

WEST BRANCH AREA SCHOOL DISTRICT

REGULAR SESSION

MARCH 23, 2015

Members Present: Joseph M. Kovalcin, Melvin Smeal, Don Yontosh, Christina Brown, Gerald Coble, Chad Diviney, Paul Carr, Larry Allen

Members Absent: Robert Seprish

Student Representatives:

Media Present: Tyler Kolesar, The Progress News

Administration Present: Jason McMillen, Michelle Dutrow, Joseph Holenchik, Mark Mitchell, Dave Nelson, David Williamson

Others Present: David Consiglio, Solicitor; Ron Mollura, Greg Modzel, Monica Simcisko, Allison Koleno, Amanda Harris, Marjorie Stewart

OPENING EXERCISES

President Joseph Kovalcin called the meeting to order at 7:15 p.m. All present were asked to stand and pledge allegiance to the American Flag.

STUDENT REPORTS

Coach Clark and five members of the Boys Varsity Basketball discussed the 2014-2015 season. They thanked the community for the support. They had the most wins ever (22) and had their first PIAA playoff win.

Coach Graboski discussed the 2014-2015 Cheerleading season. The girls attended many sporting events and had great team work throughout the year.

RECOGNITION OF VISITORS

There were no visitors signed up to speak to the Board.

MINUTES

Mr. Mel Smeal, in the form of a motion, recommended to approve the minutes from February 23, 2015. Mr. Paul Carr seconded the motion and it was carried by a vote of 8-0-0.

ADMINISTRATIVE REPORTS

Joseph Holenchik, Secondary Principal—

- March 3, 2015 at 6:30 PM, West Branch will host speaker Dr. Kevin Bukatman. Dr. Bukatman will focus his talk on the process for choosing and applying to post-secondary programs.
- Discussion and preparation continues for the 2015-2016 class schedule. Addition of electives is currently under discussion as well as the implementation of the ELO classes and the requirements around the Keystone Project-based Assessments (PBA).
- Examination of the budget for next school year, requisitions are being gathered.
- PSSA testing will begin mid-April.
- High School Musical Production will be April 17-19, 2015

Mark Mitchell, Elementary Principal—

- Kindergarten registration was held March 10 & 11 with 64 students participating.
- Spring pictures were held on March 18th.
- Spelling Bee finals will be held March 25th in the auditorium.
- PSSA testing will begin mid-April.

Jason McMillen, Business Manager—

- Board Finance Committee Meeting on 2/25 and March 18 at 6:00 p.m. to discuss Elementary and Secondary Building budgets as well as revised budgets for Maintenance and Athletics and for Educational / Professional Programs.
- Discussion on the renewal of Nutrition, Inc. contract. Discussion include minimizing the deficit further and optimizing personnel usage / hours.
- Biomass "Kick off" meeting with McClure was held on March 20. A preliminary timeline was distributed.

David Williamson, Athletic Director—

- Handed out Spring Athletic schedule and spoke about how they are always in flux, due to weather.
- Handed out Attendance Reports to the board.

Dave Nelson, Maintenance Supervisor—

- McClure project (size overview) – next April 10.
- Working on spring field maintenance for Athletics.

Nik Bisko, Technology Administrator—

- 1-to-1 student laptop pilot started March 23, 2015. All 9th grade students were issued a laptop, parent agreement was required if laptop is to go home with student.
- Info Snap set-up initiated; electronic forms for parents.

CIU #10—Budget reports, will need voted on by board. PDE 2025 (Assessed FAZR value) not used.

CCCTC—No report.

BOARD

Corrective
Action Plan

Mr. Don Yontosh, in the form of a motion, recommended to approve the Corrective Action Plan (CAP) from the Performance Audit for the fiscal years ending June 30, 2012 and 2011. Mr. Paul Carr seconded the motion and it was carried by a vote of 8-0-0.

PERSONNEL

Volunteers

Mr. Don Yontosh, in the form of a motion, recommended to approve Kristy Taylor, Vanessa Murawski, Adam Gibson, Thomas Reed, Lance McDowell and Luann Mulhollem to the volunteer list, all paperwork has been received. Mr. Paul Carr seconded the motion and it was carried by a vote of 8-0-0.

Extended
School Year

Mr. Don Yontosh, in the form of a motion, recommended to approve the following motions:

Approve Mark Norris, Matt Hauck, Sue Betts and Kristi Gibson as Extended School Year Teachers at the contracted rate of \$24/hr., for the 2014—2015 school year.

