

WEST BRANCH AREA SCHOOL DISTRICT

REGULAR SESSION

February 23, 2015

Members Present: Joseph M. Kovalcin, Robert Seprish, Melvin Smeal, Don Yontosh, Christina Brown, Gerald Coble, Chad Diviney, Paul Carr, Larry Allen

Members Absent:

Student Representatives:

Media Present: Tyler Kolesar, The Progress News

Administration Present: Jason McMillen, Michelle Dutrow, Joseph Holenchik, Mark Mitchell, Dave Nelson, David Williamson

Others Present: Kasi Woodring, Board Secretary; David Consiglio, Solicitor; Ron Mollura, Holly Petriskey, Greg Modzel, Shari Buck, Lon Coval, Scott Thomas

OPENING EXERCISES

President Joseph Kovalcin called the meeting to order at 7:38 p.m. All present were asked to stand and pledge allegiance to the American Flag.

STUDENT REPORTS

Casey Mathews informed the board that the Senior Class was approved for a third fundraiser. Names are also being finalized for diplomas and they had a qualifier for regional, jazz and chorus.

RECOGNITION OF VISITORS

There were no visitors signed up to speak to the Board.

MINUTES

Mr. Don Yontosh, in the form of a motion, recommended to approve the minutes from January 27, 2015. Mr. Melvin Smeal seconded the motion and it was carried by a vote of 9-0-0.

ADMINISTRATIVE REPORTS

Joseph Holenchik, Secondary Principal—

- February 10, 2015, sophomore class students attended the CCCTC for the annual tour of the various programs.
- March 3, 2015 at 6:30 PM, West Branch will host speaker Dr. Kevin Bukatman. Dr. Bukatman will focus his talk on the process of choosing and applying for post-secondary programs.
- Currently, discussion and preparation has begun for the 2015-2016 class schedule. The Course Selection Book is being updated and will be up for board approval next month.

Mark Mitchell, Elementary Principal—

- Showcase of Excellence was held on 2/19 & 2/23.
- Epipen training was held for both elementary and secondary staff.
- PSSA open lab will begin next week for grades 3-6 from 3:15-4:30 to practice for upcoming PSSA's.

Jason McMillen, Business Manager—

- Board Finance Committee Meeting on 2/25 at 6:00 p.m. to discuss Elementary and Secondary Building budgets.
- Attended the WBASD Cafeteria audit wrap-up meeting. Food and Nutrition Advisor stated the review was very positive and the Food Service program was running well.
- Visited East Lycoming SD with two maintenance personnel to see their bio-mass boiler in use. Very good experience.

David Williamson, Athletic Director—

- Warrior wrestling won the Team Wrestling Championship.
- 5 wrestlers will move on to regionals next week.
- Boys' basketball has moved on the semifinals.
- Cheerleaders competed in their first ever cheerleading events and took a first place, a grand championship and a second place.

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Dave Nelson, Maintenance Supervisor—

- Keeping up on snow removal and sidewalk care.

Nik Bisko, Technology Administrator—

- Completed the data warehouse training.
- Working on the phone project, our phones are outdated and the company is no longer in business.

CCCTC—81 students were awarded with highest honors, 93 students were award with high honors and 51 students were awarded with perfect attendance.

BOARD

PERSONNEL

J. McMillen
Alt. Brd.
Sec.

Mr. Don Yontosh, in the form of a motion, recommended to approve Jason McMillen as alternate Board Secretary for the remainder of the 2014-2015 school year. Mr. Larry Allen seconded the motion and it was carried by a vote of 9-0-0.

J. Brickley
Stage Mgr.

Mr. Don Yontosh, in the form of a motion, recommended to Jennifer Brickley as Stage Manager. (Mrs. Brickley will be replacing Dan Stilson, due to resignation, January 27, 2015 Board Agenda, Personnel #6). Mr. Larry Allen seconded the motion and it was carried by a vote of 9-0-0.

EDUCATION

Field Trips

Mr. Don Yontosh, in the form of a motion, recommended to approve the following motions:

Eligible Regional Chorus students to go to Central Mountain HS for Regional Chorus on February 25-28, 2015. Cost to the District is \$323.50 for student registration, sub cost mileage and hotel for director. There is no cost to the students. (Information Only: Approximately 2 students will be attending the trip. Chaperone will be Jennifer Sproull).

