

OFFICIAL MINUTES  
WEST BRANCH AREA SCHOOL  
DISTRICT  
MORRISDALE, PA

DATE: March 28, 2012

The regular meeting of the West Branch Area School District Board of Directors was held March 27, 2012 at 7:05 p.m.

MBRS  
PRESENT Joe Kovalcin, Don Yontosh, Melvin Smeal, Tim Kephart, Larry Allen, Robert Seprish, Gerald Coble, Gary Miller

MBRS  
ABSENT Chad Diviney

OTHERS  
PRESENT Michael Panek, Superintendent; Kasi Woodring, Board Secretary; Jason McMillen, Business Manager; Sean Wechtenhiser, Elementary Principal; J.R. Holenchik, Senior High Principal; Wendy Fernburg, Supervisor of Special Education; Joanna Wensel, Federal Programs Coordinator; Dave Nelson, Maintenance Supervisor; David Williamson, Athletic Director; Holly Petriskey, Tyler Kolesar, Nicole Petriskey, Ginny Witcoski, Erica Culler, Lester Smeal

MEETING  
MINUTES Tim Kephart motioned, Melvin Smeal seconded, to approve the meeting minutes from March 13, 2012. Motion carried.

VISITORS Erik Elensky from Walter Hopkins discussed the 2010-2011 audit with the board.

Don Yontosh motioned, Larry Allen seconded, to approve the 2010-2011 audit prepared by Walter Hopkins. Motion carried.

Ginny Witcoski, a Penn State student, discussed with the board about conducting an Intervention Research Study for Students with Disabilities.

Don Yontosh motioned, Gary Miller seconded, to approve Ginny Witcoski to conduct an Interventions Research Study for Students with Disabilities. Motion carried.

ADMINISTRATIVE  
REPORTS Sean Wechtenhiser, Elementary Principal—  
PSSA Exams went smoothly. Reading and Math exams were completed on March 21. We are currently getting make up exams completed. Writing and Science exams will be taken in April.

With this report you have copies of letters I sent home to parents of noncompliant students regarding immunizations. The first was sent home on March 15. I sent another letter home today about the free immunization clinics being offered by the Department of Health. I personally handed all noncompliant students each letter. If students were absent a copy of the letter was given to the homeroom teacher to give to the student when he/she returns to school. Both letters contained information about the May 1 deadline. This information was discussed with students as well. A School Reach also went out this evening to parents of noncompliant students.

Attached is a copy of the Tentative Elementary Master Schedule for 2012-13 that

you received last month. I am asking the board to approve this schedule so we can continue with planning for next school year.

Report cards go out on April 4. I will be printing off report cards and distributing them to homeroom teachers.

Kindergarten registration (proof of birth, residency, immunizations) – April 16  
1:00 – 4:00; 6:00 – 8:00 Student assessments – May 8 and 9.

J.R. Holenchik, Senior High Principal—

There are still 64 students who need to have their immunizations before May 1, 2012.

Joanna Wensel, Federal Programs Coordinator—

The Race to the Top grant was submitted. The grant will be used to train administration and teachers on the new Teacher Evaluation System.

The KTO grant was submitted on time and it was complete. The grant was denied to the district because the district did not show a need for the monies.

David Williamson, Athletic Director / Coordinator of Student Services—

Gave an updated attendance report. Congratulated Reynold Maines for becoming a state champ at the wrestling states that were held in Hershey. All basketball positions were posted in-house.

Nik Bisko, Technology Coordinator—

Waiting on one more part for the new door system and then the installation will begin.

Mike Panek, Superintendent—

Discussed that the immunization concern is a state wide issue, not just held at West Branch.

CIU #10

The 2012-2013 General Operating Budget will need approved by each district.

WB REVENUE  
ENHANCEMENT  
COMMITTEE

The committee is still looking for board members to be on the educational foundation.

CCCTC

Graduation will be held at 7:00 p.m. on May 31, 2012 at Curwensville High School. All board is welcomed to attend.

PERSONNEL

Gerald Coble motioned, Tim Kephart seconded, to approve the General Operating Budget for the Central Intermediate Unit #10 for the 2012-2013 school year, as presented. Voice Roll Call: Mr. Kephart—yes; Mr. Coble—yes; Mr. Smeal—yes; Mr. Miller—yes; Mr. Seprish—yes; Mr. Yontosh—yes; Mr. Allen—yes; Mr. Kovalcin—yes. 8—yes; 0—no. Motion carried.

Don Yontosh motioned, Robert Seprish seconded, to approve the following motions:

To advertise for the positions of Varsity Assistant Cheerleading Coach and Junior High Cheerleading Coach.

