

OFFICIAL MINUTES
WEST BRANCH AREA SCHOOL
DISTRICT
MORRISDALE, PA

DATE: May 22, 2012

The regular meeting of the West Branch Area School District Board of Directors was held May 21, 2012 at 8:03 p.m.

MBRS
PRESENT Joe Kovalcin, Don Yontosh, Melvin Smeal, Tim Kephart, Robert Seprish, Gerald Coble, Gary Miller, Chad Diviney, Larry Allen

MBRS
ABSENT

OTHERS
PRESENT Michael Panek, Superintendent; Kasi Woodring, Board Secretary; Jason McMillen, Business Manager; Sean Wechtenhiser, Elementary Principal; J.R. Holenchik, Senior High Principal; Wendy Fernburg, Supervisor of Special Education; Joanna Santilli, Federal Programs Coordinator; Dave Nelson, Maintenance Supervisor; David Williamson, Athletic Director; Holly Petriskey, Tyler Kolesar, Lester Smeal, Greg Hunter, James Orichosky, John Orichosky, Sarah Orichosky, Kim Hunter, Laura Backes, Ed DeVore, Lori Bell, PJ Monella, Jamison Monella, Holly Walker, Drew Moore, Erica Culler, Rachel Little, Sandra Little, Mark Little, Caitlyn Bumbarger, Gail Bumbarger, Rhonda Carles, Bernice Yedlosky, Michael Yedlosky, Joseph Yedlosky, Janelle Yedlosky, James Yedlosky, Ally Ward, Brenda Ward, Stephen Dobo, Kaylie Maines, Mark Maines, Aaron Cowder, Kaitlyn Krupa, Jessica Milliron, Kristin Quick, Susan Adams, Christy Thomas, Hannah Thomas, Jared Lindstrom, Janine Leigey, Megan Leigey, Tyler Thomas, Jordyn Andrews, Kimberly Schmidt, Destiny Schmidt, Julie Ishler, Elizabeth Ishler, Mika Beveridge, Dallas Wooster, John Walker, Brenda Kovalick, Maddie Kovalick, Dennis Kovalick, Carmel Dunlap, Casey Mathews, Mathew Rebmann, Trent Yarrison, Karen Kochkodin, Jamie Hall, Sally English, Dee Coudriet, Shelly Milliron, Deb Moriarity, Andrea Walkowiak, Stephanie MacTavish, Stephanie Morlock, Beth Pearce, Kelly Stilson, Dan Stilson, Michael Sutton, Jane Catanzaro, Beth Fry, Pat Wolford, Vicki Wittlinger, Shirley Wittlinger, Kim Eyerly, Tim Eyerly, Terry Miles, Denise Araway, Scott Carr, Chase Bamat, Donald Kolesar, Delanie Kolesar, Shirley Lindstrom, Jonelle Lindstrom, Mark Lindstrom, Courtnee Lindstrom, Ron Mollura, Laura Witherow, Sharon Michaels, Richard, Michaels, Shari Buck, Phyllis Gable, Martha McCamley, Julie Houston, Dorothy Andrews, Greg Andrews, Cindy Bock, Karen Bosak, Katelyn Houston, Ashlee McQuown, Tyler Good, Brandy O'Hare, Brian McGonigal, Vicki Myers, Mary Handel, Traci Callahan, Robert Callahan, Randy Folmar, Sara Merritt, Pamela McGuire, Heather Nelson, Eric Confer, Cindy Woolworth, Bill Woolworth, Karen Thomas, Jim Thomas

MEETING
MINUTES Melvin Smeal motioned, Robert Seprish seconded, to approve the meeting minutes from April 30, 2012. Motion carried.

VISITORS

EXECUTIVE
SESSION An executive session was held from 6:00 p.m. – 7:00 p.m. for personnel and contractual reasons.

ADMINISTRATIVE
REPORTS

Sean Wechtenhiser, Elementary Principal—
IMMUNIZATIONS-All students had documentation for immunizations submitted before the extended deadline of May 15. We did not have to exclude any students.

