WEST BRANCH AREA SCHOOL DISTRICT

REGULAR SESSION

NOVEMBER 23, 2015

Members Present:	Joseph M. Kovalcin, Don Yontosh, Melvin Smeal, Larry Allen, Robert Seprish, Gerald Coble, Christina Brown, Paul Carr
Members Absent:	Chad Diviney
Media Present:	Tyler Kolesar, The Progress News
Administration Present:	Michelle Dutrow, Joseph Holenchik, Mark Mitchell, Allison Koleno, Tiffany English, David Williamson
Others Present:	Kasi Woodring, Joe Geisweidt, Michelle Erculiani, Greg Kyler, Scott Thomas, Andrea Wesesky, Ted Long, Shari Buck, Stephanie MacTavish, Michelle Guerra

OPENING EXERCISES

President Joseph Kovalcin called the meeting to order at 7:20 p.m. All present were asked to stand and pledge allegiance to the American Flag.

MINUTES

Mr. Paul Carr, in the form of a motion, recommended to approve the meeting minutes from October 26, 2015. Mr. Don Yontosh seconded the motion, and it was carried with a vote of 8-0-0.

ADMINISTRATIVE REPORTS

JR Holenchik, Secondary Principal—

- Successful Veterans Day breakfast that that was held on November 11, 2015.
- Working with test subject area teachers by focusing on the action plan that has been devised earlier in the school year.
- Performance of "Get Smart" by the Drama was a huge success.
- Parent Teacher Conference night held on November 5, 2015.

Mark Mitchell, Elementary Principal—

- Safe Trick or Treat on October 27, over 600 participants.
- Band/Chorus concert on December 16th at 7:00 p.m.
- Santa's Workshop the week of December 8, 2015.
- Parent-Teacher Conferences held on November 5, 2015.

Allison Koleno, Principal of Special Student Programs—

- Collected information for the 12/1 Child Count submission.
- Held HS Life Skills craft / bake sale last week.

Jason McMillen, Business Manager—

- Submitted AFR report.
- Completed Biomass project; received Certificate of Occupancy.
- Discussed YMCA Backpack program; almost 100 participants at West Branch.
- Discussed transportation contract.

Tiffany English, Food Service Director—

- Discussed the Veterans Day Breakfast and promotional events
- Reviewed the Breakfast & Lunch Participation chart.
- Mrs. Erculiani and Mr. Geisweidt from The Nutrition Group broke down the numbers into dollars for the board for the upcoming months.

David Williamson, Athletic Director—

- Reviewed Attendance Comparison reports to the Board.
- Attended Cross Country State meet in Hershey.

Dave Nelson, Maintenance Supervisor—

- Mr. Nelson was not in attendance.

Aaron Prisk, Network Administrator—

- Mr. Prisk informed the board that maintenance is being done in the Technology Office.

PRESENTATIONS

Mr. McMillen discussed the Annual Financial Report (AFR) for 2014-2015 with the Board. The District had a General Fund Balance of over $800,000. Mr. Kovalcin and the Board thanked the Administration for all of their hard work, dedication and cost savings measures for the District. Mrs. Dutrow thanked each Administrator individually for their hard work, dedication, and commitment to pursue alternative options to help the District save money.

Mrs. Dutrow presented Mr. Kovalcin and Mr. Allen with certificates from PSBA for 8 years of dedicated service to the West Branch Board of Education. Mrs. Dutrow also presented Mr. Coble with a card and thanked him for serving on the Board. This was Mr. Coble's last board meeting.

BOARD

Grievance	Mr. Don Yontosh, in the form of a motion, recommended to deny the grievance dated October 21, 2015 between the West Branch Education Association and West Branch Area School District. Mr. Mel Smeal seconded the motion, and it carried with a vote of 8-0-0.

PERSONNEL

L. Mullohem Sub Nurse	Mr. Don Yontosh, in the form of a motion, recommended to approve Luann Mullohem as a substitute nurse to the district, all paperwork has been received. Mr. Paul Carr seconded the motion, and it carried with a vote of 8-0-0.
S. Lannen Resignation	Mr. Don Yontosh, in the form of a motion, recommended to approve the resignation of Samantha Lannen, Classroom Paraprofessional, effective November 27, 2015. Mr. Paul Carr seconded the motion, and it carried with a vote of 8-0-0.
Volunteers	Mr. Don Yontosh, in the form of a motion, recommended to approve Jacylyn Houser, Andrea Wesesky and Bobbi Kyler to the volunteer list, all paperwork has been received. Mr. Paul Carr seconded the motion, and it carried with a vote of 8-0-0.
MOA WBEA / WBESP	Mr. Don Yontosh, in the form of a motion, recommended to approve the Memorandum of Agreement between the West Branch Education Support Professional and West Branch Area School District regarding insurance—open enrollment period and the Memorandum of Agreement between the West Branch Education Association and West Branch Area School District regarding insurance—open enrollment period. Mr. Paul Carr seconded the motion, and it carried with a vote of 8-0-0.

ACT 93 MOA

Mr. Don Yontosh, in the form of a motion, recommended to approve the addendum to the ACT 93 Agreement to include the Principal of Special Student Programs position. Mr. Paul Carr seconded the motion, and it carried with a vote of 8-0-0.

Custodian Sub Rate

Mr. Don Yontosh, in the form of a motion, recommended to approve the custodian substitute rate to $8.25/hr. effective January 1, 2016. (Current rate is $7.90/hr.). Mr. Paul Carr seconded the motion, and it carried with a vote of 8-0-0.

