

OFFICIAL MINUTES
WEST BRANCH AREA SCHOOL DISTRICT
REGULAR MEETING
MORRISDALE, PA

DATE: July 27, 2010

The regular meeting of the West Branch Area School District Board of Directors was held July 26, 2010 at 8:02 p.m.

**MBRS
PRESENT**

Joe Kovalcin, Larry Allen, Gerald Coble, Don Yontosh, Gary Miller, Robert Seprish, Melvin Smeal, Jennifer Kerlin, Tim Kephart

**MBRS
ABSENT**

**OTHERS
PRESENT**

Michael Panek, Superintendent; Kasi Jackson, Board Secretary; Jason McMillen, Business Manager; Allen Levin, Solicitor; Sean Wechtenhiser, Elementary Principal; J.R. Holenchik, High School Principal; Holly Michael, Dave Nelson, Maintenance Supervisor; Holly Petriskey, R.J. Myers, Debra Galley, Susan Adams, Kevin Myers, Ashlee McQuown, Sue Betts, MaryAnn Moriarity, Rhonda Burnisky, Arthur Smith, Greg Kyler, Kristen Remp, Lester Smeal, Stephanie MacTavish

**MINS
APPRVD**

Larry Allen motioned, Robert Seprish seconded, to approve the meeting minutes from June 28, 2010. Motion carried.

**STUDENT
REPORTS
VISITORS**

**ADM
REPORTS**

Mr. Wechtenhiser:

The elementary handbook were sent to board members

PSSA letters were sent out to parents. These letters contained their child's PSSA scores, an explanation of the scores, and information about a PSSA Parent Night in August.

Attended a meeting on PSSA, AYP, and the appeals process in Pittsburgh on Friday. All districts will get their preliminary AYP information on August 2. An appeals window will be open from August 2 – 16.

Kindergarten Orientation is set for August 30th. Letters have gone out to all parents who have enrolled their children in Kindergarten for this upcoming school year.

After the approval of the state budget, the PA-PACT allocations were finalized at the following amounts:

PA-PACT SECTION	ORIGINAL ALLOCATION	FINAL ALLOCATION	ALLOCATION CHANGE
BEF Hold Harmless and increase up to and including 2.9%	\$511,788	\$684,830	\$173,042
BEF increase above 2.9%	\$371,205	\$194,030	-\$177,175
Accountability Block Grant	\$277,626	\$265,384	-\$12,242

All three sections were revised and resubmitted last week. The first two sections have been approved.

**CIU
CCCTC
PERSONNEL**

Mr. Holenchik:

Letters will be sent out to parents informing them on PSSA Scores along with PSSA night that will be held in the fall.

August 17, 2010 from 9—11:30 a.m. 7th grade orientation will be held.

Discussed the changes made to the handbook.

4 Site tests have been ordered for the upcoming school year.

The safe schools report was uploaded and the incidents were down by almost 20 from last year.

Mrs. Fernburg:

In 6 to 8 weeks we will be receiving two checks from the Dept. of Public Welfare in the amounts of \$1,976.95 and \$2,594.44 for our participation in Leader Services Administrative Time Study.

Extended School Year will be coming to a close this Wednesday; once again the program was a success.

Mr. Panek:

Fall sports will begin on August 16th.

In-service days will be on August 30 & 31, 2010; the first student day is September 1, 2010.

Looking forward to having school begin again.

Once school begins, we will begin the process of finding another Student School Board Representative.

Discussed the changing of the handbooks regarding student absences.

Individualized student test scores will be out soon (around August 2, 2010); the board instructed Mr. Panek to notify the members by phone and mail of the scores.

Don Yontosh motioned, Gary Miller seconded, to approve the resignation of David Heefner, Industrial Arts teacher, effective 60 days from board approval unless position is filled beforehand. Motion carried.

Don Yontosh motioned, Larry Allen seconded, to approve the following motions:

- Bridgett Schnarrs as substitute cafeteria worker
- Melissa Gilliland as substitute Speech and Language Pathologist until Amanda Harris returns from maternity leave approximately the middle of October
- Kasi Jackson to attend the Annual School Board Secretary Conference held at the Hershey Lodge from October 13-15, 2010. Registration fee is \$265; Motel/Meal cost is \$388.50; Mileage is \$124; total cost is \$777.50 paid for by account 10-2360-580-00-000.
- Cheri Cantolina to attend the CPI Refresher Training held at West Branch on August 10, 2010. Registration fee is \$15 paid for by access funds.
- Stephanie MacTavish to attend the CPI Refresher Training held at West Branch on August 10, 2010. Registration fee is \$15 paid for by access funds.
- Sarah Ewing to attend the CPI Refresher Training held at West Branch on August 10, 2010. Registration fee is \$15 paid for by access funds.
- Cindy Michaels to attend the CPI Refresher Training held at West Branch on August 10, 2010. Registration fee is \$15 paid for by access funds.
- Tina Kolesar to attend the CPI Refresher Training held at West Branch on August 10, 2010. Registration fee is \$15 paid for by access funds.
- Wendy Fernburg to attend the CPI Refresher Training held at West Branch on August 10, 2010. Registration fee is \$15 paid for by access funds.
- Beth Hudish to attend the CPI Refresher Training held at West Branch on August 10, 2010. Registration fee is \$15 paid for by access funds.
- Wanda Tingle to attend the CPI Refresher Training held at West Branch on August 10, 2010. Registration fee is \$15 paid for by access funds.
- Pam Emigh to attend the CPI Refresher Training held at West Branch on August 10, 2010. Registration fee is \$15 paid for by access funds.