KINDERGARTEN REGISTRATION-As of today we have 61 students for Kindergarten. We have completed paperwork on all 61 students.

SIXTH GRADE PROMOTION-The sixth grade Promotion Ceremony will be held on Thursday, June 7 at 1:30 in the auditorium. Doors will open at 1:10 p.m. All board members are invited to attend.

Joanna Wensel, Federal Programs Coordinator—
The Race to the Top grant has been submitted, an official letter has not been received to determine how much monies the District was awarded.

Wendy Fernburg, Supervisor of Special Education—
Our June 1st Penn Data special education count has been submitted to the CIU for review, once approved by the IU the report will be submitted to PDE.

Mike Panek, Superintendent—
Thanked everyone for coming to the meeting. Reminded everyone to call Harrisburg and voice their opinion on the budget.

CIU #10

WB REVENUE
ENHANCEMENT
COMMITTEE

The committee is still looking for board members to be on the educational foundation. Mr. Coble encouraged everyone to come to the meeting and help come up with ways to gain revenue for WB.

CCCTC

PERSONNEL

Don Yontosh motioned, Gary Miller seconded, to approve the following motions:

Approve Brooke Smeal, Billie Jo Hugar and Tim Hugar to the volunteer list, all paperwork has been received.

Approve Tara Yingling to complete course work "Analysis of Teaching" thru Clarion University.

Approve Angela Lucas to complete coursework "Special Education Supervisory Certification" thru Penn State.

Approve Kasi Woodring to attend the Right to Know Law conference on June 28, 2012, in Mechanicsburg, PA. Registration cost is \$219; Motel/meal cost is \$102.14; Mileage cost is \$143.19. Total cost is \$464.33 paid for by the Superintendent's Fund.

Approve Karen Bosak to attend the New Meal Pattern Training on July 24-25, 2012 at State College, PA. Mileage cost is \$77; Wage cost is \$141.02. Total cost is \$218.02 paid for by the Café Fund.

Motions carried.

Don Yontosh motioned, Robert Seprish seconded, to approve the tentative 2012 West Branch Graduation list as presented. Motion carried.

Tim Kephart motioned, Chad Diviney seconded, to approve the following motions:

Recognize an extended contract for the school nurse to have a total of three days per year, and the nurse's assistant position to have a total of four additional days, as approved by the Superintendent, to allow the enrollment of the large number of students by the first day of school, copy and mail all of the health records of students withdrawing, and other duties as assigned.

Approve payment to the Teen Court Program in the amount of \$700 for the 2012-2013 school year.

Approve Amanda Harris as the speech therapist for Extended school year for 50 hours at a rate of \$24/hr as per the WBEA Contract for extra duty rate.

Approve the following as Extended School Year subs, if needed they will be paid \$24/hr as per the WBEA Contract for extra duty rate: Angela Lucas, Sherri McGarvey and Deb Moriarity.

Motions carried.

Melvin Smeal motioned, Robert Seprish seconded, to approve Laura Coble to work an additional 50 hours to complete the Appraisal Update for the GASB requirement. Motion carried. Gerald Coble abstained from voting due to candidate is his spouse.

Gary Miller motioned, Don Yontosh seconded, to approve Kindercamp to be held August 22 and 23, 2012 for the incoming kindergarten students. Motion carried.

Don Yontosh motioned, Robert Seprish seconded, to approve the resignation of Sandra Fleck, cafeteria worker, effective June 1, 2012. Motion carried.

Don Yontosh motioned, Melvin Smeal seconded, to defer the motion to advertise for the vacant custodian position. Motion deferred.

Don Yontosh motioned, Chad Diviney seconded, to approve the following cafeteria employees to work as needed with the custodians cleaning this summer: Christine Little, Wendy Sabol, Andria Corrigan and Bonnie Williams. Motion carried.

