

OFFICIAL MINUTES
WEST BRANCH AREA SCHOOL
DISTRICT
REGULAR MEETING
MORRISDALE, PA

DATE: May 24, 2011

The regular meeting of the West Branch Area School District Board of Directors was held May 23, 2011 at 7:33 p.m.

**MBRS
PRESENT**

Joe Kovalcin, Gerald Coble, Don Yontosh, Robert Seprish, Melvin Smeal, Tim Kephart, Gary Miller, Jennifer Kerlin, Larry Allen

**MBRS
ABSENT**

**OTHERS
PRESENT**

Kasi Jackson, Board Secretary; Jason McMillen, Business Manager; Wendy Fernburg, Supervisor of Special Education; Michael Panek, Superintendent; Lester Smeal, Dave Nelson; Maintenance Supervisor, Stephanie MacTavish, Holly Walker, Cindy Etchison, Tyler Kolesar, Dorothy Andrews, Brenda Ward, PJ Monella, Craig Jaquith, Mary Ann Moriarity

**EXECUTIVE
SESSION**

An executive session was held before the meeting for contractual issues.

**MINS
APPRVD**

Melvin Smeal motioned, Robert Seprish seconded, to approve the meeting minutes from April 18, 2011. Motion carried.

**STUDENT
REPORTS**

John Walker—Student School Board Representative:
Yearbook distribution was held on May 20, 2011 in the auditorium.
May 23-27, 2011 is WB Hope week and all proceeds will benefit Relay for Life.
Finals start this week

PJ Monella—Senior Class Representative:
Baccalaureate will be held on June 9, 2011 and graduation will be held June 10, 2011. The senior BBQ has yet to be determined, depending on funding.

VISITORS

Lester Smeal—Discussed building pro-style lockers for the field house so the football team and wrestling team will have a place to put their equipment and not on the floor. Cost would be for materials.

Craig Jaquith—Asked for more storage for the woodshop class to put their projects. Mr. Kovalcin asked Mr. Jaquith to get prices and quotes and bring them back to the board.

Brenda Ward—The band boosters met with the football boosters and also had two meetings regarding selling items at the football games. Both boosters still have not come to a final decision.

Linda Miller and Chris Howe from McClure Company proposed a new quote for projects that need improved throughout the school.

**ADM
REPORTS**

Sean Wechtenhiser, Elementary Principal:
WB was recognized at the recent PBS state conference and on the web site.

Kindergarten registration was held May 3-4, 2011. Currently 84 students are entering school for the coming school year.

Approximately 60 parents attended SFA information Parent Night.

Science Showcase will be held June 1, 2011 from 6—7:30 in the elementary cafeteria.

6th grade promotion ceremony will be held June 8, 2011 at 1:45 p.m. in the auditorium.

Jason McMillen, Business Manager:

The preliminary budget will be on display for at least 30 days in the business office.

Joanna Wensel—The Preliminary Title I Allocation for 2011-2012 is set at \$159,399. The figure is a decrease in funding of 7.51% compared with the figure for the 2011. The final adjusted Title I state determined total allocation for 2010-2011 is \$172,341.

Mike Panek, Superintendent:

Thanked Judy Larson for her many years of dedicated service and she will be greatly missed by the District.

Thanked the kindergarten teachers for their cooperation and support in implementing the SFA reading program.

CIU

Worked on the budget and the next meeting will be held 5/26/2011.

WB REVENUE COMMITTEE

Discussed various ways to raise revenue but cannot do anything with any revenue raised until the Foundation is up and running.

CCCTC

The budget is done with no increase and the CCCTC has a 100% graduation rate.

PERSONNEL

Don Yontosh motioned, Tim Kephart seconded to approve the following motions:

Approve the following subs to the district, all paperwork has been received.

Andria Corrigan—cafeteria kitchen worker

Kelly Gummo / Timothy Mazer—substitute teacher

Approve Joseph Koleno and Faith Gallaher to the volunteer list, all paperwork has been received.

Susan Betts to attend the Educational Benefit Review on May 25, 2011 at the CIU #10. Registration fee is \$30 and sub cost is \$85; total cost is \$115, paid for by ACCESS funds.

Angela Lucas, Amanda Harris, Danielle Gregory, Susan Zimmerman and Tina Kolesar to attend CPR and First Aide on June 20, 2011 at WB. Registration fee is \$30 each; total cost is \$150, paid for by ACCESS funds.

