

WEST BRANCH AREA SCHOOL DISTRICT

REGULAR SESSION

OCTOBER 24, 2014

Members Present: Joseph M. Kovalcin, Larry Allen, Robert Seprish, Melvin Smeal, Chad Diviney, Paul Carr, Don Yontosh

Members Absent: Christina Brown, Gerald Coble

Student Representatives:

Media Present: Tyler Kolesar, The Progress News

Administration Present: Jason McMillen, Michelle Dutrow, Mark Mitchell, David Williamson, Wendy Fernburg, Nik Bisko, David Nelson

Others Present: Kasi Woodring, Board Secretary; David Consiglio, Solicitor; Greg Modzel, Jen Weaver, Liz Hollenbach, Stephanie MacTavish, Alan Larson

OPENING EXERCISES

President Joseph Kovalcin called the meeting to order at 7:48 p.m. All present were asked to stand and pledge allegiance to the American Flag.

APPROVAL OF MINUTES

Mr. Don Yontosh, in the form of a motion, recommended board approval to the minutes of the August 4, 2014 of the Regular Session meeting. Mr. Paul Carr seconded the motion. The motion was carried with a vote of 7-0-0.

RECOGNITION OF VISITORS

No one from the public signed up to speak to the board.

ADMINISTRATIVE REPORTS

Mark Mitchell, Elementary Principal—

- County-wide in-service was held, positive experience
- Marking period ends October 29th, report cards distributed November 5th
- Safe Trick-or-Treat held on October 29th, 6—8 p.m.
- Parent / Teacher Conferences, November 6th
- Data Days will be held; breakdown data and adjust instruction

Joseph Holenchik, Secondary Principal—

- Mr. Holenchik was not in attendance at the meeting but provided a report to the board.

Wendy Fernburg, Supervisor of Special Education—

- The high school life skills class is working at the Goodwill Center in Falls Creek twice a month to gain on-the-job and social skills. Goodwill then visits WB on the opposite weeks to provide the class with lessons to reinforce the skills learned the previous week and to teach additional skills needed to obtain employment.

- The Life Skills class is also working on preparing soup labels and box tops and will soon be working at Gethsemane's Clothes Closet.
- Met with all teachers involved in the Action Research Portion of our Differentiated Supervision model to finalize their project ideas.
- The Peer Coaching portion of Differentiated Supervision is getting underway.
- Crisis Prevention Training for all interested and eligible staff members to be held on Nov. 11th from 3:30 – 6:30pm.

Jason McMillen, Business Manager—

- State Audit completed, exit interview will be scheduled in the next few weeks.
- Local Audit completed on October 17, AFR will be submitted by October 31.

Dave Williamson, Athletic Director / Student Registrar—

- Wrapping up fall sports, Cyrus Lanager will attend the Cross Country Class A State Meet, Volleyball was the Conference Champions.
- Transportation going well, buses and vans up and running.

Dave Nelson, Maintenance Supervisor—

- Starting outside cleanup and getting ready for winter, changing outside lights for better energy efficiency.

Nik Bisko, Technology Administrator—

- Completed server update, APC backup battery installed.
- Report card preparation underway.

Elizabeth Hollenbach, Food Service Director—

- Discussed events that have happened at West Branch with staff and students since the beginning of the school year.
- Explained ala carte pricing and the price increase of the Adult Chef Salad.

Michelle Dutrow, Superintendent—

- Commended the WBEA and Administration that helped make Cocoa Friday such a success during the last home football game. It was a positive and rewarding experience.

OTHER REPORTS

CIU #10—

No report from the CIU #10.

CCCTC—

No report from the CCCTC.

BOARD

No voting items from the board.

PERSONNEL

Volunteers Mr. Mel Smeal, in the form of a motion, recommended to approve JP Hayles, Megan Bickel and Tammy Torretti to the volunteer list, all paperwork has been completed. Mr. Chad Diviney seconded the motion and it carried by a vote of 7-0-0.

K. Hunter
Drama Adv. Mr. Mel Smeal, in the form of a motion, recommended to approve Kim Hunter for the position of Drama Advisor, effective immediately. Mr. Chad Diviney seconded the motion and it carried by a vote of 7-0-0.

