

OFFICIAL MINUTES
WEST BRANCH AREA SCHOOL
DISTRICT
REGULAR MEETING
MORRISDALE, PA

DATE: July 19, 2011

The regular meeting of the West Branch Area School District Board of Directors was held July 18, 2011 at 7:27 p.m.

**MBRS
PRESENT**

Joe Kovalcin, Gerald Coble, Don Yontosh, Robert Seprish, Melvin Smeal, Tim Kephart, Gary Miller, Jennifer Kerlin, Larry Allen

**MBRS
ABSENT**

**OTHERS
PRESENT**

Kasi Jackson, Board Secretary; Michael Panek, Superintendent; Dave Nelson; Maintenance Supervisor, Stephanie MacTavish, Tyler Kolesar, Holly Petriskey, Mary Ann Moriarity, Georgette Eirich, David Williamson, Athletic Director; Scott Thomas, Rachel Stratton, Shari Buck, Robert Myers

**EXECUTIVE
SESSION**

An executive session was held before the meeting for personnel issues.

**MINS
APPRVD**

Robert Seprish motioned, Melvin Smeal seconded, to approve the meeting minutes from June 27, 2011. Motion carried.

**STUDENT
REPORTS**

VISITORS

Scott Thomas represented Allport Little League and discussed improvements they would like to make to the little league field such as dugouts and a possible concession stand. The dugouts will be made of concrete block and will have a metal roof to last longer. Mr. Thomas asked the board if the District would donate the extra building materials that were left from the building project that took place at the school.

Don Yontosh motioned, Larry Allen seconded, to allow the Allport Little League to build two dugouts and a concession stand and the District will donate leftover materials to the little league. Motion carried.

Rachel Stratton inquired about repainting the warrior head and the Home of the Warrior lettering on the field house as her senior project.

Don Yontosh motioned, Gary Miller seconded, to approve Rachel Stratton to repaint the warrior head and Home of the Warrior lettering on the field house as her senior project. Motion carried.

**ADM
REPORTS**

Joanna Wensel—Presented the discipline report for the 2010-2011 school year. The district is down 143 referrals from the previous year. 590 referrals were attendance related. The Alternative Education grant was filed on time and there is no timeline as to when the district will know the amount of funding received.

David Williamson—Discussed how attendance has improved since last year.

Nik Bisko—presented the School Wires package to the board.

Mike Panek, Superintendent—The district as a whole made AYP. The elementary did well in achievement but still needs improving.

CIU

No report.

**WB REVENUE
COMMITTEE**

Next meeting will be held August 10, 2011 at 7 p.m. in the high school library.

CCCTC

Had an emergency meeting to approve a new position.

PERSONNEL

Don Yontosh motioned, Tim Kephart seconded, to approve the elementary parent/student handbook as presented. Motion carried.

Gary Miller motioned, Melvin Smeal seconded, to advertise for the position of cafeteria monitor. Motion carried.

Gary Miller motioned, Don Yontosh seconded, to approve School Wires Silver Package instead of the Bronze Package, approximately \$1,400 difference, as presented. Motion carried.

Robert Seprish motioned, Melvin Smeal seconded, to approve Laura Coble to attend the Orientation for New School Food Service Directors on August 8-10, 2011 at the Nittany Lion Inn. Cost is \$148.59, paid for by the Café fund.

Approve Cindy Etchison to attend the Cyber Bullying Conference on September 19, 2011 at the Ramada Inn. Cost is \$35 for registration, paid for by the Elementary Guidance fund.
Motions carried.

Don Yontosh motioned, Gary Miller seconded, to approve the HS School Improvement Plan as presented. Motion carried.

Tim Kephart motioned, Gerald Coble seconded, to approve the elementary staffing plan as presented by Sean Wechtenhiser and Joanna Wensel. Motion carried.

Don Yontosh motioned, Gerald Coble seconded, to approve the change in cafeteria times and change work times for cafeteria workers to meet the change in the school improvement plan to increase high school instruction time. Motion carried.

EDUCATION

Tim Kephart motioned, Melvin Smeal seconded, to approve Mariah Teats and Kase Cleveland senior project to hold a Blood Drive held at the school sometime in October (the day right now is set with the Red Cross for Tues October 26, but may change depending on sports schedule) Will be from 9am - 2pm. Blood drive will be open to the public as well as teachers/staff/students. Motion carried.

**TRANSPORTATION
AND ATHLETICS**

Gary Miller motioned, Don Yontosh seconded, to defer the motion to approve the assistant girls soccer coach. Motion deferred.

Melvin Smeal motioned, Robert Seprish seconded, to approve the fall athletic bids as presented, Motion carried.

Tim Kephart motioned, Jennifer Kerlin seconded, to approve the volunteer coaches for the fall athletic season.

- A. Football: Terry Williams, Tyler Kirkwood
- B. Volleyball: Scott Williams
- C. Girls Soccer: Kevin Myers, Ted Crowell, Clark Dale, William Gongaware
- D. Cross Country: Dave Catanzaro

Motion carried.

POLICY

FINANCE AND PURCHASE

Don Yontosh motioned, Robert Seprish seconded, to approve the following motions:

Approve the Treasurer's Report.

Approve the following Disbursements from June/July:

\$ _____	Athletic Account (checks _____ through _____)
\$ <u>316.37</u>	Cafeteria Account (checks <u>3460</u> through <u>3460</u>)
\$ _____	Construction Account (checks _____ through _____)
\$ <u>190,049.37</u>	General Account (checks <u>39895</u> through <u>40025</u>)
\$ <u>190,365.74</u>	GRAND TOTAL

Motions carried.

Melvin Smeal motioned, Gary Miller seconded, to approve the following motions:

Approve the activity account for May and June.

Approve the payment of bills thru the end of July.

Motions carried.

Don Yontosh motioned, Larry Allen seconded, to defer the motion to approve the Keystone Collections Group to collect Local Services Tax for the period commencing January 1, 2012, as presented for reasons explained by attorney. Motion deferred.

CORRESPONDENCE

NEW BUSINESS

Don Yontosh motioned, Larry Allen seconded, to approve the resignation of Greg Modzel, effective immediately. Motion carried.

Don Yontosh motioned, Gary Miller seconded, to approve Andrea Wesesky as a volunteer to the district, all paperwork has been received. Motion carried.

Don Yontosh motioned, Larry Allen seconded, to advertise for the open custodian position. Motion carried.

Gary Miller motioned, Don Yontosh seconded, to approve the resignation of RJ Myers, head girls soccer coach, effective immediately. Also to open all soccer coaching positions. Motion carried.

Tim Kephart motioned, Melvin Smeal seconded, to approve the PPL study at no cost to the district. Motion carried.

OLD BUSINESS

The next meeting will be August 15, 2011 at 7 p.m. in the high school library.

ADJOURN

Larry Allen motioned, Gary Miller seconded to adjourn the meeting at 8:11 p.m.

Kasi Jackson

Board Secretary