Susan Zimmerman to attend the 4th Annual Para educator Conference from August 15-16, 2011 at the CIU #10. Registration fee is \$90 paid for by ACCESS funds.

Motions carried.

Robert Seprish motioned, Tin Kephart seconded, to approve the following motions:

Approve Sherry McGarvey to complete coursework, Critical Educational Issues, thru Clarion University.

Approve Laura Backes to complete coursework, Masters of Music Education, thru University of Hartford.

Approve Allison Koleno to complete coursework, Masters of Education Cohort, thru Clearfield Area School District.

Approve Michele Koleno to complete coursework, Masters of Education Cohort, thru Clearfield Area School District.

Approve Susan Lawrence to complete coursework, Masters of Educational Development and Strategies Graduate Program, thru Wilkes University.

Approve Kelley Penvose to complete coursework, Educational Computer Applications, thru Clarion University.

Approve Kevin Hubler to complete coursework, Educational Computer Applications, thru Clarion University.
Motions carried.

Don Yontosh motioned, Gary Miller seconded, to approve the tentative 2011 West Branch Graduation list as presented.
Motion carried.

Don Yontosh motioned, Gerald Coble seconded, to approve the following motions:

Approve the following teachers to teach Extended School Year from July 5, 2011 to July 28, 2011 at the contracted hourly wage of \$23.00/hr. Sarah Ewing, Matthew Hauck, Sherri McGarvey and Amanda Harris.

Approve the following Para-educators/PCAs to work Extended School Year from July 5, 2011 to July 28, 2011 at their contract hourly wage. Cindy Michaels, Brenda Fye and Connie Shimmel.

Recognize an extended contract for the school nurse to have a total of three additional days per year, and the nurse's assistant position to have a total of four additional days, as approved by the Superintendent, to allow the enrollment of the large number of students by the first day of school, copy and mail all of the health records of students withdrawing, and other duties as assigned.
Motions carried.

Don Yontosh motioned, Gary Miller seconded to approve the Clearfield County Career and Technology Center General Fund Budget for the 2011-2012 school year as presented. Voice roll call: Mr. Miller—yes; Mr. Coble—yes; Mr. Smeal—yes; Mr. Kephart—yes; Mrs. Kerlin—yes; Mr. Allen—yes; Mr. Yontosh—yes; Mr. Seprish—yes; Mr. Kovalcin—yes. 9—yes; 0—no. Motion carried.

Don Yontosh motioned, Larry Allen seconded, to approve the purchase of 8 new

wireless microphones for the auditorium from Spotts in the amount of \$11,096. Motion carried.

Robert Seprish motioned, Melvin Smeal seconded, to approve the purchase of new choral risers for the auditorium from Wenger in the amount of \$8,269. Motion carried.

Don Yontosh motioned, Larry Allen seconded, to approve the advertising for a mid level science teacher to fill a vacancy. Motion carried.

Melvin Smeal motioned, Gerald Coble seconded, to defer the motion to approve the alternative education program commencing with the 2011-2012 school year as recommended by administration. Motion deferred.

Don Yontosh motioned, Gary Miller seconded, to authorize administration to proceed with a summer school program. This program will commence according to administration plan and will be funded by student tuition. Summer school will be made available to students according to their academic need and the determination that student enrollment is sufficient enough to cover all cost of operation. Motion carried.

EDUCATION

Donald Yontosh motioned, Larry Allen seconded, to approve the following motions:

Approve the 6th grade to go to Altoona Curve on May 26, 2011. Approximately 90 students will be attending the trip. Departure time will be 8:35 a.m. and arrival time will be 2:45 p.m. There is no cost to the district and cost to the student is \$9. Chaperones are Cheryl Green, Phil Wood, Rhonda Trude, Lynne Rockey, Barb Spencer, Michelle Guerra, Kim and Jeff Engelmann, Mary Sue Hudish, Vicki Wittlinger, Bernice Yedlosky, Brandon and Krista Williams, Karen Thomas, Mary Handel and Butch Emigh.

Approve the PBS program to go to Black Moshannon State Park on June 2, 2011. Departure time will be 10 a.m. and arrival time will be 2 p.m. Approximately 400 students will be attending the trip. There is no cost to the district or student. Chaperones will be Jeremy and Tim Kephart, Kristine Kolesar, Heather Nelson, Molly Diviney, Joy English, Stephanie Kopchik, Denise Anderson, Kim Fulmer, Lori Bell, Stephanie Russell, Amanda Moore, Terri Reed, Cindy Etchison, Wendy Fernburg, Michelle Guerra, Danielle Gregory, Mr. and Mrs. Engelmann, Amanda Harris, Karen Thomas, Vicky Wittlinger, Butch Emigh and Erica Culler. Motions carried.