- Amy Godin to attend Microsoft Excel 2007 Workshop on August 5, 2010 held at South Hills in State College, mileage is \$32.50 paid for by the general fund.
Motions carried.

Melvin Smeal motioned, Gerald Coble seconded, to approve Sara Berry as elementary teacher, her starting salary will be \$39,544 and she will begin the 2010-2011 school year.
Motion carried.

Don Yontosh motioned, Gary Miller seconded, to approve Angela Rosselli-Beyer as substitute Secondary Business Education teacher pending receipt of certification at which time she will be hired as full time Secondary Business Education teacher. Motion carried.

Robert Seprish motioned, Gerald Coble seconded, to approve the following motions:

- Approve the elementary and Jr. /Sr. high 2010-2011 student handbook.
- Brenda Fye as elementary learning support classroom aide transferring from a sixth grade learning support classroom to a fifth grade learning support classroom at the current contractual rate and will begin the 2010-2011 school year.

Motions carried.

Don Yontosh motioned, Tim Kephart seconded, to approve the following motions:

Approve the following transfers:

- Sarah Ewing from 3rd/4th Learning Support to Elementary Learning Support/Emotional Support.
- Kristi Gibson from Learning Support to 1st grade
- Shari Buck from 3rd grade to 4th grade
- Kevin Hubler from Kindergarten to 2nd grade

Approve the advertisement of:

- Four (4) anticipated learning support teaching positions due to the transfer of positions.
- Success for All Facilitator - a position required for the Success for All reading program.
- Secondary Industrial Arts Technology teacher
- Classroom learning support aide

Motions carried.

EDUCATION

TRANSPORTATION AND ATHLETICS

Don Yontosh motioned, Robert Seprish seconded, to approve the following motions:

- Beth Hudish as Assistant Volleyball Coach.
- Approve the following volunteers for the fall athletic programs:
Volleyball: Jim Redmond / Scott Williams
Girls Soccer: Kevin Myers / Don Cassler / Clark Dale / Ted Crowell
Cross Country: Dave Catanzaro
- Approve the following game personnel for the fall athletic season:
Clock Operators: Kim Hubler / Van Johnson / Gary Gable / Patty Wood (All Sports)
Game Managers: Lester Smeal / Jerry White / Chip Ropchock (Only coverage when Mr. Williamson is not available)
Security: Add Tom Hampton to list of available security
Ticket Taker/Seller: Add Pam Hampton to list of available ticket takers/sellers.

Motion carried.

Don Yontosh motioned, Larry Allen seconded to approve Ashlee McQuown as the athletic

trainer beginning 2010-2011 school year at the starting salary of \$33,000. Motion carried.

Don Yontosh motioned, Gary Miller seconded, to approve the following Athletic bids for F2010-2011 Sports are as follows:

Soccer:

Sportsman's	\$1,403.50
Deman's	\$170.20
TOTAL:	\$1,573.70

Football:

Sportsman's	\$1652.79
Deman's	\$288.00
Riddell/All American	\$770.56
TOTAL:	\$2,711.35

Cross Country:

Deman's	\$149.70
TOTAL:	\$149.70

Volleyball:

Sportsman's	\$585.89
Deman's	\$242.50
B & L Fitness, Inc.	\$77.00
Sports Imports	\$704.00
TOTAL:	\$1,609.39
GRAND TOTAL:	\$6,044.14

Motion carried.

**FINANCE AND
PURCHASE**

Tim Kephart motioned, Mel Smeal seconded, to approve the Treasurer's Report. Motion carried.

Tim Kephart motioned, Don Yontosh seconded seconded, to approve the following motions:

Approved the activity account for June.

Approved the following Disbursements from June/July:

\$ <u>4,035.74</u>	Athletic Account	(checks <u>10016</u> through <u>10022</u>)
\$ <u>131,358.18</u>	Cafeteria Account	(checks <u>3291</u> through <u>3295</u>)
\$ <u> </u>	Construction Account	(checks <u> </u> through <u> </u>)
\$ <u>375,786.54</u>	General Account	(checks <u>38371</u> through <u>38542</u>)
\$ <u>511,180.46</u>	GRAND TOTAL	

Motions carried.

CORRESPONDENCE

None.

NEW BUSINESS

Melvin Smeal motioned, Larry Allen seconded, for Mr. Nelson have the architect get specs. for the sidewalk to go along side the football field. Motion carried.

Larry Allen motioned, Don Yontosh seconded, to approve the quote from Bowman Masonry in the amount of \$1,900 to put a ramp in the back of the school. Motion carried.

OLD BUSINESS

Gary Miller motioned, Larry Allen seconded, to approve the rollback of Driver's Education outside of the school day from \$250 to \$130 beginning the 2010-2011 school year. Motion carried.

Don Yontosh motioned, Robert Seprish seconded, to table the Jr. High girls soccer program decision until the August 16, 2010 meeting. Motion carried.

ADJOURN

Larry Allen motioned, Mel Smeal seconded, to adjourn the meeting at 8:44 p.m. motion carried.

Kasi Jackson

Board Secretary