

OFFICIAL MINUTES  
WEST BRANCH AREA SCHOOL  
DISTRICT  
MORRISDALE, PA

DATE: December 6, 2013

The re-organizational meeting of the West Branch Area School District Board of Directors was held December 5, 2013 at 7:00 p.m.

**MBRS  
PRESENT** Joe Kovalcin, Melvin Smeal, Gerald Coble, Chad Diviney, Larry Allen, Don Yontosh

**MBRS ABSENT**

**OTHERS  
PRESENT** Michelle Dutrow, Superintendent; Nik Bisko, Technology Administrator; Wendy Fernburg, Supervisor of Special Education; Mark Mitchell, Elementary Principal; Jason McMillen, Business Manager; JR Holenchik, Secondary Principal; Dave Nelson; Maintenance Supervisor, Tyler Kolesar, Greg Modzel, Susan Betts, Ron Mollura

**EXEC. SESSION** An executive session was held for personnel issues.

**MEETING MINUTES** Don Yontosh motioned, Mel Smeal seconded, to approve the meeting minutes from November 18, 2013. Motion carried.

**I. REORGANIZATION**

**NEW MEMBERS** Reorganization meeting was opened and temporary president elected to chair the organization meeting;  
Certificates of election read for Paul Carr, Chad Diviney & Melvin Smeal  
Oaths administered by temporary president for Chad Diviney & Mel Smeal.  
(Paul Carr was unable to attend the meeting, he was sworn in at the Clearfield County Courthouse prior to the reorganizational meeting).

Secretary directed to prepare list of newly constituted board members.

**BOARD  
PRESIDENT** Don Yontosh motioned, Larry Allen seconded, to nominate Joe Kovalcin as President. Motion carried, 6—0.

Don Yontosh motioned, Mel Smeal seconded, to close nominations for President. Motion carried, 6—0.

Don Yontosh motioned, Mel Smeal seconded, to appoint Joe Kovalcin as President. Motion carried, 6—0.

**BOARD VICE  
PRESIDENT** Joe Kovalcin motioned, Don Yontosh seconded, to nominate Larry Allen as Vice President. Motion carried, 6—0.

Don Yontosh motioned, Larry Allen seconded, to close nominations for Vice President. Motion carried, 6—0.

Don Yontosh motioned, Mel Smeal seconded, to appoint Larry Allen as Vice President. Motion carried, 6—0.

**CIU #10  
REPRESENTATIVE**

Gerald Coble motioned, Larry Allen seconded, to approve Gerald Coble as the CIU #10 representative. Motion carried, 6—0.

Gerald Coble motioned, Don Yontosh seconded, to approve Joe Kovalcin as the CIU #10 alternate representative. Motion carried, 6—0.

**CCCTC  
REPRESENTATIVE**

Don Yontosh motioned, Gerald Coble seconded, to approve Larry Allen as the CCCTC representative. Motion carried, 6—0.

Don Yontosh motioned, Larry Allen seconded, to approve Joe Kovalcin as the CCCTC alternate representative. Motion carried, 6—0.

**PSBA LIASION**

Don Yontosh motioned, Larry Allen seconded, to approve Joe Kovalcin as the PSBA Liaison for the District. Motion carried, 6—0.

**II. NEW BUSINESS**

**BOARD**

Don Yontosh motioned, Larry Allen seconded, to approve the 2014 Board of Directors monthly meeting calendar. Motion carried.

**PERSONNEL**

Don Yontosh motioned, Chad Diviney seconded, to approve Gretta Markle to the substitute teaching list and Tammy Sue Winters to the substitute cafeteria list. Motion carried.

Gerald Coble motioned, Mel Smeal seconded, to approve Melissa Yontosh as WB Elementary Personal Care Aide, effective December 5, 2013 at the starting rate of \$9.13/hr. as per the WBESP current contract. Hours are from Monday thru Friday from 8:45 to 3:00 p.m. (Replacing Connie Shimmel, resignation, Personnel item #4, October 28, 2013 Board Agenda.) Motion carried. Don Yontosh abstained from voting because candidate is his daughter-in-law.

**TRANSPOTATION  
& ATHLETICS**

Gerald Coble motioned, Mel Smeal seconded, to approve Bill Myers as Head Varsity Softball Coach. Motion carried.

Don Yontosh motioned, Chad Diviney seconded, to approve the resignation of Colette Sample, JV Cheerleading coach, effective Tuesday, November 19, 2013. Motion carried. Mr. Yontosh and Mr. Smeal asked Mrs. Dutrow to talk with Mr. Williamson about the cheerleading program and find out why we have had many coaches resigning.

Mel Smeal motioned, Don Yontosh seconded, to approve the resignation of Terry Williams, Jr. High Football coach. Motion carried.

**FINANCE AND  
PURCHASE**

Don Yontosh motioned, Mel Smeal seconded, to approve to pay the bills thru the end of December. Motion carried.

**ADJOURN**

Don Yontosh motioned, Larry Allen seconded to adjourn the meeting at 7:20 p.m.

Kasi Woodring

Board Secretary

