

OFFICIAL MINUTES
WEST BRANCH AREA SCHOOL DISTRICT
REGULAR MEETING
MORRISDALE, PA

DATE: September 28, 2010

The regular meeting of the West Branch Area School District Board of Directors was held September 27, 2010 at 7:40 p.m.

**MBRS
PRESENT**

Joe Kovalcin, Gerald Coble, Don Yontosh, Gary Miller (left at 8:30 for work), Robert Seprish, Melvin Smeal, Tim Kephart, Larry Allen

**MBRS
ABSENT**

Jennifer Kerlin

**OTHERS
PRESENT**

Michael Panek, Superintendent; Kasi Jackson, Board Secretary; Allen Levin & Ken Wise, Solicitor; Sean Wechtenhiser, Elementary Principal; J.R. Holenchik, High School Principal; Holly Walker, Dave Nelson, Maintenance Supervisor; Holly Petriskey, MaryAnn Moriarity, Lester Smeal, P.J. Monella, David Williamson, Athletic Director

**MINS
APPRVD**

Gerald Coble motioned, Robert Seprish seconded, to approve the meeting minutes from August 16, 2010. Motion carried.

**STUDENT
REPORTS**

P.J. Monella:

The senior class elected officers, their first meeting was held on 9/23/2010. The seniors will be having a cookie dough fundraiser for money toward the Cedar Point trip. The donkey basketball game will be held on 11/16/2010. Tentative date for the Halloween parade is set for 10/29/2010. The senior class BBQ will be held at the end of the year and for graduation there will be a PowerPoint slide of pictures of the graduates with their class song in the background.

VISITORS

Les Bair from Robert W. Baird & Co. talked about the 2 outstanding bonds that the district has and how a lower rate can be put in place so the district can get at least \$90,000. The rate will be locked in mid-November and the settlement will be mid-December. Mr. Baird discussed the bond purchase agreement and talked about the perimeters of the agreement.

Ben Reed from Rhodes & Sinon discussed the resolution that authorizes the bond agreement and the addendum to the bond agreement.

**ADM
REPORTS**

Mr. Wechtenhiser:

- Initial training will be on the Oct. 11 In-Service day. Small group trainings will continue from there until we are ready to implement the program. We have an SFA Leadership Team made up of Title teachers, grade level teachers, special education teacher, Erica Culler, and myself, who have met once with one of the trainers in preparation for the Oct. 11 training.

Mr. Holenchik:

- 7th grade orientation was held and 86 students attended.
- The mentor/mentee orientation was held
- Both the high school and elementary held PSSA information night.
- 9/8/2010 the HS faculty held their first faculty meeting
- 4 site base line testing was held on 9/13/2010 & 9/14/2010
- Open house was a huge success

Mrs. Fernburg:

- Our community based instruction for our life skills classes is up and running and this year we added two new businesses: Gas Light Café and Gethsemane Daycare.

Mr. McMillen:

- Transportation is going smoothly

Mr. Williamson:

- Great starts of school and discipline referrals are down.

CIU

The lease was renewed for the life skills classes to go to the apartment in Clearfield. Alternative Education has 29 students and 8 of them are from WB.

CCCTC

356 students are enrolled at the vo-tech. Mr. Allen talked with 2 different students and the students commented how helpful and informative the school is.

EXECUTIVE SESSION

An executive session was held before the board meeting for personnel.

PERSONNEL

Gary Miller motioned, Don Yontosh seconded, to approve the following motions:

- Approve the following substitutes to the district. All paperwork has been received:
 - Veronica Harvey / Heather Marks / Wendy Sabol / Tanya Wallace—Cafeteria Kitchen
 - Tyler Good / Kelly Ruden—Teacher
 - Barbara Bender / Samantha Lannen / Tanya Wallace / Jennifer Trimpey—Classroom & Personal Care Aide & Cafeteria Monitor
 - Butch Emigh—Hall Monitor
 - John Galley—Custodian
- Approve Polly Rebmman, Breanna Beck, Janelle Bainey, Jarrod Ricciotta and Diane Alexander to the volunteer list, all paperwork has been received
- Michael Panek to attend the SAS Leadership conference on 11-1-2010 & 11-2-2010 at the Tuscarora Intermediate Unit. Mileage cost is \$136 paid for by the Superintendent's Fund.
- Deb Gomola to attend the 2010 PSAHPERD Convention on 11-11-2010 to 11-14-2010 in State College. Registration cost is \$130; sub cost is \$85; Motel and meal cost is \$447. Total cost is \$662 paid for by Title II funds.
- Danielle Gregory to attend the Childhood Apraxia of Speech training on 10-27-2010, held in State College. Registration cost is \$150 paid for by Access funds.
- Amanda Harris to attend the Childhood Apraxia of Speech training on 10-27-2010, held in State College. Registration cost is \$150 paid for by Access funds.
- Sarah Ewing to attend the RTII training on 10-7-2010, 12-2-2010, 2-15-2011, 4-19-2011, held at the CIU #10. Registration cost is \$120; and sub cost is \$340. Total Cost is \$460 paid by Access funds.
- Allison Koleno to attend the RTII training on 10-7-2010, 12-2-2010, 2-15-2011, 4-19-2011, held at the CIU #10. Registration cost is \$120; and sub cost is \$340. Total Cost is \$460 paid by Access funds.
- Hank Wilson to attend the RTII training on 10-7-2010, 12-2-2010, 2-15-2011, 4-19-2011, held at the CIU #10. Registration cost is \$120; and sub cost is \$340. Total Cost is \$460 paid by Access funds.
- Wendy Fernburg to attend the RTII training on 10-7-2010, 12-2-2010, 2-15-2011, 4-19-2011, held at the CIU #10. Registration cost is \$120; and sub cost is \$340. Total Cost is \$460 paid by Access funds.

- Cindy Etchison to attend the RTII training on 10-7-2010, 12-2-2010, 2-15-2011, 4-19-2011, held at the CIU #10. Registration cost is \$120; and sub cost is \$340. Total Cost is \$460 paid by Access funds.
- Scott McClelland to attend the RTII training on 10-7-2010, 12-2-2010, 2-15-2011, 4-19-2011, held at the CIU #10. Registration cost is \$120; and sub cost is \$340. Total Cost is \$460 paid by Access funds.
- Jamie McCracken to attend the Working with Students with Autism training on 10-11-2010 held at the CIU #10. Wage cost is \$60.61 paid for by Access funds.
- Carrie Peterson to attend the Reading Apprenticeship Level 1 training on 9-28-2010, 9-29-2010, 9-30-2010, 10-27-2010, 12-16-2010, 1-26-2011, 2-24-2011 held at the CIU #10. Registration cost is \$300; sub cost is \$595 paid by Title II funds.
- Jennifer Brickley to attend the Reading Apprenticeship Level 1 training on 9-28-2010, 9-29-2010, 9-30-2010, 10-27-2010, 12-16-2010, 1-26-2011, 2-24-2011 held at the CIU #10. Registration cost is \$300; sub cost is \$595 paid by Title II funds.
- Alice Wilson to attend the Reading Apprenticeship Level 1 training on 9-28-2010, 9-29-2010, 9-30-2010, 10-27-2010, 12-16-2010, 1-26-2011, 2-24-2011 held at the CIU #10. Registration cost is \$300; sub cost is \$595 paid by Title II funds.
- Scott McCamley to attend the Reading Apprenticeship Level 1 training on 9-28-2010, 9-29-2010, 9-30-2010, 10-27-2010, 12-16-2010, 1-26-2011, 2-24-2011 held at the CIU #10. Registration cost is \$300; sub cost is \$595 paid by Title II funds.
- Angela Lucas to attend the ESL Networking meeting on 10-7-2010, 1-27-2011, 3-17-2011, 5-19-2011 at the CIU #10. Sub cost is \$340 paid by fund 10-1243-112.
- Deb Galley to attend the Autism Networking meeting on 10-27-2010 at the CIU #10. Registration cost is \$10; sub cost is \$85 paid for by Title I funds.
- Stephanie MacTavish to attend Creating Fluent Readers training on 11-16-2010 in Altoona. Registration cost is \$199; meal cost is \$10; and sub cost is \$85 paid for by Title I funds.
- Karen Kochkodin to attend RTI Strategies to Identify and Service Students on 10-21-2010 in State College. Registration cost is \$199; meal cost is \$10; mileage is \$30. Total cost is \$239 paid by Title I funds.
- Stacy Ricciotti to attend RTI Strategies to Identify and Service Students on 10-21-2010 in State College. Registration cost is \$199; meal cost is \$10; Total cost is \$209 paid by Title I funds.
- Karen Kochkodin to attend the RTII Implementation on 10-7-2010 at Keystone Central School District. Meal cost is \$10 paid by Title I funds.
- Sean Wechtenhiser to attend the Success for All New Leaders Conference on 11-8-2010 to 11-11-2010 in Baltimore, MD. Motel/ Meal cost is \$537.04; mileage cost is \$196. Total cost is \$733.04 paid by Title II funds.
- Stacy Ricciotti to attend the Success for All New Leaders Conference on 11-8-2010 to 11-11-2010 in Baltimore, MD. Motel/ Meal cost is \$537.04; mileage cost is \$196. Total cost is \$733.04 paid by Title II funds.
- Sarah Berry to attend Science its Elementary on 9-21-2010 & 9-22-2010 in Harrisburg. Sub cost is \$170 paid by Title II funds.

