

OFFICIAL MINUTES
WEST BRANCH AREA SCHOOL
DISTRICT
MORRISDALE, PA

DATE: October 23, 2012

The regular meeting of the West Branch Area School District Board of Directors was held October 22, 2012 at 7:21 p.m.

**MBRS
PRESENT** Joe Kovalcin, Don Yontosh, Melvin Smeal, Tim Kephart, Robert Seprish, Gary Miller, Chad Diviney, Larry Allen, Gerald Coble

**MBRS
ABSENT**

**OTHERS
PRESENT** Michael Panek, Superintendent; Kasi Woodring, Board Secretary; Jason McMillen, Business Manager; J.R. Holenchik, Senior High Principal; Wendy Fernburg, Supervisor of Special Education; Joanna Santilli, Elementary Principal; Dave Nelson, Maintenance Supervisor; David Williamson, Athletic Director; Tyler Kolesar, Aaron Cowder, Phyllis Gable, Stephanie MacTavish, Holly Walker, Erica Culler, Dale Kopchik, Sue Betts, Alesia Aileo

**MEETING
MINUTES** Larry Allen motioned, Gary Miller seconded, to approve the meeting minutes from September 24, 2012. Motion carried.

VISITORS

**EXECUTIVE
SESSION** An executive session was held from 6:00 p.m. – 7:00 p.m. for personnel and contractual reasons.

**ADMINISTRATIVE
REPORTS** Joanna Santilli, Elementary Principal—
10/31/2012—Fall Harvest Festival
11/7/2012—Parent Involvement meeting for SFA

David Williamson, Coordinator of Student Services—
Girls Soccer won the conference and will hold the crown for another year
Terry Trude will be presented with his 400th win at WB
11/16/2012—Winter start date for sports

Nik Bisko, Technology Administrator—
Rebuilt servers, working on employee portal

Michael Panek, Superintendent—
CCCTC Superintendent of record will end in November
Attended the PSBA annual meeting
Reviewed the new passkey system

CIU #10 No report.

CCCTC No report

PERSONNEL

Melvin Smeal motioned, Gary Miller seconded to approve the following motions:

Approve Justin Bush to the substitute teacher list, all paperwork has been received
Approve Shelva Strible as a substitute café kitchen worker, substitute custodian and substitute personal care aide pending the receipt of paperwork.

Approve Nathan Aileo, Josiah Jones, Erica Wood, Heather Moore, Nancy Hummel and Alesia Aileo as classroom volunteers to the district, all paperwork has been received.

Wendy Fernburg to attend the Gifted Boot Camp on November 15, 2012 at the CIU #10. Mileage cost is \$8.88 and registration cost is \$40.00. Total cost is \$48.88 paid for by Gifted Funds.

Angela Rosselli to attend PSU Integrated Learning on November 8, 2012 at PSU. Registration cost is \$75; mileage cost is \$44.40; sub cost is \$85. Total cost is \$204.40 paid for by TITLE II Funds.

Laura Coble to attend the Pittsburgh Regional Food Service on December 7, 2012. Motel cost is \$109; Mileage cost is \$145.20. Total cost is \$254.20 paid for the café fund.

Motions carried.

Melvin Smeal motioned, Chad Diviney seconded, to approve the following motions:

Approve Tara Hale as Cafeteria Kitchen Worker. Hours are from 10:15 a.m. to 2:00 p.m., Monday thru Friday at the rate of 9.66/hr.

Approve Wendy Sabol as High School / Elementary Custodian. Hours are from 10:30 p.m. to 7:00 a.m., Monday thru Friday, at the rate of \$15.80 which is the current contract rate.

Approve the retirement for Helen Galley, High School Kitchen Head Cook, effective January 4, 2013.

Approve the retirement for Elizabeth Boron, High School Cafeteria Kitchen Worker, effective January 4, 2013.

Motion carried.

Gary Miller motioned, Don Yontosh seconded, to approve the following motions:

Approve the retirement for Cindy Gormont, High School Secretary, pending completion of required yearly reports. Final day no later than July 31, 2013.

Approve to advertise for the position of Cafeteria Head Cook, Part-time Cafeteria Kitchen Worker and Full Time Cafeteria Kitchen Worker.

Approve to advertise for the position of High School Secretary, starting date will be May 1, 2012 for replacement.

Motions carried.

Gary Miller motioned, Larry Allen seconded, to approve Tyler Good to complete coursework "Master of Education: Teaching and Learning" thru Lock Haven University. Motion carried.

EDUCATION

**TRANSPORTATION
AND ATHLETICS**

Don Yontosh motioned, Robert Seprish seconded, to approve the following motions:

Approve the resignation of Ryan Mostyn as the Head Varsity Baseball coach.

Approve advertising for the position of Head Varsity Baseball coach as well as assistant position within the baseball program.

Approve Paul Coble as the Head Jr. High Boys Basketball Coach.

Approve Eric McCracken as Assistant Junior High Boys Basketball Coach.

Motions carried.

Melvin Smeal motioned, Chad Diviney seconded, to approve the following motions:

Approve the winter requisition supply bids.

Approve the following volunteers for the winter athletic season:

Wrestling: Gary Parks, Jared Ricotta, Brad Michaels

JR Holenchik, David Williamson, Larry Quick

Girls Basketball: Dave Catanzaro, Adam Carr, Kelley Hubler

Boys Basketball: Chad Koleno, Nik Bisko, Phil Wood

Motions carried.

**FINANCE AND
PURCHASE**

Don Yontosh motioned, Melvin Smeal seconded, to approve the following motions:

Approve the Treasurer's Report for September.

Approve the following Disbursements from August / September.

\$ <u>5,560.00</u>	Athletic Account	(checks <u>11022</u> through <u>11099</u>)
\$ <u>59,234.82</u>	Cafeteria Account	(checks <u>3646</u> through <u>3662</u>)
\$ _____	Construction Account	(checks _____ through _____)
\$ <u>646,332.44</u>	General Account	(checks <u>41699</u> through <u>41826</u>)
\$ <u>710,297.26</u>	GRAND TOTAL	

Approve the activity account for September.

Motions carried.

OLD BUSINESS

NEW BUSINESS

Gary Miller motioned, Chad Diviney seconded, to approve the resignation of Erica Culler, School Psychologist, effective November 21, 2012. Voice Roll Call: Mr. Kephart—yes; Mr. Diviney—yes; Mr. Smeal—yes; Mr. Yontosh—no; Mr. Miller—yes; Mr. Seprish—yes; Mr. Allen—yes; Mr. Coble—yes; Mr. Kovalcin—yes. 8—yes; 1—no. Motion carried.

Don Yontosh motioned, Larry Allen seconded to approve the Advanced Biology class to go to Saint Francis University on November 20, 2012. Cost will be \$170 for subs and chaperones are Cheryl McGonigal and Andrew Chimenti. Motion carried.

Don Yontosh motioned, Melvin Smeal seconded to approve the purchase for an academic/athletic trophy for \$100. There will be 24 plates on the plaque. Motion carried.

ADJOURN

Don Yontosh motioned, Larry Allen seconded to adjourn the meeting at 8:05 p.m.

Kasi Woodring

Board Secretary