Jr. / Sr. High Life Skills field trip to the Altoona Curve on May 13, 2015. There is no cost to the District and no cost to the student. (Information Only: Approximately 10 students will be attending the trip. Chaperones are Nicole Petriskey, Amanda Harris, Danielle Gregory, Karen Williams, Jeanie Scott and Tina Kolesar).

Magazine Club field trip to Hershey Park on June 3, 2015. There is no cost to the District and cost to the student is approximately \$50. (Information Only:

Approximately 250 students will be attending the trip. A chaperone list will be provided to Administration once chaperones are confirmed, 12-15 Secondary Staff members will be attending the trip).

Art Club field trip to Juniata College Museum of Art on February 27, 2015. Cost to the District is gas for the van and cost to the student is \$10. (Information Only: Approximately 5 students will be attending the trip. Chaperones are Preston Raymond, Michelle Raymond and Joseph Beahan).

2nd Grade field trip to Penn's Cave on June 2, 2015. There is no cost to the District and cost to the student is \$14.50. (Information Only: Approximately 69 students will be attending the trip. Chaperones are Brandy O'Hare, Kristi Gibson, Amy Tiracorda, Nancy Hummel, Paul Sankey, Jodi Titus, Heather Moore, Lynn Brewer and Alesia Dumas).

4th Grade field trip to Parker Dam State Park on May 22, 2015. There is no cost to the District and cost to the student is \$1. (Information Only: Approximately 75 students will be attending the trip. Chaperones are Lynette Bloom, Ellen Monella, Kris Kolesar, Dan Betts, Jeremy Kephart, Crystal Parks, Nan Reams, Wendy Timblin, Shari Buck).

1st Grade field trip to Vale Wood Farms on May 14, 2015. There is no cost to the District and \$6 cost to the student. (Information Only: Approximately 95 students will be attending the trip. Chaperones are Carrie Kephart, Allison Koleno, Paula McGonigal, Jason Baine, Crystal Schwiderske, Heather McAllister, Nicole Petriskey, Dawn Fetterolf, Crystal Gay, Kelly Hubler, Deb Galley, Scott McClelland, Tara Yingling and Sarah Lumadue).

PTO field trip for grades 2—5 to Delgrosso's Amusement Park on May 20, 2015, rain date May 21, 2015. There is no cost to the District or the student. (Information Only: Approximately 300 students will be attending the trip. Chaperones are Tabytha Carr, Chrissy Shaw, Amber Kyler, Dawn Fetterolf, Josiah Jones, Dana Jones, Molly Diviney, Jeremy Kephart, Margie Phelps, Jodi Titus, Tracy Graham, Dana Croyle, and additional chaperones will be determined closer to date of field trip).

5th Grade field trip to the CCCTC on May 15, 2015. Cost to the District is \$132.40 for transportation and there is no cost to the student. (Information Only: Approximately 102 students will be attending the trip. Chaperones are Jane McDowell, Dennis McCamley, Brooke Walton, Cheryl Green, Mark Mitchell and Stephanie Graboski).

3rd Grade field trip to Punxsutawney Weather Center on May 26 & 28, 2015. There is no cost to the District and cost to the student is \$9. (Information Only: Approximately 91 students will be attending the trip. Chaperones are Chrissy Shaw, Joe Koleno, Tracy Graham, Michele Koleno, Becky Lutchko, Missy Sloppy, Cheri Cantolina, Stephanie MacTavish, Andrea Wesesky and Tabytha Carr).

Mr. Larry Allen seconded the motion and it was carried by a vote of 9-0-0.

Mr. Don Yontosh, in the form of a motion, recommended to approve the School Calendar for the 2015—2016 school year. Mr. Paul Carr seconded the motion and it was carried by a vote of 9-0-0.

2015-16
School
Calendar

TRANSPORTATION & ATHLETICS

J. Ennis
Asst.
Baseball
Coach

Mr. Don Yontosh, in the form of a motion, recommended to approve Jeff Ennis as the Assistant Baseball Coach. Mr. Paul Carr seconded the motion and it was carried by a vote of 9-0-0.

Mr. Don Yontosh, in the form of a motion, recommended to approve the following motions:

C. Koleno Chad Koleno as an Assistant Varsity Football Coach.
J. White
C. Mason
A. Chimenti Jerry White as an Assistant Varsity Football Coach.
Football
Coaches Chris Mason as the 9th Grade Football Coach.

Andy Chimenti as the Head 7th / 8th Grade Football Coach.

Mr. Chad Diviney seconded the motion and it was carried by a vote of 9-0-0.