Tim Kephart motioned, Robert Seprish seconded, to approve the following motions:

Authorize administration to continue practice with a summer school program thru Ed Options. This program will commence according to administration plan and will be funded by student tuition. Summer school will be made available to students according to their academic need and the determination that student enrollment is sufficient enough to cover all cost of operation.

Approve Jennifer Sproull to complete coursework "Holocaust Certificate Program" thru Seton Hill.

Approve Michael Fenush to the substitute custodian list, all paperwork has been received.

Motions carried.

EDUCATION

TRANSPORTATION AND ATHLETICS

Don Yontosh motioned, Melvin Smeal seconded, to approve the following motions:

Approve Ashley White as the Assistant Cross Country Coach for the 2012-2013 school year.

Approve Terry Trude as the Assistant Varsity Boys Basketball Coach for the 2012-2013 school year.

Motions carried.

FINANCE AND PURCHASE

Robert Seprish motioned, Melvin Smeal seconded, to approve the following motions:

Approve the Treasurer's Report for April.

Approve the following Disbursements from April / May.

\$ <u>1,802.68</u>	Athletic Account	(checks <u>10909</u> through <u>10933</u>)
\$ <u>39,938.50</u>	Cafeteria Account	(checks <u>3575</u> through <u>3597</u>)
\$ _____	Construction Account	(checks _____ through _____)
\$ <u>470,338.91</u>	General Account	(checks <u>41202</u> through <u>41217</u>)
\$ <u>547,468.69</u>	GRAND TOTAL	

Approve the activity account for April.

Motions carried.

Chad Diviney motioned, Don Yontosh seconded, to approve the following bids for nursing supplies for the 2012-2013 school year:

Moore Medical—\$911.07

School Health—\$94.40

Medco—\$295.65

Total—\$1,301.12

Motion carried.

Gerald Coble motioned, Larry Allen seconded, approve the Clearfield County Career and Technology Center General Fund Budget for the 2012-2013 school year as presented. Voice Roll Call: Mr. Kephart—yes; Mr. Diviney—yes; Mr. Yontosh—yes; Mr. Miller—yes; Mr. Seprish—yes; Mr. Coble—yes; Mr. Allen—yes; Mr. Kovalcin—yes. 9—yes; 0—no. Motion carried.

Don Yontosh motioned, Gerald Coble seconded, to approve the purchase of the following insurance renewals for 2012-2013:

Insurance Policies through PSBA Insurance Trust (Broker: Burns & Burns associates, Inc.)

Package Liability	\$39,674
Excess Liability	\$5,605
School Leaders Legal Liability	\$8,351
Worker's Compensations	\$137,130
Total	\$190,760

Motion carried.

Tim Kephart motioned, Robert Seprish seconded, to approve the Preliminary General Fund Budget as presented. The millage for Clearfield County will increase to 93.0 mills and the millage for Clinton County will increase to 9.0 mills. Providing a total budgeted revenue of \$14,349,287.

This budget includes the elimination of five teaching positions through attrition, the furloughing of three aides (elimination of three elementary classroom aides), elimination of Driver's Education on-road instruction, elimination of one custodian position through attrition, the termination of Learning Lamp Drafting contract, and the furlough of one part-time nurse. Providing for a total budgeted expenditure of \$15,916,033.

The difference in the budgeted revenues and expenses will require the use of \$1,566,746 from the budgetary reserve for the 2012-2013 school year.

Voice Roll Call: Mr. Kephart—yes; Mr. Diviney—no; Mr. Yontosh—yes; Mr. Miller—no; Mr. Seprish—yes; Mr. Coble—yes; Mr. Allen—yes; Mr. Kovalcin—yes. 7—yes; 2—no. Motion carried.

OLD BUSINESS

NEW BUSINESS

Don Yontosh motioned, Gary Miller seconded, to approve the Senior Class to go to Cedar Point on June 4, 2012. Motion carried.

ADJOURN

Don Yontosh motioned, Larry Allen seconded to adjourn the meeting at 8:30 p.m.

Kasi Woodring

Board Secretary