

OFFICIAL MINUTES
WEST BRANCH AREA SCHOOL
DISTRICT
REGULAR MEETING
MORRISDALE, PA

DATE: March 29, 2011

The regular meeting of the West Branch Area School District Board of Directors was held March 28, 2011 at 8:20 p.m.

**MBRS
PRESENT**

Joe Kovalcin, Gerald Coble, Don Yontosh, Robert Seprish, Melvin Smeal, Tim Kephart, Larry Allen, Gary Miller, Jennifer Kerlin

**MBRS
ABSENT**

**OTHERS
PRESENT**

Kasi Jackson, Board Secretary; J.R. Holenchik, High School Principal; Jason McMillen, Business Manager; Wendy Fernburg, Supervisor of Special Education; Michael Panek, Superintendent; David Consiglio, Solicitor; Holly Petriskey, Lester Smeal, Shari Buck, Dave Nelson; Maintenance Supervisor, Stephanie MacTavish, Holly Walker, Cindy Etchison, David Williamson, Athletic Director, Tyler Kolesar, Erica Culler, Stacey Guenot, Jason Bainey, Dorothy Andrews, Brenda Ward, Mary Ann Moriarity

**EXECUTIVE
SESSION**

An executive session was held before the meeting for personnel.

**MINS
APPRVD**

Melvin Smeal motioned, Robert Seprish seconded, to approve the meeting minutes from February 28, 2011. Motion carried.

**STUDENT
REPORTS**

John Walker—Student School Board Representative:
The Mega Moody Math Challenge was held on March 5, 2011.
Mr. Kovalcin commended Mr. Walker and the students that participated in the challenge.
The district 6 conference was held on March 4. There was an excellent turnout and positive feedback about the conference

VISITORS

**ADM
REPORTS**

Mr. Panek:
Discussed the Alternative Education program and what actions need to be taken to get the program set up.
Discussed the revised high school schedules to add more instructional time in the day.

CIU

The technology department is making more professional development trainings over the internet to save the districts and the CIU money.
The CIU is going to form a committee for marketing purposes for public schools. A balanced budget will be done for the upcoming school year
The alternative education partial hospitalization program was voted to be finished on June 30, 2011.

**WB REVENUE
COMMITTEE**

The sub committee's goal for the next month will be to decide goals and a mission statement.

A fee schedule will be created for summer camps to use the school facilities for trainings.
Alternative Education classrooms and cyber charter schools were discussed to be implemented at WB.

CCCTC

PERSONNEL

Don Yontosh motioned, Melvin Smeal seconded, to defer the motion to hire Thomas Crumlsh to the substitute list. Motion carried.

Don Yontosh motioned, Gary Miller seconded to approve the following motions:
Approve the following volunteer list, all paperwork has been received.

1. Joy English / Tanya Hayles—Classroom
2. Susan Adams—District

Cindy Michaels and Rose Shaner to attend the 29th Annual National Resource Center for Paras on May 12-14, 2011 at the Sheraton Harrisburg Hershey Hotel. Motel and meal cost is \$432; registration fee is \$125; mileage cost is \$120; sub cost is \$108. Total is \$815 paid for by access funds.

Sue Betts to attend Teacher Utilization of Classroom Diagnostic Tools on April 7, 2011 at the CIU #10. Registration fee is \$30; sub cost is 85. Total is \$115 paid for by access funds.

Michelle Guerra to attend Standard First Aid with CPR/AED on April 30, 2011 at State College. Registration fee is \$75 paid for by access funds.

Barb Spencer and Erica Culler to attend Implementers Forum Going to Scale with PBIS on May 18-19, 2011 in Harrisburg. Motel/meal cost is \$89; mileage is \$105; sub cost is \$85. Total is \$309 paid for by ARRA funds.

Kathleen Howe and Jaimy Buck to attend What's New in Children's Literature on April 6, 2011 in State College. Registration cost is \$215; sub cost is \$85. Total cost is \$300 paid for by TITLE II funds.

Michele Turner, Cindy Bock, and Bethany Briskar to attend Beyond Band-Aids, A Legal Update for School Nurses on June 28, 2011 at the CIU #10. Registration fee is \$30; wage cost is \$106.80. Total cost is \$136.80 paid for by TITLE II funds.

Michael Hughes to attend Writing Defensible Gifted IEP's on April 21, 2011 at the CIU #10. Registration fee is \$30; sub cost is \$85. Total cost is \$115 paid for by access funds.

Jennifer Brickley and Carrie Peterson to attend the Reading Apprenticeship on April 28, 2011 at the CIU #10. Sub cost is \$85 paid for by TITLE II funds.

Motions carried.

Gary Miller motioned, Melvin Smeal seconded, to approve the following motions:

- approve the 2011-2012 school calendar as presented
- approve two new high school schedules as per Principal recommendation (as attached)

- Approve the job description of Director of Attendance and Student Services.
 - Approve Cheryl Green as co-advisor for Student Government.
- Motions carried.

Gary Miller motioned, Robert Seprish seconded, to approve the transfer of sick days for Joanna Wensel from Penns Valley. Total days to be transferred are 40. Motion carried.

Melvin Smeal motioned, Jennifer Kerlin seconded, to approve the formation of alternative education program commencing with the 2011-2012 school year. Motion carried.