EDUCATION

Field Trips

Mr. Don Yontosh, in the form of a motion, recommended to approve the following motions:

West Branch Ski Club to go to Holiday Valley, NY on January 17, 2016, January 31, 2016 and February 3, 2016. Cost to the District is for a sub half day on February 3, 2016 and cost to the Student is $54 for lift ticket and $19 if equipment needs to be rented. (Information Only: Approximately 30 students will be attending the trip. Chaperones are Dan Beahan, Mark Mitchell, Mary Beth Moslak, Scott Thomas Sr., Preston Raymond and Phil Wood).

Reading Competition Team fieldtrip to Central Mountain High School on March 13, 2016. Cost to the District is $100 for registration fee and there is no cost to the student. (Information Only: 14 students will be attending the trip. Chaperones are Cheryl Green, Brooke Walton and Dennis McCamley).

Mr. Paul Carr seconded the motion, and it carried with a vote of 8-0-0.

TRANSPORTATION & ATHLETICS

Long Motor Bus Contract

Mr. Don Yontosh, in the form of a motion, recommended to approve the transportation contract between Long Motor Bus, Inc. and West Branch Area School District (2016-2021). Mr. Larry Allen seconded the motion, and it carried with a vote of 8-0-0.

Mr. Long thanked the District for the opportunity to work with the school for 50+ years.

D. Betts Jr. High Softball Coach / T. Reed Jr. High Asst. Softball Coach

Mr. Don Yontosh, in the form of a motion, recommended to approve Dan Betts as the Head Jr. High softball coach and Thomas Reed as the Asst. Jr. High softball coach. Mr. Paul Carr seconded the motion, and it carried with a vote of 8-0-0.

Volunteers

Mr. Don Yontosh, in the form of a motion, recommended to approve following volunteers to a winter athletic program, all paperwork has been received.

Wrestling: Gary Parks, George Yingling

Mr. Paul Carr seconded the motion, and it carried with a vote of 8-0-0.

POLICY

1st Reading

Mr. Paul Carr, in the form of a motion, recommended to approve the 1st reading of the following policies:

1. 115—Career & Technical Education
2. 317—Conduct / Disciplinary Procedures

3. 806—Child Abuse
4. 824—Maintaining Professional Adult / Student Boundaries
5. 916--Volunteers

Mr. Don Yontosh seconded the motion, and it carried with a vote of 8-0-0.

FINANCE & PURCHASE

Disburse-ments

Mr. Paul Carr, in the form of a motion, recommended to the following Disbursements from October / November.

$ 51,336.97	Cafeteria Account	checks 4027 through 4032
$ 578,391.83	General Account	checks 45956 through 46081
$ 629,728.80	**GRAND TOTAL**	

Mr. Don Yontosh seconded the motion and it was carried by a vote of 7-0-1. Mr. Carr abstained from voting due to one of the payment of bills is a relative.

Treasurers Reports / Activity Acct.

Mr. Paul Carr, in the form of a motion, recommended to the following motions:

Approve the Treasurers Report for October.
Approve the Activity Account for October.

Mr. Don Yontosh seconded the motion and it was carried by a vote of 8-0-0.

Ala Carte Pricing

Mr. Donald Yontosh, in the form of a motion, recommended to approve the Ala Carte pricing as presented. Mr. Mel Smeal seconded the motion, and it carried with a vote of 7-1-0. Voice Roll Call: Mr. Smeal—yes; Mr. Carr—no; Mr. Allen—yes; Mr. Yontosh—yes; Mr. Coble—yes; Mr. Seprish—yes; Mrs. Brown—yes; Mr. Kovalcin—yes. 7—yes; 1—no.

Mr. Carr stated that he thinks the prices are still too high.

CIUIC Agreement

Mr. Paul Carr, in the form of a motion, recommended to approve the restatement of the Central Intermediate Unit Insurance Consortium (CIUIC) Agreement. Mr. Don Yontosh seconded the motion, and it carried with a vote of 8-0-0.

TRAN Juniata Valley Bank

Mr. Paul Carr, in the form of a motion, recommended to approve the Tax Revenue Anticipation Note (TRAN) with Juniata Valley Bank. Mr. Don Yontosh seconded the motion, and it carried with a vote of 8-0-0.

Field House Draining Project

Mr. Donald Yontosh, in the form of a motion, recommended to defer the award to Mark J. Rusnak Excavating the bid for the Field House drainage project in the amount of $50,850. Mr. Gerald Coble seconded the motion and it was carried with a vote of 8-0-0.

There was discussion among the board members regarding the price of the project, alternative solutions to the drainage pipes and the exploration of building a new field house and using the money as a down payment for that project.

Mrs. Dutrow informed the board that they should look at the health of their funds when the auditors present in January and explore all options.

Mr. Yontosh, Mr. Smeal, Mr. Allen and Mr. Seprish volunteered to be on the Field House Committee to explore all options.

OTHER ITEMS FOR DISCUSSION

Mr. Smeal thanked the students and staff at the High School for the success of the Veterans Day breakfast. It was well attended, the food was delicious and the students were kind and enjoyable. The 2nd grade song performance was entertaining.

The December Reorganizational meeting will be held on Thursday, December 3 at 7:00 p.m.

ADJOURNMENT

Mr. Don Yontosh, in the form of a motion, recommended to adjourn the meeting 8:18 p.m. Mr. Larry Allen seconded the motion and it carried with a vote of 8-0-0.

Respectively Submitted,

Kasi Woodring
Secretary to the Board of Education