- A. Chimenti
– Tenure
Mr. Don Yontosh, in the form of a motion, recommended to approve to grant tenure to Andrew Chimenti. Mr. Paul Carr seconded the motion and it carried by a vote of 7-0-0.
- A. Chimenti
Nat'l Honor
Adv.
Mr. Don Yontosh, in the form of a motion, recommended to approve Andrew Chimenti for the position of National Honor Society Advisor, effective immediately. Mr. Robert Seprish seconded the motion and it carried by a vote of 7-0-0.
- S. Lumadue
Leave
Extension
Mr. Don Yontosh, in the form of a motion, recommended to approve the extension for leave of absence for Sarah Lumadue to November 11, 2014. Mr. Paul Carr seconded the motion and it carried by a vote of 7-0-0.
- A. Tiracorda
/ H.
Brannon
Subs
Mr. Don Yontosh, in the form of a motion, recommended to approve Amy Tiracorda and Heather Brannen, Substitute Teachers, to fill the vacancy for Angela Lucas, WB Elementary Learning Support Teacher, while Angela is on Leave of Absence, effective October 16, 2014. Mr. Paul Carr seconded the motion and it carried by a vote of 7-0-0.
- T. Beveridge
Custodian
Hire
Mr. Don Yontosh, in the form of a motion, recommended to approve Tim Beveridge as 3rd shift custodian, hours are from 10:00 p.m. – 6:30 a.m. Sunday thru Thursday at the starting WBESP contract rate of \$14.22/hour. Mr. Melvin Smeal seconded the motion and it carried by a vote of 7-0-0.

EDUCATION

- Music Mural
Senior
Project
Mr. Don Yontosh, in the form of a motion, recommended to approve Alison Arnold, Andrew Ramage and Sheila Allen to draw a music mural, located between the band and choral rooms. The project will be supervised by Jen Sproull. Project will include a historical review of the successes of the West Branch music programs. Mr. Larry Allen seconded the motion and it was carried by a vote of 7-0-0.

TRANSPORTATION & ATHLETICS

- Mr. Don Yontosh, in the form of a motion, recommended to approve the following motions:
- S. Butler Jr.
High
Wrestling
Approve Steven Butler as Assistant Jr. High Wrestling Coach.
- R. Kephart
Asst.
Basketball
Approve Rebecca Kephart as Assistant Girls Basketball Coach.
- J. / D.
Catanzaro
Jr. High
Basketball
Approve Jane Catanzaro as Head Jr. High Girls Basketball Coach.
Approve Dave Catanzaro as Assistant Jr. High Girls Basketball Coach.
Mr. Paul Carr seconded the motion and it was carried by a vote of 7-0-0.
- Winter
Athletic Bids
Mr. Mel Smeal, in the form of a motion, recommended to approve the Winter Athletic requisition requests as presented:
- | | | |
|--------------------------|--------------------------|-------------------------|
| Wrestling: | Girls Basketball: | Boys Basketball: |
| Sportsman's \$263.52 | Sportsman's \$630.00 | Sportsman's \$253.50 |
| Deman's \$257.00 | Deman's \$95.90 | Deman's \$233.70 |
| Hydration Dept. \$280.81 | Hydration Dept. \$156.86 | Hydration Dept. \$89.76 |
| TOTAL \$801.33 | TOTAL \$882.76 | TOTAL \$50.44 |
| | | TOTAL \$627.40 |
- Mr. Robert Seprish seconded the motion and it was carried by a vote of 7-0-0.

Winter
Athletic
Volunteers

Mr. Don Yontosh, in the form of a motion, recommended to approve following volunteers to the Winter athletic programs:
Boys Basketball: Chad Koleno, Phil Wood
Girls Basketball: Dennis McCamley
Wrestling: David Williamson, Paul Sankey, JP Hayles,
Gary Parks, Joseph Holenchik, Scott Slippey

Mr. Chad Diviney seconded the motion and it carried by a vote of 7-0-0.

