

OFFICIAL MINUTES
WEST BRANCH AREA SCHOOL
DISTRICT
MORRISDALE, PA

DATE: April 24, 2013

The regular monthly meeting of the West Branch Area School District Board of Directors was held April 22, 2013 at 7:32 p.m.

**MBRS
PRESENT**

Joe Kovalcin, Don Yontosh, Melvin Smeal, Tim Kephart, Gary Miller, Larry Allen, Gerald Coble, Chad Diviney, Robert Seprish

**MBRS
ABSENT**

**OTHERS
PRESENT**

Jason McMillen, Business Manager; J.R. Holenchik, Senior High Principal; Wendy Fernburg, Supervisor of Special Education; Dave Nelson, Maintenance Supervisor; Nik Bisko, Technology Administrator; David Williamson, Athletic Director; Tyler Kolesar, Stephanie MacTavish, Lester Smeal, Ron Mollura, Holly Walker, Susan Betts, Aaron Cowder, Fred Little, Michelle Dutrow, Michelle Guerra, Danielle Gregory, Kim Hunter, Preston Raymond, Kelly Stilson, Dan Stilson, Trent Yarrison, Samantha Lannen, Jane Prestash, Cheri Cantolina, Andrea Wesesky, Tim Wesesky, Laura Mazer, Denise Araway, Dan Betts, Angie Lucas

**EXECUTIVE
SESSION**

An executive session was held for personnel issues.

**MEETING
MINUTES**

Don Yontosh motioned, Mel Smeal seconded, to approve the meeting minutes from February 25, 2013. Motion carried.

VISITORS

**ADMINISTRATIVE
REPORTS**

JR Holenchik, High School Principal / Acting Superintendent—
Discussed that Dariek Humaney would like to build a bike rack for the district. Location will be determined by Mr. Nelson.

Don Yontosh motioned, Gary Miller seconded, the continuation of this project. Motion carried.

Wendy Fernburg, Special Education Supervisor / Elementary Principal—
Reading and Math PSSAs have been completed; I would like to commend the students and teachers for their hard work and patience.

4th grade will be taking the Science PSSA tomorrow and Wednesday, once these are completed all PSSAs will be finished for the year.

Kindergarten registration took place on April 16th and 17th; we currently have 77 students officially registered and 5 additional students partially registered for a total of 82 students for the incoming class.

Trooper Morris presented on April 2nd to the elementary school regarding making bomb threats and the consequences for the action; the presentation was well received by all.

Administrative professionals day is April 24th, I would like to thank our entire administrative professional staff for an outstanding job!

The elementary band and chorus will present on May 6th at 7pm; all are invited for a spectacular show.

David Williamson, Athletic Director / Student Registrar—
Spring athletics are in full swing.
Average Daily Attendance in the Elementary is 94.21% and the High School is 92.95%.

CIU #10

Motion on the agenda for the 2013-2014 budget to be passed. The monthly meeting will be held on 4/25/2013.

CCCTC

There will be a change in recruiting for the Truck Driving class. Students went to California for the DECA competition.

PERSONNEL

Gary Miller motioned, Don Yontosh seconded, to approve the following motions:

Approve the position of learning support / emotional support teacher at the WB Jr. / Sr. High School Level.

Approve the retirement of Rosemarie Pearce, Reading Aide, effective June 30, 2013.

Motions carried.

Don Yontosh motioned, Robert Seprish seconded, to approve the following conferences:

Deb Gomola to attend Becoming a Uniserve Representative in Pittsburgh, PA on May 17, 2013. Total cost is \$42.50 for a sub ½ day, paid for by the General Fund.

Samantha Lannen to attend the Nonviolent Crisis Intervention held at the CIU #10. Cost was \$69 paid for by ACCESS funds.

Motion carried.

Mel Smeal motioned, Don Yontosh seconded, to approve the following motions:

Approve the Event Staff to file information with Office Lombardo for violators parking in handicapped parking spaces at the District.

Approve Dana Jones as a volunteer to the district, all paperwork has been completed and Mrs. Jones is scheduled for the Mandatory Child Abuse Training.

Approve Wendy McGonigal as a custodial substitute to the district, all paperwork has been received; and Linda Decker as substitute paraprofessional to the district, Mrs. Decker will have the mandatory child abuse training in July.

Motions carried.

Gary Miller motioned, Chad Diviney seconded, to approve Samantha Lannen as Learning Support Aide in the High School. Hours are from 7:48 a.m. to 2:15 p.m. Position is a part-time, 9 month position at the current contractual rate of \$8.88/hr.

Motion carried.

Robert Seprish motioned, Melvin Smeal seconded, to grant tenure to Bethany Briskar, effective November 2012 (three years from start date). Motion carried.

