

OFFICIAL MINUTES  
WEST BRANCH AREA SCHOOL  
DISTRICT  
MORRISDALE, PA

DATE: December 10, 2012

The re-organizational meeting of the West Branch Area School District Board of Directors was held December 6, 2012 at 7:06 p.m.

**MBRS  
PRESENT** Joe Kovalcin, Don Yontosh, Melvin Smeal, Tim Kephart, Robert Seprish, Gary Miller, Chad Diviney, Larry Allen

**MBRS  
ABSENT** Gerald Coble

**OTHERS  
PRESENT** Kasi Woodring, Board Secretary; Jason McMillen, Business Manager; J.R. Holenchik, Senior High Principal; Wendy Fernburg, Supervisor of Special Education; Joanna Santilli, Elementary Principal; Dave Nelson, Maintenance Supervisor; David Williamson, Athletic Director; Tyler Kolesar, Aaron Cowder, Phyllis Gable, Stephanie MacTavish, Sue Betts, Holly Petriskey, Lester Smeal, PJ Monella, Ron Mollura, Kay Folmar, Cinda Lou Hubler, Michelle Guerra, Wayne Josephson, Laurie Josephson

**REORGANIZATION  
PROCEEDINGS** Larry Allen motioned, Robert Seprish seconded, to elect Tim Kephart as Temporary President. Motion carried.

Larry Allen motioned, Don Yontosh seconded, to elect Joe Kovalcin as School Board President. Motion carried.

Chad Diviney motioned, to elect Don Yontosh as School Board Vice President; Robert Seprish motioned, to elect Larry Allen as School Board Vice President. Voice Roll Call: Tim Kephart—Larry Allen; Melvin Smeal—Larry Allen; Chad Diviney—Don Yontosh; Don Yontosh—Don Yontosh; Larry Allen—Larry Allen; Robert Seprish—Larry Allen; Gary Miller—Don Yontosh; Joe Kovalcin—Larry Allen. Larry Allen—5; Don Yontosh—3. Larry Allen is elected as School Board Vice President. Motion carried.

Tim Kephart motioned, Larry Allen seconded, to elect:  
Gerald Coble as CIU 10 Representative and Tim Kephart as CIU 10 Alternate Representative  
Larry Allen as CCCTC Representative and Gary Miller as CCCTC Alternate Representative  
Joe Kovalcin as PSBA Legislative Chairperson  
David Consiglio as Solicitor to the District.  
Motion carried.

**MEETING  
MINUTES** Melvin Smeal motioned, Don Yontosh seconded, to approve the meeting minutes from November 19, 2012. Motion carried.

**VISITORS** Aaron Cowder asked what was going on with Mr. Panek. Mr. Kovalcin said the board would be discussing the issue later in the meeting.

**EXECUTIVE  
SESSION** An executive session was held from 6:00 p.m. – 7:00 p.m. for personnel.

**BOARD**

Reading from Joe Kovalcin, School Board President:

Our Superintendent, Mr. Michael Panek, has decided to resign his position as Superintendent of Schools. The Board will be voting on his resignation during this meeting. The Board thanks Mr. Panek for his service to the District and wishes him well. Because this is personnel matter, the Board and Administration will not be further commenting on the matter except to say that the parents, students, and employees of the District can be assured that the Board and Administration is fully engaged in the process of completing the transition smoothly and seamlessly and there should be no disruption to any school activities, services or functions.

Mr. Kovalcin entertained a motion to accept the resignation of Mr. Michael Panek from his position of Superintendent of Schools and to authorize the Board President and Secretary to execute any documents or agreements pertaining thereto.

Don Yontosh motioned, Larry Allen seconded, to approve the resignation of Mr. Michael Panek, Superintendent of Schools. Motion carried.

**ADMINISTRATIVE  
REPORTS**

Joanna Santilli, Elementary Principal—

Asked for Holly Walker to attend a conference and Tara Yingling to complete coursework.

Don Yontosh motioned, Tim Kephart seconded, to approve Holly Walker to attend a Pattan training on December 12, 2012. Motel cost is \$83.25; meal cost is \$50; mileage cost is \$154. Total cost is \$287.25 paid for by title II funds. Also, to approve Tara Yingling to complete course work "Professional Seminar" thru Clarion University. Motions carried.

