

OFFICIAL MINUTES  
WEST BRANCH AREA SCHOOL  
DISTRICT  
MORRISDALE, PA

DATE: February 26, 2013

The regular monthly meeting of the West Branch Area School District Board of Directors was held February 26, 2013 at 7:15 p.m.

**MBRS  
PRESENT** Joe Kovalcin, Don Yontosh, Melvin Smeal, Tim Kephart, Robert Seprish, Gary Miller, Larry Allen, Gerald Coble

**MBRS  
ABSENT** Chad Diviney

**OTHERS  
PRESENT** Kasi Woodring, Board Secretary; Jason McMillen, Business Manager; J.R. Holenchik, Senior High Principal; Wendy Fernburg, Supervisor of Special Education; Joanna Santilli, Elementary Principal; Dave Nelson, Maintenance Supervisor; Tyler Kolesar, Phyllis Gable, Stephanie MacTavish, Lester Smeal, Ron Mollura, Nik Bisko, Holly Walker, Susan Betts, Aaron Cowder, Holly Petriskey, David Williamson, Phil Wood

**EXECUTIVE  
SESSION** An executive session was held for personnel issues.

**MEETING  
MINUTES** Don Yontosh motioned, Mel Smeal seconded, to approve the meeting minutes from January 28, 2013 and February 20, 2013. Motion carried.

**VISITORS**

**ADMINISTRATIVE  
REPORTS** Joanna Santilli, Elementary Principal—  
Kindergarten registration is underway  
A Just Dance night will be held on March 14 at 6:00 p.m.

Wendy Fernburg, Special Education Supervisor—  
At a Professional Advisory Committee meeting for superintendents we were advised that the CCCTC will be returning the fund balance to all districts regardless of the Boards previous decision. This will be \$28,241 for WB based on our ADM.

Kindergarten transition meetings were held last week; we officially have 18 students entering kindergarten next year with an IEP.

Nik Bisko, Technology Administrator—  
Presented a Information Technology 3 year plan to the board

**CIU #10** Meeting will be held on February 28, 2013

**CCCTC**

## PERSONNEL

Don Yontosh motioned, Tim Kephart seconded, to approve the following motions:

Approve Shelva Strible as Café Kitchen Worker. Hours are from 10:15 a.m. to 2:00 p.m., Monday thru Friday at the current contractual rate of \$9.66/hr.

Approve Wendy McGonigal as Café Kitchen Worker. Hours are from 10:15 a.m. to 2:00 p.m., Monday thru Friday at the current contractual rate of \$9.66/hr.

Approve Andrew Chimenti to complete coursework "Elementary Principal Internship" and "Secondary Principal Internship" thru Edinboro University.

Motions carried.

Don Yontosh motioned, Gary Miller seconded, to approve the following conferences:

Trent Yarrison to attend the PMEA Conference on April 18-20, 2013 in Erie, PA. Registration cost is \$130; meal / meal cost is \$417; mileage cost is \$169.50; total cost is \$836.50 paid for by the music fund.

Angie Lucas to attend the Achieving Meaningful Participation thru inclusion on March 21, 2013 in State College, PA. Registration cost is \$35; sub cost is \$85; total cost is \$120 paid for by the access fund.

Sarah Ewing to attend the Achieving Meaningful Participation thru inclusion on March 21, 2013 in State College, PA. Registration cost is \$35; sub cost is \$85; total cost is \$120 paid for by the access fund.

Joe Matson to attend the PASAP Conference on February 25-26, 2013 at Penn State. Registration cost is \$330; sub cost is \$170; total is \$500 paid for by the general fund.

Carrie Peterson to attend the PASAP Conference on February 25-26, 2013 at Penn State. Registration cost is \$330; sub cost is \$170; total is \$500 paid for by the general fund.

Tina Kolesar to attend the Sign Language II workshop on February 25, 2013 March 4, 11, 18, 2013 at the CIU #10. Registration cost is \$40 paid for by access funds.

Pam Emigh to attend the Sign Language II workshop on February 25, 2013 March 4, 11, 18, 2013 at the CIU #10. Registration cost is \$40 paid for by access funds.

Laura Mazer to attend the PMEA Conference on April 18-20, 2013 in Erie, PA. Registration cost is \$130; meal / meal cost is \$228; mileage cost is \$175.10; total cost is \$533.10 paid for by the music fund.

Jaimy Buck to attend the What's New in Children's Literature on April 12, 2013 in Pittsburgh, PA. Registration cost is \$229; motel / meal cost is \$142.50; sub cost is \$85; total cost is \$456.50 paid for by Title II funds.

Phil Wood to attend Council for Exceptional Children on April 3-5, 2013 in San Antonio, TX. Registration cost is \$286; motel / meal cost is \$90; Sub cost is \$255; total cost is \$631.

Motion carried.

Don Yontosh motioned, Gary Miller seconded, to approve the retirement of Colleen Sullivan Viehdorfer on June 30, 2013 under the terms of the current "Agreement between the West Branch School District and West Branch Education Association," "Early Retirement Provision," as enumerated in Sections VI. G.1. and VI. G.2., except where those benefits are amended by the "Memorandum of Agreement," ratified by both the West Branch School Board and the West Branch Education Association. Motion carried.

Don Yontosh motioned, Gary Miller seconded, to approve the retirement of Karen Kochkodin on June 28, 2013 under the terms of the current "Agreement between the West Branch School District and West Branch Education Association," "Early Retirement Provision," as enumerated in Sections VI. G.1. and VI. G.2., except where those benefits are amended by the "Memorandum of Agreement," ratified by both the West Branch School Board and the West Branch Education Association. Motion carried.