Approve Amanda Harris as Extended School Year Speech Therapist at the contracted rate of \$24/hr., for the 2014—2015 school year.

Approve Danielle Gregory and Cheri Cantolina as Extended School Year substitutes, as needed, at the contracted rate of \$24/hr., for the 2014—2015 school year.
Approve Tina Kolesar and Cindy Michaels as Extended School Year Classroom Aides at their current contractual rate, for the 2014—2015 school year.

Approve Brenda Fye as Extended School Year Classroom Aide substitute at her current contractual rate, for the 2014—2015 school year.

Approve Cindy Bock as Extended School Year Nurse at her current rate, for the 2014—2015 school year.

Mr. Paul Carr seconded the motion and it was carried by a vote of 8-0-0.

EDUCATION

Online Safety Curriculum Mr. Don Yontosh, in the form of a motion, recommended to approve the Online Safety Curriculum (Grades K—8) to comply with the Children’s Internet Protection Act (CIPA). Mr. Chad Diviney seconded the motion and it was carried by a vote of 8-0-0.

Gay / Straight Alliance Mr. Don Yontosh, in the form of a motion, recommended to approve the formation of the Gay / Straight Alliance (GSA) as a student club at the High School level (Grades 9—12). Mrs. Christina Brown seconded the motion and it was carried by a vote of 7-1-0. Voice Roll Call: Mrs. Brown—yes; Mr. Carr—yes; Mr. Diviney—yes; Mr. Coble—yes; Mr. Allen—yes; Mr. Yontosh—yes; Mr. Smeal—no; Mr. Kovalcin—yes. 7—yes; 1—no.

History Club Field Trip Mr. Don Yontosh, in the form of a motion, recommended to approve the History Club field trip to Historic Philadelphia on May 1, 2015. Cost to the District is for two teacher subs and one nurse sub. Cost to the student is \$55. (Information Only: Approximately 28 students will be attending the trip. Chaperones are Jennifer Brickley, Carrie Peterson, Cindy Bock, Brenda Kovalick and Stacey Guenot). Mr. Melvin Smeal seconded the motion and it was carried by a vote of 7-1-0. Voice Roll Call: Mrs. Brown—yes; Mr. Carr—no; Mr. Diviney—yes; Mr. Coble—yes; Mr. Allen—yes; Mr. Yontosh—yes; Mr. Smeal—yes; Mr. Kovalcin—yes. 7—yes; 1—no.

Mr. Carr expressed concern that the trip was scheduled the day before the SAT exam.

Field Trips Mr. Don Yontosh, in the form of a motion, recommended to approve the following motions:

Guidance Department field trip to the CCCTC on May 4, 2015. Cost to the District is \$148.80 for buses. There is no cost to the student. (Information Only: Approximately 95 students will be attending the trip. Chaperones are Jennifer Porter, Kim Hubler, Joe Matson and Jerry White).

Yearbook Club field trip to Jostens – State College on May 29, 2015. Cost to the District is for one teacher sub. There is no cost to the student. (Information Only: 6 students will be attending the trip. Chaperone is Jessica Levonick).

Sociology Course (Dual Enrollment) field trip to Clearfield County Jail and Courthouse on April 17, 2015. Cost to the District is for one teacher substitute and \$195 for transportation. There is no cost to the student. (Information Only: Approximately 26 students will be attending the trip. Carrie Peterson will be the chaperone).

Mr. Larry Allen seconded the motion and it was carried by a vote of 8-0-0.

Secondary
Library book
order and
HS Books
surplus

Mr. Don Yontosh, in the form of a motion, recommended to approve the following motions:

Secondary Library book order for the 2015—2016 school year in the amount of \$1,090.13. (titles provided in board packet)
following textbooks at West Branch High School be declared surplus:

- **Encyclopedia Britannica Set**, 1-19; 1-10 Ready Reference & Index; Guide; Library Guide, Copyright 1982, ISBN # 0-85229-387-9, 1 book
- **World Book**, 1-6; 7-21; 22 (Research Guide & Index), Copyright 1985, ISBN # 0-7166-0085-4, 1 book
- **Academic American Encyclopedia**, A-Z; Index, Copyright 1986, ISBN # 0-7172-2012-5, 1 set
- **World Book**, 2-8; 13-15; 17-21; 22 (Research Guide & Index), Copyright 1993, ISBN # 0-7166-0093-5, 1 book
- **Encyclopedia Americana**, 1-29; 30 (Index), Copyright 1991, ISBN # 0-7172-0122-8, 1 book
- **Lands and Peoples**, 1-6; Index, Copyright 1985, ISBN # 0-7172-8010-1, 1 book
- **World Atlas**, Copyright 1985, ISBN # 0-8437-1254-6, 6 books

Mr. Melvin Smeal seconded the motion and it was carried by a vote of 8-0-0.

