

OFFICIAL MINUTES
WEST BRANCH AREA SCHOOL
DISTRICT
MORRISDALE, PA

DATE: November 20, 2012

The regular meeting of the West Branch Area School District Board of Directors was held November 19, 2012 at 7:05 p.m.

**MBRS
PRESENT**

Joe Kovalcin, Don Yontosh, Melvin Smeal, Tim Kephart, Robert Seprish, Gary Miller, Chad Diviney, Larry Allen, Gerald Coble

**MBRS
ABSENT**

**OTHERS
PRESENT**

Kasi Woodring, Board Secretary; Jason McMillen, Business Manager; J.R. Holenchik, Senior High Principal; Wendy Fernburg, Supervisor of Special Education; Joanna Santilli, Elementary Principal; Dave Nelson, Maintenance Supervisor; David Williamson, Athletic Director; Tyler Kolesar, Aaron Cowder, Phyllis Gable, Stephanie MacTavish, Holly Walker, Sue Betts, Cindy Gormont, Shari Buck, Scott Thomas, Holly Petriskey, Stacey Guenot,

**MEETING
MINUTES**

Don Yontosh motioned, Larry Allen seconded, to approve the meeting minutes from October 22, 2012. Motion carried.

VISITORS

Scott Thomas informed the board about concession stands that are going to be built for the Allport Little League Field. The concession stand will be in Memorial of Brandon Denochik.

Cindy Gormont requested the board make a motion to hire someone beginning March 1 instead of May 1 to train for her job.

**EXECUTIVE
SESSION**

An executive session was held from 6:00 p.m. – 7:00 p.m. for personnel and contractual reasons.

**ADMINISTRATIVE
REPORTS**

Joanna Santilli, Elementary Principal—
Conducting weekly curriculum meetings
The Sunshine Club (an attendance club) has had 131 students with perfect attendance so far
SFA reading regrouping is complete

JR Holenchik, High School Principal—
Discussed PSSA Results
Received a letter from Jordyn Andrews to hold a senior project; Clearfield / Centre County Band Show on October 19, 2013.

Don Yontosh motioned, Larry Allen seconded, to approve Jordyn Andrews to hold the band show. Motion carried.

Wendy Fernburg, Supervisor of Special Education—
We are preparing out Dec. 1st count for submission to PDE; I will provide a final count at our next meeting. This count will determine our funding for next year.

Currently there are 18 student entering kindergarten next year with an IEP.

Chuck Navasky provided a concert to our Life Skills classes on Nov. 8th, he stressed always believe in yourself and work hard to reach your goal.

David Williamson, Coordinator of Student Services—
Presented the Team Academic Excellence Award
Transition from Fall to Winter sports
Boys Soccer were the district 6 champs

Nik Bisko, Technology Administrator—
New Lunch software system was installed
Don Yontosh motioned, Chad Diviney seconded, to approve Nik to look into having a new wireless system installed for free. Motion carried.

CIU #10

Meeting is Tuesday, November 20, 2012

CCCTC

Mr. Panek is no longer Superintendent of Record and Larry Allen is no longer chairman, Clearfield will take over the responsibilities.

PERSONNEL

Robert Seprish motioned, Melvin Smeal seconded to approve the following motions:

Approve Mary Ellen Holden to the substitute teacher list and Kristy Samsel to the substitute cafeteria kitchen worker list. All paperwork has been received.

Approve Kevin Hubler to complete course work "Intro to Research Ed" thru CIU #10.

Approve Angela Rosselli to complete coursework "Curriculum Leadership" and "Collaborative Leadership for Evaluation" thru Edinboro University.

Approve the 2013 Board of Directors Meeting schedule as presented.

Motions carried.

Don Yontosh motioned, Gary Miller seconded, to approve the following conferences:

Michael Hughes to attend Gifted Boot Camp on November 15, 2012 at the CIU #10. Registration cost is \$40; sub cost is \$85; total cost is \$125 paid for by ACCESS funds.

Hank Wilson to attend Practical Strategies to Differentiated Math on January 31, 2013 in Cleveland, OH. Registration cost is \$229; mileage cost is \$224.22; sub cost is \$85; total cost is \$538.22 paid for by Title II funds.

Kasi Woodring to attend the Annual PASPA Conference on February 27-March 1, 2012 in Harrisburg, PA. Registration cost is \$375; motel / meal cost is \$469.62; mileage cost is \$137.64. Total cost is \$982.26 paid for by Superintendent's Fund.

