracy Graham, Stephanie or Mark Russell, Melissa Williams, Diane Alexander, Nan Reams, Wendy Timblin, Shari Buck).

5<sup>th</sup> Grade field trip to Black Moshannon State Park on April 28, 2016. There is no cost to the District and there is no cost to the student. (Information Only: Approximately 102 students will be attending the trip. Chaperones are Cheryl Green, Dennis McCamley, Brooke Walton, Ellen Monella, Michelle Guerra, Sue Betts).

Elementary Band, Band Fest field trip to Glendale High School on May 6, 2016. Cost to the District is \$192.50 for a substitute, registration and gas for the van. There is no cost to the student. (Information Only: 6 students will be attending the trip. Chaperone is Trent Yarrison).

Mr. Larry Allen seconded the motion, and it carried with a vote of 7-0-0.

### School Calendar

Mr. Paul Carr, in the form of a motion, recommended to approve School Calendar for the 2016—2017 school year. Mr. Don Yontosh seconded the motion, and it carried with a vote of 7-0-0.

### YMCA Summer Lunch

Mr. Don Yontosh, in the form of a motion, recommended to approve the YMCA Summer Lunch Program, effective June 2016 (specific serving dates to be determined). Mr. Paul Carr seconded the motion, and it carried with a vote of 7-0-0.

**POLICY**

2<sup>st</sup> Reading Mr. Paul Carr, in the form of a motion, recommended to approve the 1<sup>st</sup> reading of the following policies:

- 215—Promotion and Retention
- 307—Student Teachers/Interns

Mr. Don Yontosh seconded the motion, and it carried with a vote of 7-0-0.

**FINANCE & PURCHASE**

Disburse- Mr. Paul Carr, in the form of a motion, recommended to approve the following ments Disbursements from February 2016.

\$ 43,724.52	Cafeteria Account	checks 4041 through 4048
\$ 473,067.15	General Account	checks 46367 through 46522
\$ 516,791.67	<b>GRAND TOTAL</b>	

Mr. Don Yontosh seconded the motion and it was carried with a vote of 7-0-0. Mr. Carr abstained from voting due to his sibling receiving funds from the district.

Treasurers Mr. Paul Carr, in the form of a motion, recommended to approve the Treasurers Report / Report for January and approve the Activity Account for January. Mr. Chad Diviney Activity Acct. seconded the motion and it was carried with a vote of 7-0-0.

Coat Racks Mr. Don Yontosh, in the form of a motion, recommended to declare surplus for 6 coat Surplus racks that are not being used and are in storage. Mr. Paul Carr seconded the motion and it was carried with a vote of 7-0-0.

**OTHER ITEMS FOR DISCUSSION**

**ADJOURNMENT**

Mr. Don Yontosh, in the form of a motion, recommended to adjourn the meeting 7:34 p.m. Mr. Larry Allen seconded the motion and it carried with a vote of 7-0-0.

Respectively Submitted,

Kasi Woodring  
Secretary to the Board of Education