Wendy Fernburg, Supervisor of Special Education—

The official special education count for the Dec 1st Count is 245 students. Due to the passing of Act 126 in July all schools are mandated to provide training on Child Abuse recognition and reporting; we are inviting all School Board members to attend our training on Jan. 21, 2013 from 8am – 11am.

Jason McMillen, Business Manager—

Updated all budget and board meetings on the school district's calendar for 2013. There will be a budget meeting on December 11, 2012 at 7:00 p.m. and another budget meeting on January 8, 2013 at 7:00 p.m. Both in the high school library.

David Williamson, Coordinator of Student Services—

Winter sports starts 12/7/2012

WB Football will play PO in the year 2014-2015

**CIU #10**

No Report

**CCCTC**

No Report

**PERSONNEL**

Don Yontosh motioned, Melvin Smeal seconded, to approve the following motions:

Approve Wendy McGonigal and Erica Hall to the substitute Cafeteria Kitchen

worker list and Adam Gable to the substitute Teacher list.

Angela Rosselli to attend the IUP Business Computer and Information Technology workshop on January 22, 2013 at IUP. Registration cost is \$30; motel / meal cost is \$40; mileage cost is \$86.58 and sub cost is \$85. Total cost is 201.58 paid for by Title II funds.

Joanna Santilli to attend the ESC SFA Conference on February 4-6, 2012 in Orlando, Florida. Motel / meal cost is \$830; flight cost is \$660. Total cost is \$1430 paid for by TITLE II funds.

Wendy Fernburg to attend the Special Ed. Plan Training on January 7, 2013 in Harrisburg. Mileage cost is \$66.60 paid for by ACCESS funds.

Wendy Fernburg to attend the Aspiring to Leadership Workshop on January 23-24, 2013 in Harrisburg. Registration cost is \$199; motel / meal cost is \$137.67; mileage cost is \$64.38. Total cost is \$401.05 paid for by ACCESS funds.

Approve Jennifer Brickley as History Club Advisor, effective immediately.

Motions carried.

## **EDUCATION**

Don Yontosh motioned, Gary Miller seconded, to approve the 5<sup>th</sup> Grade Elementary Music to go to local nursing homes on December 13 and 14, 2012 to sing Christmas carols. Approximately 80 students will be attending the trip. There is no cost to the student and no cost to the district. Chaperones are Laura Mazer, Jane McDowell, Dennis McCamley, Brandy O'Hare, Sarah Lumadue and two parent chaperones. Motion carried.

## **TRANSPORTATION AND ATHLETICS**

Don Yontosh motioned, Chad Diviney seconded, to approve the recommendation to retain all coaches from the fall athletic season for the 2013-2014 school year due to successful completion of requirements as per the Athletic Director. Motion carried.

## **FINANCE AND PURCHASE**

Don Yontosh motioned, Gary Miller seconded, to approve the payment of bills thru the end of December. Motion carried.

## **OLD BUSINESS**

Don Yontosh motioned, Robert Seprish seconded, to table the motion for a raise for the tax collector raise until the January 2013 board meeting. Motion tabled.

## **NEW BUSINESS**

Gary Miller motioned, Chad Diviney seconded, to approve Amanda Lute as School Psychologist at the salary of \$53,500, pro-rated for the 2012-2013 school year. Ms. Lute will begin approximately January 2, 2013. Motion carried.

Don Yontosh motioned, Tim Kephart seconded, for Dave Consiglio's firm to start the search for a new Superintendent. Motion carried.

Don Yontosh motioned, Larry Allen seconded, to approve JR Holenchik to begin a limited cyber school and spend no more than \$6,000 to start up the program and run a trial and error. Motion carried.

Don Yontosh motioned, Gary Miller seconded, to approve JR Holenchik as Acting Superintendent. Motion carried.

**ADJOURN**

Don Yontosh motioned, Larry Allen seconded to adjourn the meeting at 7:37 p.m.

Kasi Woodring

Board Secretary