

OFFICIAL MINUTES  
WEST BRANCH AREA SCHOOL  
DISTRICT  
MORRISDALE, PA

DATE: August 21, 2012

The regular meeting of the West Branch Area School District Board of Directors was held August 20, 2012 at 7:35 p.m.

**MBRS  
PRESENT** Joe Kovalcin, Don Yontosh, Melvin Smeal, Tim Kephart, Robert Seprish, Gary Miller, Chad Diviney, Larry Allen

**MBRS  
ABSENT** Gerald Coble

**OTHERS  
PRESENT** Michael Panek, Superintendent; Kasi Woodring, Board Secretary; Jason McMillen, Business Manager; J.R. Holenchik, Senior High Principal; Wendy Fernburg, Supervisor of Special Education; Joanna Santilli, Elementary Principal; Dave Nelson, Maintenance Supervisor; David Williamson, Athletic Director; Holly Petriskey, Tyler Kolesar, Aaron Cowder, Phyllis Gable, Allison Koleno, Lynn Brewer, Stephanie MacTavish, Lori Bell, Sue Betts, Shari Buck, Holly Walker, Sharon Michaels, Rick Michaels, Cathy Conklin, Nicole Petriskey, Kim Hubler, Sam Lannen, Pennie Folmar, Wendy Timblin, Georgette Eirich, Mary Ann Moriarity, Shelly Milliron, Lester Smeal, Michelle Guerra, Brenda Fye

**MEETING  
MINUTES** Tim Kephart motioned, Don Yontosh seconded, to approve the meeting minutes from June 25, 2012. Motion carried.

**VISITORS**

**EXECUTIVE  
SESSION** An executive session was held from 6:00 p.m. – 7:00 p.m. for personnel and contractual reasons.

An executive session was held from 7:37 p.m. – 8:08 p.m. for personnel reasons.

**ADMINISTRATIVE  
REPORTS** Joanna Santilli, Elementary Principal—  
Elementary made AYP and congratulated everyone for their hard work, the accountability block grant has been submitted and the district received \$102,000. Kindercamp will be held from 8/22/2012 & 8/23/2012. Kindergarten orientation will be held on 8/27/2012.

David Williamson, Coordinator of Student Services—  
Thanked everyone who worked on the athletic facilities, the cafeteria ladies for preparing the lunches for the students and we received a grant so there is no cost for the concussion testing.

**CIU #10** No report.

**WB REVENUE  
ENHANCEMENT  
COMMITTEE**

**CCCTC**

No report.

**PERSONNEL**

Robert Seprish motioned, Gary Miller seconded to approve the following motions:

Approve Danica Hamm to the substitute teacher list and Deb Hudish to the substitute custodian list, all paperwork has been received.

Grant tenure to Ashley White, Family & Consumer Sciences teacher.

Approve Wendy Fernburg to complete coursework "Superintendent Letter of Eligibility" thru Edinboro University.

Kasi Woodring to attend the Annual Board Secretaries Conferences on October 17-19, 2012 at the Hershey Lodge. Registration cost is \$265; Motel/Meal cost is \$438.50; Mileage cost is \$144.30. Total cost is \$847.80 paid for by the Superintendent's Fund.

Brenda Fye and Michelle Guerra to attend "You're Going to Love this Kid" on September 20, 2012 at the CIU #10. Registration fee is \$40 each and sub cost is \$43.50 each. Total cost is \$83.50 each, paid for by ACCESS funds.

Jason McMillen to attend the Elements of Gov't Fund Account on October 3, 2012 in Harrisburg, PA. Registration cost is \$125; mileage cost is \$64.38. Total cost is \$189.38 paid for by the General Fund.

Cheryl Green, Rhonda Trude and Lynne Rockey to attend the Reading Apprenticeship on September 25, 26, 27; October 23; December 13, 2012; January 24; February 19, 2013.

Approve Tara Yingling to complete coursework "Introduction to Research" thru Clarion University.

Motions carried.

Melvin Smeal motioned, Robert Seprish seconded, to approve Randy Williams as high school custodian. Hours are from 6:00 a.m. to 2:30 p.m., Monday thru Friday, at the current contractual rate. Motion carried.

Don Yontosh motioned, Melvin Smeal seconded, to approve Douglas Rolley and Matt Cowder as elementary custodians. Hours are from 4:00 p.m. to 12:30 a.m., Monday thru Friday, at the current contractual rate. Motion carried.

Don Yontosh motioned, Melvin Smeal seconded, to approve the following motions:

Approve the resignation of Ryan Milliron, Technology Administrator, effective August 8, 2012.

Approve to advertise for the position of Technology Administrator.

Motions carried.