Laura Coble to attend the Orientation Session for New FSD's Part 2 on April 23-24, 2012 at the Penn Stater. There is no cost to the district.

Laura Backes to attend the PMEA In-Service Conference on April 19-20, 2012 in Lancaster. Registration cost is \$130; Motel/Meal cost is \$318; Mileage cost is \$175.38; Sub cost is \$170. Total cost is \$793.38 paid for by TITLE II Funds.

Daniel Stilson to attend the PMEA In-Service Conference on April 19-20, 2012 in Lancaster. Registration cost is \$237; Meal cost is \$42; Sub cost is \$170. Total cost is \$449, paid for by TITLE II funds.

Dave Nelson and two custodians to attend the Carpet Care seminar in Clearfield. Total cost \$156.40 paid for by Maintenance Account.

Approve the West Branch Paraprofessionals to attend the 5<sup>th</sup> Annual ParaEducator Conference on August 13 and 14, 2012 at Bellefonte Area High School. Registration cost is \$80 each and they will take two school vans. Attendees are Betty Leathers, Laurie Hoffman, Michelle Guerra, Tina Kolesar, Jamie McCracken, Brenda Fye, Pam Emigh, Phyllis Gable, Rose Pearce, Rose Shaner, Cindy Michaels, Connie Shimmel, Jeanie Scott, Holly Petriskey, Cathy Conklin and Sharon Michaels. Total cost is \$1,360, paid for by ACCESS funds.

Approve the 2012-2013 Tentative Elementary School Master Schedule as presented.

Approve Andrew Chimenti to complete coursework "Curriculum Leadership, Legal Aspects of Education Leadership" thru Edinboro University.

Motions carried.

## EDUCATION

Don Yontosh motioned, Gary Miller seconded, to approve the following motions:

Approve the Secondary Special Education class to go to Clearfield Career Link Senior Day on April 19, 2012. 11 Students will be attending the trip. Chaperones will be Nicole Petriskey and Sherri McGarvey. Cost to the district is \$170 for subs and there is no cost to the district.

Approve the West Branch Warrior Band to travel to Orlando, Florida from July 3-8, 2012. Approximately 90 students will be attending the trip. There is no cost to the district and cost to the student would be what was not raised thru fundraisers. Chaperones are Dorothy Andrews, Greg Andrews, Brenda Ward, Samantha Ward, Bill Woolworth, Cindy Woolworth, Bernice Yedlosky, Kim Sones, Karen Mullen, Kim Hunter, Greg Hunter, Gail Bumbarger, Karen Thomas, Kris Kolesar, Mark Houston, Julie Houston, George Stratton, Deanna Stratton, and Vicki Wittlinger

Approve the 3<sup>rd</sup> grade to go to Punxsutawney Weather Center on May 22, 2012. Approximately 55 students will be attending the trip. There is no cost to the district and cost to the student is \$6.00. Chaperones are Michele Koleno, Stephanie MacTavish, Cheri Cantolina, Kris Kolesar, Kim Folmar, Paula Danko, Jason Bainey and Maria Condon.

TRANSPORTATION  
AND ATHLETICS

Motions carried.

Don Yontosh motioned, Gary Miller seconded, to approve the following motions:

Approve the volunteers to the baseball program: Dan Clark and Chad Koleno

Approve the coaching recommendations for the winter athletic season 2011-2012.

Motions carried.

FINANCE AND  
PURCHASE

Tim Kephart motioned, Melvin Smeal seconded, to approve the following motions:

Approve the Treasurer's Report for February.

Approve the following Disbursements from February / March.

\$ <u>2,143.22</u>	Athletic Account	(checks <u>10855</u> through <u>10860</u> )
\$ <u>45,513.21</u>	Cafeteria Account	(checks <u>3550</u> through <u>3561</u> )
\$ <u>          </u>	Construction Account	(checks <u>          </u> through <u>          </u> )
\$ <u>359,533.02</u>	General Account	(checks <u>40941</u> through <u>41040</u> )
\$ <u>407,189.45</u>	GRAND TOTAL	

Motions carried.

Don Yontosh motioned, Melvin Smeal seconded, to approve the purchase of Graduation Caps and Gowns at the price of \$18.50 each; this includes the gown, cap and tassel. Approximately 100 gowns will be purchased. Motion carried.

OLD BUSINESS

NEW BUSINESS

Gary Miller motioned, Robert Seprish seconded, to approve a \$0.25/hour increase for security personnel and \$1.25/hour increase for the Head of Security. Motion carried.

ADJOURN

Don Yontosh motioned, Larry Allen seconded to adjourn the meeting at 7:44 p.m.

Kasi Woodring

Board Secretary