TRANSPORTATION AND ATHLETICS

Gerald Coble motioned, Tim Kephart seconded, to approve Apex in the amount of \$3,805 to purchase communication equipment for the football program. Motion carried.

POLICY

FINANCE AND PURCHASE

Melvin Smeal motioned, Tim Kephart seconded, to approve the Treasurer's Report. Motion carried.

Don Yontosh motioned, Robert Seprish seconded, to approve the following Disbursements from April/May

\$ <u>8,148.05</u>	Athletic Account	(checks <u>10427</u> through <u>10498</u>)
\$ <u>56,801.58</u>	Cafeteria Account	(checks <u>3431</u> through <u>3444</u>)
\$ <u>656,943.54</u>	General Account	(checks <u>39661</u> through <u>39776</u>)
\$ <u>721,893.17</u>	GRAND TOTAL	

Check # 39777 in the amount of \$702 for tuition reimbursement

Check # 39778 in the amount of \$2,197 for solicitor fees.

Motion carried.

Tim Kephart motioned, Melvin Smeal seconded, to approve the activity account for April. Motion carried.

Tim Kephart motioned, Jennifer Kerlin seconded, to approve the completion of the bi-annual Retiree Medical Valuation with Willis of Pennsylvania, at a cost of \$3,125. This bi-annual update is required to meet GASB 45 accounting requirements. Motion carried.

Melvin Smeal motioned, Gary Miller seconded, to approve the Preliminary Approval of the General Fund Budget as presented. The millage for Clearfield County will remain at 91.4 and the millage for Clinton County will increase to 8.0. This difference is due to the STEB market value shift as calculated by the state. Voice roll call: Mr. Miller—yes; Mr. Coble—yes; Mr. Smeal—yes; Mr. Kephart—yes; Mrs. Kerlin—yes; Mr. Allen—yes; Mr. Yontosh—yes; Mr. Seprish—yes; Mr. Kovalcin—yes. 9—yes; 0—no. Motion carried.

CORRESPONDENCE

NEW BUSINESS

Melvin Smeal motioned, Larry Allen seconded, to authorize the solicitor to institute and prosecute litigation against Little Pine involving purported Gas Lease and to authorize the Board President and Administration to execute all necessary documents to effective same. Motion carried.

Don Yontosh motioned, Tim Kephart seconded, to approve the master schedule for the elementary as presented. Motion carried.

Tim Kephart motioned, Melvin Smeal seconded, to approve Sean Wechtenhiser to attend the SFA New Leader Conference. Total cost is \$1,565.53 paid for by Title II funds. Motion carried.

Gerald Coble motioned, Robert Seprish seconded, to pay the CIU #10 \$4,000 for a current ad program to promote public schools. Voice roll call: Mr. Miller—yes; Mr. Coble—yes; Mr. Smeal—yes; Mr. Kephart—yes; Mrs. Kerlin—yes; Mr. Allen—yes; Mr. Yontosh—no; Mr. Seprish—yes; Mr. Kovalcin—yes. 8—yes; 1—no. Motion carried.

Robert Seprish motioned, Larry Allen seconded, to approve the cost of \$1,500 for pro-style lockers in the field house. Motion carried.

Don Yontosh motioned, Larry Allen seconded, to approve the PPL Energy A+ Program in the amount of \$503,674 and a net 20 year cost of \$179,000. Voice roll call: Mr. Miller—yes; Mr. Coble—yes; Mr. Smeal—yes; Mr. Kephart—yes; Mrs. Kerlin—yes; Mr. Allen—yes; Mr. Yontosh—yes; Mr. Seprish—yes; Mr. Kovalcin—yes. 9—yes; 0—no. Motion carried.

Don Yontosh motioned, Robert Seprish motioned to defer the following supply bids for 2011-2012:

Gopher Sports in the amount of \$1,807.19

Motion deferred.

Larry Allen commented on the wonderful job the band director and band did in performing an excellent show.

Melvin Smeal asked for Mr. Nelson to get quotes to put a net at the end of the football field facing the road for safety purposes.

OLD BUSINESS

ADJOURN

Larry Allen motioned, Don Yontosh seconded to adjourn the meeting at 8: 49 p.m.

Kasi Jackson

Board Secretary