BUILDING & GROUNDS

Field House
Spouting

Mr. Don Yontosh, in the form of a motion, recommended to approve K&B Spouting to replace spouting on the Field House in the amount of \$788. Mr. Paul Carr seconded the motion and it was carried by a vote of 7-0-0.

POLICY

1st Reading
Policy # 707

Mr. Paul Carr, in the form of a motion, recommended to approve the 1st reading of Policy #707—Use of School Facilities. Mr. Mel Smeal seconded the motion and it carried with a vote of 6-1-0. Voice Roll Call: Mr. Allen—yes; Mr. Diviney—yes; Mr. Carr—yes; Mr. Smeal—yes; Mr. Seprish—yes; Mr. Yontosh—no; Mr. Kovalcin—yes. 6—yes; 1—no.

FINANCE & PURCHASE

Mr. Paul Carr, in the form of a motion, recommended to approve the following motions:

Treasurers
Rpt.

Approve the Treasurer’s Report for August and September.

Disburse-
ments

Approve the following Disbursements from October.

\$64,155.53	Cafeteria Account	checks 3941 through 3944
\$813,106.90	General Account	checks 44071 through 44337
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\$877,262.43	GRAND TOTAL	

Activity
Acct.

Approve the Activity Account for August and September.

Mr. Mel Smeal seconded the motion and it carried with a vote of 7-0-0.

EnerNOC
Agreement
Deferred

Mr. Paul Carr, in the form of a motion, recommended to defer the EnerNOC Demand Response Agreement as presented, due to un-agreeable contract language. Mr. Consiglio and EnerNOC will work on contract language this week. Mr. Chad Diviney seconded the motion and it carried with a vote of 7-0-0.

BuyBoard
Agreement

Mr. Paul Carr, in the form of a motion, recommended to approve the National Purchasing Cooperative Agreement between West Branch Area School District and National BuyBoard as presented. Mr. Chad Diviney seconded the motion and it carried with a vote of 7-0-0.

Ala Carte
Lunch
Pricing

Mr. Don Yontosh, in the form of a motion, recommended to approve the lunch ala carte pricing for the 2014—2015 school year:

Main Entrée	\$1.50	Soup – 8 oz.	\$1.00
Sandwich	\$1.50	Vegetable / Side ½ c.	\$0.75

Cookie / Sweets	\$1.00	Fruit ½ c.	\$0.50
Milk / Beveridge	\$0.50	Chips	\$0.80
Bread / Crackers	\$0.50	Gatorade 10oz.	\$1.25
Small Snacks	\$0.50	Adult Chef Salad	\$2.25

Mr. Mel Smeal seconded the motion and it carried with a vote of 6-1-0. Voice Roll Call: Mr. Allen—yes; Mr. Diviney—yes; Mr. Carr—no; Mr. Smeal—yes; Mr. Seprish—yes; Mr. Yontosh—yes; Mr. Kovalcin—yes. 6—yes; 1—no.

CORRESPONDENCE

A letter was received from State Representative Thomas Sankey III commending West Branch on receiving the award in the amount of \$500,000 for the Biomass Boiler project.

OTHER ITEMS FOR DISCUSSION

Mr. Yontosh questioned why interviews (for coaches) are held during the day. Mrs. Dutrow stated that that was the agreed upon process when she started with the District. She further indicated that if it were the pleasure of the Board to hold evening interviews for coaching interviews, the Administrative team would accommodate such request. Mr. Diviney stated he believes the part of the interview process is the job of the administration.

Mr. Allen questioned if there were changes to the High School dress code. Mrs. Dutrow and Mr. Mitchell responded that the dress code was Board approved as part of the student handbook and is still in place.

There will be a special voting meeting held on Wednesday, November 19, 2014 at the High School Library, beginning at 7:00 p.m.

ADJOURNMENT

Mr. Don Yontosh, in the form of a motion, recommended to adjourn the meeting at 8:39 p.m. Mr. Larry Allen seconded the motion and it carried with a vote of 7-0-0.

Respectively Submitted,

Kasi Woodring
Secretary to the Board of Education