Gerald Coble motioned, Gary Miller seconded, to approve Storm Runner Football to use the school facilities during the month of February and March 2013. Practice will be after school hours with a 7 p.m. start time. Liability insurance is on file in the business office. Motion carried.

Don Yontosh motioned, Mel Smeal seconded, to approve the 2013-2014 school calendar. Motion carried.

Tim Kephart motioned, Robert Seprish seconded, to approve the Royalty Agreement between Ohiopyle Prints Inc. and the WBASD. Motion carried.

Melvin Smeal motioned, Gary Miller seconded, to approve leave without pay for Lori Quick on March 7 and 8, 2013 to attend the State Wrestling Tournament in Harrisburg. Voice Roll Call: Mr. Kephart—no; Mr. Smeal—yes; Mr. Yontosh—no; Mr. Allen—no; Mr. Coble—yes; Mr. Seprish—yes; Mr. Miller—yes; Mr. Kovalcin—no. Yes—4; No—4. Motion failed.

## **EDUCATION**

Don Yontosh motioned, Larry Allen seconded, to approve the following motions:

Approve the International Club to go to Philadelphia Mint Mercer Museum and Font Hill Museum Castle on April 5, 2013. Approximately 45 students will be attending the trip. Cost to the district is \$170 for subs and cost to the student will be up to \$75 depending on fundraising. Chaperones are Lori Bollinger and Colleen Viehdorfer.

Approve the History Club to go to Philadelphia Historical District on May 10, 2013. Approximately 30 students will be attending the trip. Cost to the district is \$255 for subs and cost to the student will be up to \$65 depending on fundraising. Chaperones are Jennifer Brickley, Carrie Peterson, Andrea Walkowiak, Kim Merrow and Marilynn Kristofits.

Approve the Senior Class of 2013 to go to Cedar Point on June 3, 2013. Approximately 50 students will be attending the trip. Cost to the district is \$170 for subs and cost to the student is \$25-\$65 depending on fundraising. Chaperones are Jennifer Brickley (Tentative), Kim Hunter and Holly Modzel.

Approve the Art Club to go to the Baltimore Aquarium on March 2, 2013. 6 students will be attending the trip. Cost to the district is gas for the van and cost to the student is \$40. Chaperones are Michele Raymond, Dan Beahan and Preston Raymond.

Approve the Physics Class to go to Hershey Park Physics Day on May 10, 2013. 17 students will be attending the trip. Cost to the district is gas for the vans and \$170 for subs. Cost to the student is for admission and meals. Chaperones are Andrew Chimenti and Kevin Hubler or Dan Socash.

Approve the Elementary Band to go to Band Fest at Lewistown Middle School on May 3, 2013. Approximately 11 students will be attending the trip. Cost to the district is \$426.91 for registration fee and a bus. Cost to the student is a packed lunch. Chaperones are Trent Yarrison and Mark Baylor.

Approve the Kindergarten class to go to Bald Eagle State Park / Twin Kiss on May 23, 2013. Approximately 64 students will be attending the trip. There is no cost to the district and \$1 cost to the student. Chaperones are Stephanie Guglielmi, Josiah Jones, Susan Zimmerman, Joy English, Nathan Aileo, Alesia Dumas, Heather Moore and a nurse.

Approve the 5<sup>th</sup> grade to go to Black Moshannon State Park on April 19, 2013. Approximately 70 students will be attending the trip. There is no cost to the district and no cost to the student. Chaperones are Dennis McCamley, Jane McDowell, Sarah Lumadue, Brandy O'Hare, Lori Bell, Joe Koleno, Kim Eboch and Kim Szwarc.

Motions carried.

## **TRANSPORTATION AND ATHLETICS**

Melvin Smeal motioned, Gary Miller seconded, to approve the following motions:

Approve the spring athletic bids as presented.

1. Baseball Total - \$769.52
2. Track & Field Total - \$1,341.50
3. Softball Total - \$475.00

Approve the following volunteers for the spring athletic programs:

**Baseball**-Ryan Mostyn, Dave Learish, Jerry White, Chad Koleno, Danny Clark

**Softball**-Aaron Tiracorda

**Track/Field**-Nick Zimmerman, Scott Slippey, Dave Harmic

Approve Jane Catanzaro as the Head Jr. High Softball Coach.

Approve Dave Catanzaro as the Assistant Jr. High Softball Coach.

Motions carried.

**FINANCE AND PURCHASE**

Don Yontosh motioned, Robert Seprish seconded, to approve the following motions:

Approve the Treasurer's Report January.

Approve the following Disbursements from January / February.

\$ 12,825.47	Athletic Account	checks 11204 through 11287
\$ 51,896.13	Cafeteria Account	checks 3703 through 3713
\$	Construction Account	checks through
\$ 172,651.46	General Account	checks 42132 through 42195
\$ 237,373.06	<b>GRAND TOTAL</b>	

Approve the activity account for January.

Motions carried.

**OLD BUSINESS****NEW BUSINESS**

Don Yontosh motioned, Tim Kephart seconded, to approve Chad Diviney as a volunteer to the district. Motion carried.

Don Yontosh motioned, Larry Allen seconded, to approve the YMCA to use the auditorium for the production of Cinderella. The same arrangements will be held as in the past. Motion carried.

**ADJOURN**

Don Yontosh motioned, Larry Allen seconded to adjourn the meeting at 7:40 p.m.

Kasi Woodring

Board Secretary