

WEST BRANCH AREA SCHOOL DISTRICT

REGULAR SESSION

January 27, 2015

Members Present: Joseph M. Kovalcin, Robert Seprish, Melvin Smeal, Don Yontosh, Christina Brown, Gerald Coble, Chad Diviney, Paul Carr

Members Absent: Larry Allen

Student Representatives:

Media Present: Tyler Kolesar, The Progress News

Administration Present: Jason McMillen, Michelle Dutrow

Others Present: Kasi Woodring, Board Secretary; David Consiglio, Solicitor; Ron Mollura, Holly Petriskey, Allison Koleno, Brian McGonigal, Chad Koleno, Jerry White, Terry Smeal, Kevin Hubler

OPENING EXERCISES

President Joseph Kovalcin called the meeting to order at 7:13 p.m. All present were asked to stand and pledge allegiance to the American Flag.

STUDENT REPORTS

There were no reports.

RECOGNITION OF VISITORS

Matt Foster reviewed the Audit Report with the Board. He gave the District an "unqualified" opinion, meaning there were no concerns noted.

MINUTES

Mr. Don Yontosh, in the form of a motion, recommended to approve the minutes from January 5, 2015. Mr. Melvin Smeal seconded the motion and it was carried by a vote of 8-0-0.

ADMINISTRATIVE REPORTS

Jason McMillen, Business Manager—

- Audit was completed and sent to Security and Exchange Commission to Satisfy Continuing Disclosure regulations.
- Budget / Finance meetings have started.
- Attended the Mid-State PASBO meeting, had discussion on Legislative issues.
- Will attend PA Public Entity Energy Consortium Informational Meeting on 1/28.

Liz Hollenbach, Food Service Director—

- Passed out Nutrition Ink flyer and informed the Board that the HS Café is getting ready for their review on 2/18 & 2/19.

Dave Nelson, Maintenance Supervisor—

- Keeping up on snow removal and sidewalk care.

- Took care of generator issue, will be fixed at lesser cost.
- Mr. Kovalcin commended the second shift custodial crew on the great PR while the walking program is taking place.

Nik Bisko, Technology Administrator—

- TV's are up and running in the HS café.
- Finishing up working on Performance Tracker (data warehouse), report cards will go out this week in the Elementary.

Michelle Dutrow, Superintendent—

- Updated the Board on the student attendance percentages to date (on behalf of Mr. Williamson).
- Informed the Board that the elementary and secondary are wrapping up the mid-year bench mark assessments and will use this student data to shape their final instructional plans before the state assessments (on behalf of Mr. Holenchik and Mr. Mitchell).

CIU—purchased a mobile fingerprinting machine, WB is going to pilot.

BOARD

January is Board Recognition Month. Mrs. Dutrow presented each board member with a certificate for their dedication and commitment to the students and staff at West Branch. She thanked them for all of their hard work.

Mr. Yontosh was presented with an additional certificate for having 16 years of services on the School Board.

PERSONNEL

Volunteer	Mr. Don Yontosh, in the form of a motion, recommended to approve Allen Brown, to the volunteer list, all paperwork has been completed. Mr. Mel Smeal seconded the motion and it was carried by a vote of 8-0-0.
B. O'Hare R. Trude Grade Level Chair	Mr. Don Yontosh, in the form of a motion, recommended to approve Brandy O'Hare as 2 nd Grade Level Chairperson, effective immediately. (Mrs. O'Hare will be replacing Hank Wilson, due to resignation, December 4, 2014 Board Agenda, Personnel Item #4). And Rhonda Trude as 6 th Grade Level Chairperson, effective immediately. (Mrs. Trude will be replacing Phil Wood, due to resignation, December 4, 2014 Board Agenda, Personnel Item #5). Mr. Robert Seprish seconded the motion and it was carried by a vote of 8-0-0.
T. Walker Sub for P. Wood	Mr. Don Yontosh, in the form of a motion, recommended to approve Tammy Walker, Substitute Teacher, to fill the vacancy for Phil Wood, WB Elementary 6 th Grade Teacher, while Phil is on Leave of Absence, for approximately 20 half days, effective January 27, 2015. Mr. Wood has met all requirements for said leave in accordance with the agreement between West Branch School District and the West Branch Education Association. Mr. Paul Carr seconded the motion and it was carried by a vote of 8-0-0.
D. Stilson Resignation Aud. Manager	Mr. Don Yontosh, in the form of a motion, recommended to approve the resignation of Dan Stilson as Auditorium Manager, effective immediately. Mr. Melvin Smeal seconded the motion and it was carried by a vote of 8-0-0.

EDUCATION

Field Trips	Mr. Don Yontosh, in the form of a motion, recommended to approve the following motions:
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Eligible 6th grade Band Fest students to go to Curwensville HS for Band Fest on May 1, 2015. Cost to the District is \$120 for student registration, sub cost \$55.46 and cost for use of the school van. (Information Only: Approximately 6 students will be attending the trip. Chaperone will be Trent Yarrison).