Kim Sabol to attend SBAP Training on November 28, 2012 in State College, PA. There is no cost to the district.
Motion carried.

Tim Kephart motioned, Robert Seprish seconded, to approve Barb Neff as Cafeteria Head Cook. Hours are from 6:30 a.m. to 2:15 p.m., Monday thru Friday at the rate of \$10.66/hr.

Motion carried.

Melvin Smeal motioned, Gary Miller seconded, to approve the following motions:

Approve Christine Little as Cafeteria Kitchen Worker. Hours are from 6:30 a.m. to 2:00 p.m., Monday thru Friday at the rate of \$11.13/hr. Starting date will be January 7, 2013.

Approve Andria Corrigan as Cafeteria Kitchen Worker. Hours are from 10:15 a.m. to 2:00 p.m., Monday thru Friday at the rate of \$9.66/hr.

Approve the resignation of Jean McEowen, Cafeteria Kitchen Worker, effective November 30, 2012.

Advertise for the three vacant part-time cafeteria Kitchen Worker positions.

Motions carried.

Gary Miller motioned, Don Yontosh seconded, to approve Stephanie Graboski as Elementary Guidance Counselor at the salary of \$45,300, Masters-step 1, pro-rated for the 2012-2013 school year. Ms. Graboski will begin approximately December 10, 2012. Motion carried.

Don Yontosh motioned, Melvin Smeal seconded, to approve the following motions:

Approve the resignation of Carrie Peterson as History Club Advisor, effective November 9, 2012.

Advertise for a History Club Advisor.

Motions carried.

EDUCATION

Don Yontosh motioned, Gary Miller seconded, to approve the following motions:

Approve the West Branch Ski Club to go to Tussy Mountain Ski Resort on January 6, 2012. Cost to student is \$75; Hidden Valley Ski Resort on January 20. Cost to the student is \$60; Hidden Valley Ski Resort on January 27, 2012. Cost to student is \$75; Holiday Valley Ski Resort on February 15, 2013. Cost to the student is \$60; Cost to the district is \$170. Chaperones are Preston Raymond, Joseph Beahan and Phil Wood.

Approve the West Branch International Club to go to the Christkindl Market on December 14, 2012. Approximately 35 students will be attending the trip. Cost to the district is \$85 for subs and Cost to the student is \$35. Chaperones are Lori Bollinger and Colleen Viehdorfer.

Motions carried.

**TRANSPORTATION
AND ATHLETICS**

Don Yontosh motioned, Gary Miller seconded, to approve the following motions:

Approve Tyler Good for the position of Head Varsity Baseball Coach.

Approve Kevin Hubler for the position of Assistant Varsity Baseball Coach.

Approve Kevin Butler for the position of Head Jr. High Wrestling Coach.

Motions carried.

**FINANCE AND
PURCHASE**

Tim Kephart motioned, Melvin Smeal seconded, to approve the following motions:

Approve the Treasurer's Report for October.

Approve the following Disbursements from September / October.

\$ <u>5,500.45</u>	Athletic Account	(checks <u>11100</u> through <u>11120</u>)
\$ <u>53,407.88</u>	Cafeteria Account	(checks <u>3663</u> through <u>3675</u>)
\$ _____	Construction Account	(checks _____ through _____)
\$ <u>384,381.29</u>	General Account	(checks <u>41827</u> through <u>41918</u>)
\$ <u>443,289.62</u>	GRAND TOTAL	

Approve the activity account for October.

Approve the following per capita exonerations:

Township	Number of Exonerations:
Cooper	
Morris	1
Graham	
Karthaus	6
West Keating	

Motions carried.

OLD BUSINESS

Tim Kephart motioned, Donald Yontosh seconded to approve Van Strien Consulting, LLC. as the new E-Rate Consultant. Motion carried.

NEW BUSINESS

Don Yontosh motioned, Gary Miller seconded to approve to donate an old box extractor to the Morrisdale Methodist Church. Motion carried.

Don Yontosh motioned, Tim Kephart seconded, to approve a \$15 fee for lost key cards or key cards that are not turned in. Motion carried.

Larry Allen motioned, Gary Miller motioned, to approve the Band Booster to build a new concession after plans and information is presented to the board. Motion carried.

Gary Miller motioned, Larry Allen seconded, to hire a replacement for Cindy Gormont on March 1st instead of May 1st. Motion carried.

ADJOURN

Don Yontosh motioned, Larry Allen seconded to adjourn the meeting at 8:03 p.m.

Kasi Woodring

Board Secretary