Melvin Smeal motioned, Gary Miller seconded, to approve the following motions:

Approve Tenure for Kristi Gibson.

Approve Chris Marsh to mentor Tyler Good. Upon completion of mentorship, Chris Marsh will be compensated \$250.

Approve Deanna Fuller as a classroom volunteer to the district, all paperwork has been received.

Approve Michael Hughes to complete coursework "AET/541 E-Learning" online.

Motions carried.

Tim Kephart motioned, Don Yontosh seconded, to approve the recommendation to not fill the positions of one assistant football coach, one assistant softball coach and one assistant baseball coach for the 2012-2013 school year. Voice Roll Call: Mr. Smeal—no; Mr. Allen—yes; Mr. Seprish—yes; Mr. Miller—yes; Mr. Yontosh—yes; Mr. Kovalcin—yes; Mr. Kephart—yes; Mr. Diviney—yes. 8—yes; 1—no. Motion carried.

## **EDUCATION**

Don Yontosh motioned, Larry Allen seconded, to approve the following motions:

Approve the Elementary Student / Parent Handbook as presented.

Approve the Elementary Faculty Handbook as presented.

Motions carried.

Don Yontosh motioned, Robert Seprish seconded, to approve the Teacher Induction Plan for 2012-2015 as presented. Motion carried.

Don Yontosh motioned, Chad Diviney seconded, to approve the bus stop list as presented. Motion carried.

## **TRANSPORTATION AND ATHLETICS**

Don Yontosh motioned, Melvin Smeal seconded, to approve the following motions:

Approve the following volunteers for the fall athletic programs:

- A. Football: John White, Andrew Chimenti, Terry Williams, Adam White
- B. Volleyball: Scott Williams, Taylor Trude
- C. Cross Country: Dave Catanzaro, Nick Zimmerman
- D. Girls Soccer: Ed Bowman, Kevin Myers

Approve Collette Sample as the JV cheerleading advisor.

Approve the Coaches Athletic Handbook and Student Athletic Handbook as presented.

Approve the recognized Booster Clubs/Organizations for the 2012-2013 school year

- A. West Branch Track and Field Booster Club
- B. West Branch Cross Country
- C. West Branch Boys Basketball Booster Club
- D. West Branch Lady Warrior Soccer Booster Club
- E. West Branch Band Booster Club
- F. West Branch Volleyball Booster Club

- G. West Branch Girls Basketball Booster Club
- H. West Branch Football Booster Club
- I. West Branch Baseball Booster Club
- J. West Branch Cheerleading Boosters
- K. Warrior Wrestling Association

Motions carried.

## **FINANCE AND PURCHASE**

Chad Diviney motioned, Don Yontosh seconded, to approve the following motions:

Approve the Treasurer's Report for June.

Approve the following Disbursements from June / July / August.

\$ <u>8,347.14</u>	Athletic Account	(checks <u>10939</u> through <u>10952</u> )
\$ <u>54,440.92</u>	Cafeteria Account	(checks <u>3623</u> through <u>3632</u> )
\$ _____	Construction Account	(checks _____ through _____)
\$ <u>770,714.29</u>	General Account	(checks <u>41352</u> through <u>41563</u> )
\$ <u>833,502.35</u>	<b>GRAND TOTAL</b>	

Approve the activity account for June and July.  
Motions carried.

## **OLD BUSINESS**

Mel Smeal thanked everyone who helped with setting up the poles and nets for the football field.

## **NEW BUSINESS**

Don Yontosh motioned, Larry Allen seconded, to approve the copier lease as presented by Mr. McMillen. Motion carried.

Don Yontosh motioned, Gary Miller seconded, to approve to sell the old stoves and woodshop pieces. Motion carried.

Don Yontosh motioned, Larry Allen seconded, to approve to sell the old paper towel dispensers for \$2 each. Motion carried.

Don Yontosh motioned, Melvin Smeal seconded, to approve the transfer of Scott Beer to the elementary and Kevin Hubler to the high school per policy 409. Motion carried.

Don Yontosh motioned, Melvin Smeal seconded, to approve monthly budget meeting to be held the 2<sup>nd</sup> Tuesday of every month. Motion carried.

Don Yontosh motioned, Larry Allen seconded, to approve to reinstate the aides that were furloughed. Voice Roll Call: Mr. Kephart—no; Mr. Smeal—no; Mr. Diviney—yes; Mr. Yontosh—yes; Mr. Allen—yes; Mr. Seprish—no; Mr. Miller—yes; Mr. Kovalcin—no. 4—no; 4—yes. Motion failed.

## **ADJOURN**

Don Yontosh motioned, Larry Allen seconded to adjourn the meeting at 8:38 p.m.

Kasi Woodring

Board Secretary