Spring Athletic Mr. Robert Seprish, in the form of a motion, recommended to approve following spring
Volunteers athletic volunteers:

Baseball: Tom Lannen, Jim Emigh

Softball: Brandon Myers, Rebecca Kephart, Allen Brown, Ryan Bone,
John Milliron, Jason Gallaher, Dan Betts

Track and Field: Scott Slippey, Patty Wood, Phil Wood

Mr. Gerald Coble seconded the motion and it was carried by a vote of 9-0-0.

BUILDING & GROUNDS

No voting items.

POLICY

1st Reading Mr. Don Yontosh, in the form of a motion, recommended to approve the 1st reading of the following policies:

- I. 203.1—HIV Infection
- II. 235.1 Surveys
- III. 302—Employment of Superintendent / Assistant Superintendent
- IV. 304—Employment of District Staff
- V. 317—Conduct / Disciplinary Procedures
- VI. 317.1—Educator Misconduct
- VII. 810.2—Transportation—Video / Audio Recording
- VIII. 818—Contracted Services

Mr. Melvin Smeal seconded the motion and it was carried by a vote of 9-0-0.

2nd Reading Mr. Don Yontosh, in the form of a motion, recommended to approve the 2nd reading of the following policies:

- I. 004—Membership
- II. 217--Graduation
- III. 222—Tobacco Use
- IV. 246—Student Wellness
- V. 306—Employment of Summer School Staff
- VI. 307—Student Teacher / Interns
- VII. 309—Assignment and Transfer
- VIII. 806—Child Abuse

Mr. Melvin Smeal seconded the motion and it was carried by a vote of 8-0-0.

FINANCE & PURCHASE

Disbursements / Treasurer's Report / Activity Account	Mr. Paul Carr, in the form of a motion, recommended to approve the Disbursements from January/February:		
	\$ 57,069.23	Cafeteria Account	checks 3963 through 3965
	\$ 535,069.79	General Account	checks 44776 through 44912
	\$ 592,139.02	GRAND TOTAL	

Treasurer's Report for January and the Activity Account for January.

Mr. Chad Diviney seconded the motion and it was carried by a vote of 9-0-0.

Incurring Non- electoral debt	Mr. Larry Allen, in the form of a motion, recommended to approve the Resolution incurring non-electoral debt to the evidenced by a general obligation note, series of 2015, in the maximum principal amount of two million dollars (\$2,000,000). Mr. Paul Carr seconded the motion and it was carried by a vote of 9-0-0. Voice Roll Call: Mr. Carr—yes; Mr. Smeal—yes; Mr. Diviney—yes; Mr. Yontosh—yes; Mr. Allen—yes; Mr. Coble—yes; Mr. Seprish—yes; Mrs. Brown—yes; Mr. Kovalcin—yes. 9—yes; 0—no.
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NEW BUSINESS

Supt. Contract extended 5 years	Mr. Don Yontosh, in the form of a motion, recommended to approve the Superintendent be notified that the Board intends to retain her as Superintendent for an additional term of 5 years beyond the current term of employment. Mr. Mel Smeal seconded the motion and it was carried by a vote of 9-0-0. Voice Roll Call: Mr. Carr—yes; Mr. Smeal—yes; Mr. Diviney—yes; Mr. Yontosh—yes; Mr. Allen—yes; Mr. Coble—yes; Mr. Seprish—yes; Mrs. Brown—yes; Mr. Kovalcin—yes. 9—yes; 0—no.
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Supt. Contract July 1, 2016 – June 30, 2021	Mr. Don Yontosh, in the form of a motion, recommended to approve the Superintendent contract between Michelle E. Dutrow and the West Branch Area School District effective July 1, 2016 through June 30, 2021 at a starting salary of \$117,100. Mr. Larry Allen seconded the motion and it was carried by a vote of 9-0-0. Voice Roll Call: Mr. Carr—yes; Mr. Smeal—yes; Mr. Diviney—yes; Mr. Yontosh—yes; Mr. Allen—yes; Mr. Coble—yes; Mr. Seprish—yes; Mrs. Brown—yes; Mr. Kovalcin—yes. 9—yes; 0—no.
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CORRESPONDENCE

No Correspondence.

OTHER ITEMS FOR DISCUSSION

No other items for discussion.

ADJOURNMENT

Mr. Don Yontosh, in the form of a motion, recommended to adjourn the meeting at 7:58 p.m. Mr. Gerald Coble seconded the motion and it carried with a vote of 8-0-0.

Respectively Submitted,

Kasi Woodring
Secretary to the Board of Education