Melvin Smeal motioned, Tim Kephart seconded, to approve Laura Mazer to complete coursework "Hartt School of Music" thru the University of Hartford. Motion carried.

Don Yontosh motioned, Chad Diviney seconded, continue practice of District Summer Hours of operation using a four (4) day work week, starting the Monday after school is dismissed (June 10, 2013). The summer staff will increase their daily hours to meet their weekly requirement. Two weeks prior to the beginning of the school year, the summer staff will resume working 5 days a week. Motion carried.

EDUCATION

Don Yontosh motioned, Chad Diviney seconded, to approve the following motions:

Approve the second grade to go to Penn's Cave on April 30, 2013. Approximately 70 students will be attending the trip. There is no cost to the district and cost to the student is \$13. Chaperones are Laurie Josephson, Jarrod Hendricks, Hank Wilson, Rebecca Lutchko, Tim Kephart, Lynette Bloom, Brandy O'Hare, Jason Baaney, Linda Miller, and Diane Alexander.

Approve the first grade to go to Lincoln Caverns on May 15, 2013. Approximately 86 students will be attending the trip. There is no cost to the district and cost to the student is \$14. Chaperones are Scott McClelland, Deb Galley, Tara Yingling, Kelley Hubler, Kristi Gibson, Joe Koleno, Melissa Yontosh, Mark Russell, Diane Alexander, Cheryl Green, Melissa Johnson, Tracy Graham, Tracy Witherite, Molly Diviney and a nurse.

Approve Guidance to go to the CCCTC on April 29, 2013. Approximately 90 students will be attending the trip. Cost to the district is \$200; there is no cost to the district. Chaperones are Jen Porter, Kim Hubler, Joe Matson and Dave Learish.

Approve the High School Choral Department to go to New York City on June 14, 2013. Approximately 50 students will be attending the trip. There is no cost to the district and cost to the student is between \$100 & \$250, depending on amount fundraised. Chaperones are Dan and Kelly Stilson. Other chaperones may attend but only with administrative approval and all clearances on file with Mrs. Woodring.

Motions carried.

Don Yontosh motioned, Gerald Coble seconded, to Authorize administration to continue practice with a summer school program thru Ed Options. This program will commence according to administration plan and will be funded by student

tuition. Summer school will be made available to students according to their academic need and the determination that student enrollment is sufficient enough to cover all cost of operation. Motion carried.

TRANSPORTATION AND ATHLETICS

FINANCE AND PURCHASE

Larry Allen motioned, Don Yontosh seconded, to approve the following motions:

Approve the Treasurer's Report March.

Approve the following Disbursements from March / April.

\$ 1,016.00	Athletic Account	checks 11303 through 11313
\$ 41,911.29	Cafeteria Account	checks 3726 through 3735
\$	Construction Account	checks through
\$ 806,445.57	General Account	checks 42299 through 42393
\$ 861,508.63	GRAND TOTAL	

Approve the activity account for March.

Motions carried.

Tim Kephart motioned, Robert Seprish seconded, to approve the Central Intermediate Unit's General Operating Budget for the 2013-2014 school year. Voice Roll Call: Mr. Kephart—yes; Mr. Coble—yes; Mr. Allen—yes; Mr. Seprish—yes; Mr. Miller—yes; Mr. Yontosh—yes; Mr. Diviney—yes; Mr. Smeal—yes; Mr. Kovalcin—yes. 0—no; 9—yes. Motion carried.

Larry Allen motioned, Don Yontosh seconded, to approve the payment of \$700 to Teen Court of Clearfield County. Motion carried.

OLD BUSINESS

NEW BUSINESS

Tim Kephart motioned, Gary Miller seconded, to approve the advertisement for the position of Elementary Café Monitor. Motion carried.

Don Yontosh motioned, Chad Diviney seconded, to approve the Technology Department to interview and hire two interns for the summer. There is no cost to the district other than for clearances. Motion carried.

Don Yontosh motioned, Gary Miller seconded, to approve the Technology Department to secure their order for used switches. This is already in the budget for the 2013-2014 school year. Motion carried.

Don Yontosh motioned, Robert Seprish seconded, to approve CNB Bank to continue the project to raise funds for updates on the field house. There is no cost to the District. Mr. Allen abstained from voting because he will be bidding on the project. Motion carried.

Gary Miller motioned, Melvin Smeal seconded, to change the May monthly meeting to Wednesday, May 22, 2013 at 7:00 p.m. in the High School Library.

Motion carried.

Don Yontosh motioned, Larry Allen seconded, to approve the purchase of four more handicapped signs for parking. Motion carried.

ADJOURN

Don Yontosh motioned, Larry Allen seconded to adjourn the meeting at 8:01 p.m.

Kasi Woodring

Board Secretary