EDUCATION

Donald Yontosh motioned, Gary Miller seconded, to approve the following motions:

Approve the Art Club to go to the Smithsonian on May 7, 2011. 6 students will be attending the trip, departure time will be 6:30 a.m. and arrival time will be 9:00 p.m. Cost to the district is use of the van and cost to the student is money for meals. Chaperones are Preston and Michele Raymond and Joseph and Carol Beahan.

Approve the fifth grade to go to Fort Roberdeau Historic Site on June 3, 2011. 92 students will be attending the trip, departure time will be 8:40 a.m. and arrival time will be 2:20 p.m. There is no cost to the district and cost to the student is \$3. Four fifth grade teachers and eight parent chaperones (the list is not final yet, but Superintendent Secretary will make sure all chaperones have all clearances and then bring the names to the board)

Approve Teen Court to go to the Clearfield County Courthouse on March 31, 2011. 40 students will be attending the trip, departure time will be 8:15 a.m. and arrival time will be 2:00 p.m. Cost to the district is \$170 and there is no cost to the student. Chaperones are Scott McCamley and Joe Matson.

Approve the Leadership conference / Light Your World to attend the annual conference on April 17-20, 2011. 6 students will be attending the trip. Cost to the district is \$255 for subs and use of the school van. There is no cost to the student and chaperone is Kim Hunter.

Approve the 4th grade to go to Parker Dam on May 18 and 19, 2011. 50 students will be attending the trip each day. There is no cost to the district and cost to the student is \$1. Chaperones will be determined (the list is not final yet, but Superintendent Secretary will make sure all chaperones have all clearances and then bring the names to the board)

Motions carried.

TRANSPORTATION AND ATHLETICS

Robert Seprish motioned, Melvin Smeal seconded, to approve the following motions:

Approve the resignation of William Gongaware as the Assistant Girls Soccer Coach.

Approve Kelley Penvose to the position of assistant Jr. High Girls Basketball Coach.

Approve the following volunteers:

1. Baseball-Jason Bainey

2. Softball-Gary Hubler

Approve the recommendation to retain the winter coaching personnel for the 2011-2012 school year. (Please see attached sheet for information regarding evaluations, recommendations, etc.)

Motions carried.

POLICY

Tim Kephart motioned, Gerald Coble seconded, to approve the third and final reading of policy number 202—Eligibility of Nonresident Students. Motion carried.

FINANCE AND PURCHASE

Tim Kephart motioned, Melvin Smeal seconded, to approve the Treasurer's Report. Motion carried.

Melvin Smeal motioned, Gary Miller seconded, to approve the following Disbursements from February/March.

\$ 3,193.93	Athletic Account (checks 10403 through 10410)	
\$ 64,873.54	Cafeteria Account	(checks 3402 through 3418)
\$	Construction Account	(checks through)
\$ 486,936.88	General Account	(checks 39454 through 39589)
\$ 555,004.35	GRAND TOTAL	

Motion carried.

Don Yontosh motioned, Robert Seprish seconded, to approve the activity account for February. Motion carried.

Melvin Smeal motioned, Gerald Coble seconded, to approve the following motions:

Approve the agreement between the KSL Group and West Branch Area School District for e-rate consulting services

Approve the following bid for the Nurse supplies:

1. MEDCO - \$20.07
2. MOORE MEDICAL - \$689.65
3. SCHOOL HEALTH - \$184.12

Motions carried.

CORRESPONDENCE

NEW BUSINESS

April 8, 2011 will be a makeup day for students and staff.

Tim Kephart motioned, Melvin Smeal seconded, to approve the CIU #10 Preliminary General Operating Budget in the amount of \$2,138,045. Voice Roll Call: Mr. Allen—yes; Mr. Coble—yes; Mr. Kephart—yes; Mr. Yontosh—yes; Mr. Seprish—yes; Mr. Smeal—yes; Mr. Miller—yes; Mr. Kovalcin—yes. Yes—9; Motion carried.

Don Yontosh motioned, Robert Seprish seconded, to hire Stacey Guenot as guidance secretary in the high school. Stacey will train with Mrs. Isaacson until her retirement. Starting pay is per current contract rate of \$9.14/hr. Motion carried.

Don Yontosh motioned, Gary Miller seconded, to approve the nurse and nurse assistants to attend a CPR recertification on April 11, 2011. Cost to the district is \$60 for registration fee. Motion carried.

Don Yontosh motioned, Robert Seprish seconded, to rescind drug testing policies as to education association and education support personnel association. Motion carried.

Don Yontosh motioned, Melvin Smeal seconded, to approve painting of the field house. Cost is estimated at \$1,000. It will take approximately two weeks and will begin on June 20th. Motion carried.

Gary Miller motioned, Don Yontosh seconded, to approve the Comcast Network Service Agreement. Motion carried.

OLD BUSINESS

Don Yontosh announced that there was an ACT 93 meeting on March 23, 2011. The meeting went very well and they have a tentative agreement pending approval of the solicitor.

ADJOURN

Larry Allen motioned, Don Yontosh seconded to adjourn the meeting at 8:48 p.m.

Kasi Jackson

Board Secretary