TRANSPORTATION & ATHLETICS

Competitive
Cheerleading

Mr. Don Yontosh, in the form of a motion, recommended to recognize cheerleading as a competitive athletic activity for the 2015—2016 school year. Mr. Larry Allen seconded the motion and it was carried by a vote of 8-0-0.

A. Hubler
Football Coach

Mr. Don Yontosh, in the form of a motion, recommended to approve Alvin Hubler as the assistant 7th/8th grade football coach. Mr. Paul Carr seconded the motion and it was carried by a vote of 8-0-0.

BUILDING & GROUNDS

No voting items.

POLICY

1st Reading

Mr. Don Yontosh, in the form of a motion, recommended to approve the 1st reading of the following policies:

- i. 000—Board Policy / Procedure / Administrative Regulations
- ii. 002—Authority and Powers
- iii. 100—Comprehensive Planning
- iv. 101—Mission Statement / Vision Statement / Shared Value
- v. 112—Guidance Counseling
- vi. 114—Gifted Education
- vii. 146—Student Services
- viii. 232—Student Involvement in Decision Making
- ix. 235—Student Rights and Responsibilities
- x. 305—Employment of Substitutes
- xi. 701—Facilities Planning
- xii. 804—School Day

Mr. Paul Carr seconded the motion and it was carried by a vote of 8-0-0.

2nd Reading Mr. Paul Carr, in the form of a motion, recommended to approve the 2nd reading of the following policies:

- i. 203.1—HIV Infection
- ii. 235.1 Surveys
- iii. 302—Employment of Superintendent / Assistant Superintendent
- iv. 304—Employment of District Staff
- v. 317—Conduct / Disciplinary Procedures
- vi. 317.1—Educator Misconduct
- vii. 810.2—Transportation—Video / Audio Recording
- viii. 818—Contracted Services

Mr. Don Yontosh seconded the motion and it was carried by a vote of 8-0-0.

FINANCE & PURCHASE

Disbursements / Treasures Report / Activity Account Mr. Paul Carr, in the form of a motion, recommended to approve the following motions:

Disbursements from February/March:

\$ 44,590.67	Cafeteria Account	checks 3966 through 3970
\$ 442,451.00	General Account	checks 44913 through 45023
\$ 487,041.67	GRAND TOTAL	

Treasurer's Report for January and the Activity Account for February.

Mr. Chad Diviney seconded the motion and it was carried by a vote of 8-0-0.

Athletic Improvement Fund Mr. Paul Carr, in the form of a motion, recommended to approve the Athletic Field Fund to the Athletic Improvement Fund. Mr. Don Yontosh seconded the motion and it was carried by a vote of 8-0-0.

Transfer of monies from Tennis to Ath. Improvement fund Mr. Paul Carr, in the form of a motion, recommended to approve the transfer of monies from the Tennis Fund to the Athletic Improvement Fund. Solicitor Consiglio had no issues with the movement of monies. Mr. Don Yontosh seconded the motion and it was carried by a vote of 8-0-0.

CIU #10 Budget Mr. Paul Carr, in the form of a motion, recommended to approve the CIU # 10's 2015-2016 General Operating Budget. Mr. Chad Diviney seconded the motion and it was carried by a vote of 8-0-0. Voice Roll Call: Mrs. Brown—yes; Mr. Carr—yes; Mr. Diviney—yes; Mr. Coble—yes; Mr. Allen—yes; Mr. Yontosh—yes; Mr. Smeal—yes; Mr. Kovalcin—yes. 8—yes; 0—no.

NEW BUSINESS

No items for discussion.

CORRESPONDENCE

No Correspondence.

OTHER ITEMS FOR DISCUSSION

The Public Budget meeting will be held on April 27, 2015 during the Committee Meeting.

ADJOURNMENT

Mr. Don Yontosh, in the form of a motion, recommended to adjourn the meeting at 7:55 p.m. Mr. Paul Carr seconded the motion and it carried with a vote of 8-0-0.

Respectively Submitted,

Kasi Woodring
Secretary to the Board of Education

Minutes taken by Jason McMillen