

OFFICIAL MINUTES
WEST BRANCH AREA SCHOOL
DISTRICT
MORRISDALE, PA

DATE: November 19, 2013

The regular meeting of the West Branch Area School District Board of Directors was held November 18, 2013 at 7:19 p.m.

- MBRS PRESENT** Joe Kovalcin, Melvin Smeal, Gerald Coble, Chad Diviney, Larry Allen, Gary Miller, Christina Brown, Robert Seprish
- MBRS ABSENT** Don Yontosh
- OTHERS PRESENT** Michelle Dutrow, Superintendent; Nik Bisko, Technology Administrator; Wendy Fernburg, Supervisor of Special Education; Mark Mitchell, Elementary Principal; Jason McMillen, Business Manager; David Williamson; Athletic Director, Dave Nelson; Maintenance Supervisor, Tyler Kolesar, Holly Walker, Susan Betts, Stacy Ricciotti
- EXEC. SESSION** An executive session was held for personnel issues.
- MEETING MINUTES** Mel Smeal motioned, Christina Brown seconded, to approve the meeting minutes from October 28, 2013. Motion carried.
- ADMINISTRATIVE REPORTS**
- Wendy Fernburg—
- Finished meeting with all teachers involved in the Action Research portion of our Differentiated Supervision Model. Many have started their projects and are in the process of collecting their initial data. We will meet again in January for their mid-point review.
 - Kindergarten Transition meetings were held at the IU on November 4th; as of today we have 15 students planning on registering for kindergarten with an IEP. We will be reevaluating many of them to determine if they qualify for School Age services. I will have a final number of students entering kindergarten with an IEP once these reevaluations have been completed.
 - Parent/Teacher conferences were a success once again, it was nice to see all of the support from our parents for their children's education.
- Mark Mitchell—
- Report cards were sent out on 11/8/2013
 - Spelling bee was a success
 - Fall festival held 11/1/2013
 - Parent-Teacher conferences held 11/14/2013
- Jason McMillen—
- Met with Mid Atlantic Dairy regarding a new process for grab and go breakfast, goal is to have more kids eat breakfast in the HS
- David Williamson—
- Presented attendance rates for 1st quarter; 121 ELEM students and 69 HS Students have perfect attendance
 - 1st day of winter sports kicked off

Nik Bisko—

- Working on new wireless plans to increase bandwidth for faster internet
- Implemented a new Help Desk Ticket System

CIU #10

Next meeting will be held on Tuesday, November 26.

CCCTC

Received yearly audit; the Machine Shop class will be reopening for adults.

BOARD

Mrs. Dutrow presented Robert Seprish and Gary Miller with a certificate for serving on the board of Education for the past four years.

PERSONNEL

Chad Diviney motioned, Gary Miller seconded, to approve the following motions:

Approve Constance Kephart, Tiffany Parks, Melvin Smeal and Jodi Titus to the classroom volunteer list; Samantha Carson and David Mericle to the substitute teaching list; Michelle Turner & Crystal Parks to the substitute nurse list and Teresa Maine's to the substitute paraprofessional list.

Approve Cindy Bock, Nurse Assistant, to fill in for Bethany Briskar, Nurse, while Bethany is on Leave of Absence.

Motions carried.

Melvin Smeal motioned, Robert Seprish seconded, to approve an increase in Cindy Bock's hours to 29.5 hours per week. (Resignation: Michelle Turner's resignation, October 28, 2013 board agenda, Personnel #3.) Motion carried.

**TRANSPORTATION
& ATHLETICS**

Gary Miller motioned, Melvin Smeal seconded, to approve Tiffany Parks as the Jr. High Cheerleading Advisor, effective December 1, 2013. Motion carried.

Gary Miller motioned, Robert Seprish seconded, to approve Paul Sankey as the Assistant Jr. High Wrestling Coach. Motion carried.

Gary Miller motioned, Chad Diviney seconded, to approve JR Holenchik as a wrestling volunteer. Motion carried.

Melvin Smeal motioned, Gary Miller seconded, to approve permission for the WB HS Baseball Program to participate in a spring trip to Virginia or a nearby state. Motion carried.

**FINANCE AND
PURCHASE**

Gary Miller motioned, Mel Smeal seconded, to approve the following motions:
Approve the Treasurer's Report October.

Approve the following Disbursements from October / November.

\$ 4,482.67	Athletic Account	checks 11519 through 11537
\$ 51,831.08	Cafeteria Account	checks 3809 through 3819
\$	Construction Account	checks through
\$ 529,812.27	General Account	checks 43014 through 43087
\$ 586,126.02	GRAND TOTAL	

Approve the Activity Account for October.

Gary Miller motioned, Melvin Smeal seconded, to approve the following per capit exonerations:

Township	Number of Exonerations:
Cooper	1
Morris	5
Graham	
Karthaus	6
West Keating	

Motion carried.

ADJOURN

Larry Allen motioned, Gary Miller seconded to adjourn the meeting at 7:42 p.m.

Kasi Woodring

Board Secretary