Eligible WB High School District Jazz Students to go to Glendale High School for District Jazz Fest on February 19-21, 2015. Cost to the District is \$75 for registration and \$110.42 for a sub. There is no cost to the student. (Information Only: 1 student will be attending the trip, Jen Sproull will be the chaperone).

Eligible WB High School Regional Band Students to go to Altoona High School for Region Band on February 11-14, 2015. Cost to the district is \$220.84 for a sub, cost for a hotel and cost for mileage. There is no cost to the student. (Information Only: 1 student will be attending the trip, Jen Sproull will be the chaperone).

6th grade field trip to Altoona Curve on May 13, 2015. There is no cost to the District and cost to the student is approximately \$10. (Information Only: Approximately 55 students will be attending the trip. Chaperones are Rhonda Trude, Lynne Rockey, Phil Wood, Barb Spencer, Michelle Guerra, Vicky Myers, Kris Kolesar and Brandon Williams).

5th grade field trip to Black Moshannon State Park on April 24, 2015. There is no cost to the District and no cost to the student. (Information Only: Approximately 101 students will be attending the trip. Chaperones are Jane McDowell, Cheryl Green, Dennis McCamley, Brooke Walton, Faith Gallagher, Jeremy Kephart, Stephanie Guglielmi, Margaret Phelps, Melissa Johnson and Walt Timblin).

Mr. Paul Carr seconded the motion and it was carried by a vote of 8-0-0.

TRANSPORTATION & ATHLETICS

K. Hubler
Varsity FB
Coach

Mr. Don Yontosh, in the form of a motion, recommended to approve the Kevin Hubler as Head Varsity Football Coach. Mr. Chad Diviney seconded the motion and it was carried by a vote of 8-0-0.

N. Emigh BB
Coach

Mr. Don Yontosh, in the form of a motion, recommended to approve Norman Emigh as Head Varsity Baseball Coach. Mr. Robert Seprish seconded the motion and it was carried by a vote of 8-0-0.

D. Clark Asst.
Track / Field
Coach

Mr. Paul Carr, in the form of a motion, recommended to approve Danny Clark as an Assistant Track and Field Coach. Mr. Melvin Smeal seconded the motion and it was carried by a vote of 8-0-0.

D. Gomola Weigl
Room Sup.

Mr. Don Yontosh, in the form of a motion, recommended to approve Deb Gomola as the Weight Room Supervisor. Mr. Melvin Smeal seconded the motion and it was carried by a vote of 8-0-0.

7th / 8th Boys
Soccer Coop.

Mr. Don Yontosh, in the form of a motion, recommended to approve the administration to enter into conversation with the Philipsburg-Osceola School District regarding expanding the Boys Soccer Cooperative agreement to include 7th and 8th grade effective with the 2015—2016 school year. Mr. Chad Diviney seconded the motion and it was carried by a vote of 8-0-0.

BUILDING & GROUNDS

No voting items.

POLICY

1st Reading Mr. Paul Carr, in the form of a motion, recommended to approve the 1st reading of the following policies:

I.004—Membership
II.217--Graduation
III.222—Tobacco Use
IV.246—Student Wellness
V.306—Employment of Summer School Staff
VI.307—Student Teacher / Interns
VII.309—Assignment and Transfer
VIII.806—Child Abuse

Mr. Melvin Smeal seconded the motion and it was carried by a vote of 8-0-0.

FINANCE & PURCHASE

Disbursements / Treasures Report / Activity Account Mr. Paul Carr, in the form of a motion, recommended to approve the Disbursements from January:

\$ 190,275.30	Cafeteria Account	checks 3945 through 3960
\$ 1,505,129.89	General Account	checks 44338 through 44775
\$ 1,695,405.19	GRAND TOTAL	

Treasurer's Report for December and the Activity Account for December.

Mr. Don Yontosh seconded the motion and it was carried by a vote of 8-0-0.

Proposed Preliminary Budget Mr. Don Yontosh, in the form of a motion, recommended to approve the Resolution Authorizing Proposed Preliminary Budget Display and Advertising Authorizing Referendum Exception. Mr. Melvin Smeal seconded the motion and it was carried by a vote of 8-0-0.

McClure Contract Extension (Phase 5) Mr. Paul Carr, in the form of a motion, recommended to approve the contract extension (Phase 5) with the McClure Company for the Biomass Boiler Project (PEDA Grant). Mr. Don Yontosh seconded the motion and it was carried by a vote of 8-0-0.

Proposals short term line of credit Mr. Don Yontosh, in the form of a motion, recommended to approve to seek proposals from banks for a short term line of credit note to finance the Biomass project. Mr. Melvin Smeal seconded the motion and it was carried by a vote of 8-0-0.

CORRESPONDENCE

No Correspondence.

OTHER ITEMS FOR DISCUSSION

No other items for discussion.

ADJOURNMENT

Mr. Don Yontosh, in the form of a motion, recommended to adjourn the meeting at 7:58 p.m. Mr. Gerald Coble seconded the motion and it carried with a vote of 8-0-0.

Respectively Submitted,

Kasi Woodring
Secretary to the Board of Education