

WEST BRANCH AREA SCHOOL DISTRICT

REGULAR SESSION

SEPTEMBER 28, 2015

Members Present: Joseph M. Kovalcin, Chad Diviney (via telephone), Don Yontosh, Melvin Smeal, Larry Allen, Robert Seprish, Gerald Coble, Christina Brown, Paul Carr

Members Absent:

Student Representatives:

Media Present: Tyler Kolesar, The Progress News

Administration Present: Michelle Dutrow, Jason McMillen, Joseph Holenchik, Mark Mitchell, Allison Koleno, David Nelson, Nik Bisko, Tiffany English

Others Present: Kasi Woodring, Holly Petriskey, Ron Mollura

**OPENING EXERCISES**

President Joseph Kovalcin called the meeting to order at 7:25 p.m. All present were asked to stand and pledge allegiance to the American Flag.

**MINUTES**

Mr. Don Yontosh, in the form of a motion, recommended to approve the meeting minutes from August 17, 2015, August 25, 2015 and September 10, 2015. Mr. Larry Allen seconded the motion, and it was carried with a vote of 9-0-0.

**ADMINISTRATIVE REPORTS**

JR Holenchik, Secondary Principal—

- Curriculum— Creation of action plans for tested subject areas. Discussion of scores, curriculum (collaboration with the elementary level), and instructional techniques.
- Open House was held on September 16, 2015. The high school was well-attended by parents in that there were at least 355 total meetings.

Mark Mitchell, Elementary Principal—

- Open House was held on September 16, 2015. ALiCE was discussed in the gym.
- Picture Day is September 29<sup>th</sup>.
- Core Team meetings are being held for ELA and Math.
- Safe Trick-or-Treat will be held on October 27, 2015.

Allison Koleno, Principal of Special Student Programs—

- Follow-up meeting for the Special Education Audit; Making improvements plans for cited areas.
- Conducting ALiCE lessons in the classrooms (K—2).
- Special needs swing was installed at the elementary playground, PTO purchased the swing.
- Received a grant for the sensory room. Will be painting and putting new carpeting in the room.
- Meetings are up and running for student support.

Jason McMillen, Business Manager—

- 2014—2015 audit started September 28, 2015.
- The van sold for \$1,204.88; the paperwork will be completed in the next few days.
- The construction of the invoices and the payment for the bio-mass boiler project continue. The completion date is still expected for mid-October.
- The state has still not passed a budget. The District should make plans to take a line of credit to maintain cash flow until the budget is passed.

Tiffany English, Food Service Director—

- Attended a team training with four full time café workers before school started.
- Had a table at Open House with information regarding free and reduced lunch, Healthy Hunger Kids Act and food samples.
- The cafeteria is holding a breakfast promotion in October to increase participation.
- Improving the flow of the lunch lines in the high school.

Dave Nelson, Maintenance Supervisor—

- Repaving will be done around the biomass boiler and conveyors are being hooked up.

Nik Bisko, Technology Administrator—

- The intercom will be tied into the phone this week or next week.
- 1-to-1 laptops have been rolled out with 9<sup>th</sup> and 10<sup>th</sup> grades.
- 6<sup>th</sup> grade will be receiving email accounts to prepare for their transition to high school.
- The 3D printer will be arriving soon for the Auto-Cad room.

CCCTC—

- The CCCTC will be implementing mandatory drug testing for students.

## **PERSONNEL**

Grade Level Chair	Mr. Don Yontosh, in the form of a motion, recommended to approve Susan Lawrence as Kindergarten Grade Level Chair. (Ms. Lawrence will be replacing Allison Koleno, due to reassignment, May 21, 2015 board agenda, personnel #2.) and Cheryl Green as Fifth Grade Level Chair. (Ms. Green will be replacing Jane McDowell, due to reassignment, May 21, 2015 board agenda, personnel item #4.) Mr. Larry Allen seconded the motion, and it carried with a vote of 9-0-0.
Volunteers	Mr. Don Yontosh, in the form of a motion, recommended to approve Angie Fenush, Amanda Harrington, Amanda Wooster, Janna Gray, Glenn MacTavish and Taylor Kolesar to the volunteer list, all paperwork has been received. Mr. Larry Allen seconded the motion, and it carried with a vote of 9-0-0.
Junior Class Advisor	Mr. Don Yontosh, in the form of a motion, recommended to approve Jane McDowell as Junior Class co-advisor for the remainder of the 2015—2016 school year. Mr. Paul Carr seconded the motion, and it carried with a vote of 9-0-0.
C. Bock Raise	Mr. Paul Carr, in the form of a motion, recommended to approve Cindy Bock, Nurse Assistant a raise of \$.20. (New rate \$18.35/hr.) Mr. Larry Allen seconded the motion, and it carried with a vote of 9-0-0.

## **EDUCATION**

Field Trips      Mr. Don Yontosh, in the form of a motion, recommended to approve the following field trips:

Guidance Field Trip to the Clearfield County College Fair on October 1, 2015. Cost to the District is for two buses (\$142.10) and there is no cost to the student.

(Information Only: Approximately 70 students will be attending the trip. Chaperones are Jerry White, David Williamson, Dave Learish and Lester Smeal).

Gifted Education Field Trip to the Pittsburgh Carnegie Science Center on October 9, 2015. Cost to the District is \$366 for substitutes and entrance fees plus the cost of school vans and gas. There is no cost to the student. (Information Only: Approximately 15 students will be attending the trip. Chaperones are Betty Fri and Carrie Peterson).

Mr. Paul Carr seconded the motion, and it carried with a vote of 9-0-0.

## **TRANSPORTATION & ATHLETICS**

Coaches & Advisors Mr. Don Yontosh, in the form of a motion, recommended to approve the following motions:

Approve the resignation of Jane Catanzaro as Head Jr. High Softball Coach.

Approve the resignation of Dave Catanzaro as Assistant Jr. High Softball Coach.

Approve McKenzie Walker as Junior High Cheerleading Advisor.

Mr. Paul Carr seconded the motion, and it carried with a vote of 9-0-0.

Bus Stop Lists Mr. Don Yontosh, in the form of a motion, recommended to approve the Bus stop listings as presented for the 2015-2016 school year. Mr. Larry Allen seconded the motion, and it carried with a vote of 9-0-0.

Booster Clubs Mr. Don Yontosh, in the form of a motion, recommended to approve the following Booster Clubs/Groups for the 2015-2016 school year:

- West Branch Track and Field Booster Club
- West Branch Boys Basketball Booster Club
- West Branch Lady Warrior Soccer Boosters
- West Branch Band Boosters
- West Branch Volleyball Booster Club
- West Branch Girls Basketball Booster Club
- West Branch Football Booster Club
- West Branch Baseball Club
- West Branch Cheerleading Boosters
- Warrior Wrestling Association
- West Branch Softball Booster Club
- West Branch Drama Booster Club

Mr. Paul Carr seconded the motion, and it carried with a vote of 9-0-0.

## **BUILDINGS & GROUNDS**

Band Concession Mr. Robert Seprish, in the form of a motion, recommended to approve construction of the Band Concession stand. Mr. Don Yontosh seconded the motion, and it carried with a vote of 9-0-0.

Fieldhouse Project Mr. Donald Yontosh, in the form of a motion, recommended to approve administration to seek bids for fieldhouse drainage project. Mr. Larry Allen seconded the motion, and it carried with a vote of 9-0-0.

- Sidewalk Bid Mr. Donald Yontosh, in the form of a motion, recommended to approve the sidewalk maintenance bid in the amount of \$29,000.00. Mr. Paul Carr seconded the motion, and it carried with a vote of 9-0-0.
- Red Cross Agreement Mr. Paul Carr, in the form of a motion, recommended to approve the Shelter Agreement between the American Red Cross and WBASD. Mr. Don Yontosh seconded the motion, and it carried with a vote of 9-0-0.

## **POLICY**

- 1<sup>st</sup> Reading Mr. Paul Carr, in the form of a motion, recommended to approve the 1<sup>st</sup> reading of the following policies:

- 113.1—Discipline of Students with Disabilities
- 227—Controlled Substances / Paraphernalia
- 323—Tobacco
- 351—Drug and Substance Abuse
- 805—Emergency Preparedness
- 805.1—Relations with Law Enforcement
- 904—Public Attendance at School Events
- 909—Municipal Government Relations

Mr. Don Yontosh seconded the motion, and it carried with a vote of 9-0-0.

- 2<sup>nd</sup> Reading Mr. Paul Carr, in the form of a motion, recommended to approve the 2<sup>nd</sup> reading of the following policies:

- 116—Tutoring
- 117—Assessment
- 113.3—Screening & Evaluations for Students with Disabilities
- 137—Home Education Programs
- 212—Reporting Student Progress
- 138—English as a Second Language / Bilingual Education Program
- 918—Title I Parent Involvement

Mr. Don Yontosh seconded the motion, and it carried with a vote of 9-0-0.

## **FINANCE & PURCHASE**

- Disbursements / Treasurers Reports / Activity Acct. Mr. Paul Carr, in the form of a motion, recommended to approve the following motions:

Approve the following Disbursements from August / September.

\$ 28,092.36	Cafeteria Account	checks 4010 through 4018
\$ 815,327.22	General Account	checks 45612 through 45794
<u>\$ 843,419.58</u>	<b>GRAND TOTAL</b>	

Approve the Treasurers Report for August.

Approve the Activity Account for August.

Mr. Don Yontosh seconded the motion and it was carried by a vote of 9-0-0.

- e-rate consulting Mr. Donald Yontosh, in the form of a motion, recommended to approve the e-rate consulting services agreement with Van Strien Consulting, LLC. Mr. Paul Carr seconded the motion, and it carried with a vote of 9-0-0.

Re-finance  
gen. oblig.  
Bond

Mr. Donald Yontosh, in the form of a motion, recommended to approve the final resolution to re-finance general obligation bond of 2010. Mr. Paul Carr seconded the motion, and it carried with a vote of 9-0-0. Voice Roll Call: Mr. Allen—yes; Mr. Carr—yes; Mr. Diviney—yes; Mr. Seprish—yes; Mr. Coble—yes; Mr. Yontosh—yes; Mrs. Brown—yes; Mr. Smeal—yes; Mr. Kovalcin—yes. 9—yes; 0—no.

Tax  
Anticipation  
Note

Mr. Donald Yontosh, in the form of a motion, recommended to defer the Tax Anticipation note Line of Credit due to the State Budget Impasse. Mr. Larry Allen seconded the motion, and it carried with a vote of 9-0-0.

### **ADJOURNMENT**

Mr. Don Yontosh, in the form of a motion, recommended to adjourn the meeting 8:05 p.m. Mr. Larry Allen seconded the motion and it carried with a vote of 9-0-0.

Respectively Submitted,

Kasi Woodring  
Secretary to the Board of Education