- Kevin Hubler to attend Science its Elementary on 9-21-2010 & 9-22-2010 in Harrisburg. Sub cost is \$170 paid by Title II funds.
- Kristi Gibson to attend Science its Elementary on 9-21-2010 & 9-22-2010 in Harrisburg. Sub cost is \$170 paid by Title II funds.

Motions carried.

Robert Seprish motioned, Gerald Coble seconded, to approve the following motions:

- Approve to grant Tenure for Angela Lucas
- Approve to grant Tenure for Sherry McGarvey

Motions carried.

The motion to approve the resignation of Ron Henry as the Head Baseball Coach effectively immediately, and open all positions within the baseball program was rejected due to lack of a motion.

Melvin Smeal motioned, Gerald Coble seconded, to approve the following motions:

- Approve FMLA for employee #747 until 10/10/2010 due to medical reasons.
- Approve employee #302 to take maternity leave for the 2010-2011 school year, commencing September 25, 2010 throughout the remainder of the school year.
- Approve Sherry McGarvey to complete coursework for her Master's degree. The title is Curriculum Development and Evaluation, by Clarion University. This is a 3 credit course.
- Approve Nanette Reams to complete coursework for her Master's degree. The title is Foundations of Education, by Kevin Wallace at the Clearfield Library. This is a 3 credit course

Motions carried.

Robert Seprish motioned, Melvin Smeal seconded, to approve the following motions:

- Approve Holly Modzel as elementary cafeteria monitor. Hours will be from 10:30 a.m.—2:30 p.m. Monday thru Friday at the current contractual rate.
- Advertise both in and out of house for the position of high school cafeteria monitor.
- Approve Stacy Ricciotti to take on the additional duties of the Success for All Facilitator. She will remain as a Title I teacher, with the additional duties of the Facilitator.
- Approve the salary for the nursing assistants to be \$17.80 per hour for the 2010-2011 school year.

Motions carried.

EDUCATION

Don Yontosh motioned, Tim Kephart seconded, to approve the 11th grade to attend the Clearfield Fair Grounds for the College Fair on October 7, 2010. Approximately 83 students will be going on the trip. Departure time will be 9:30 a.m. and arrival time will be 11:30 a.m. Cost to the district is #273.24. Chaperones will be Matt Johnson, Dave Learish, Andrea Walkowiak and Scott McCamley. Motion carried.

TRANSPORTATION AND ATHLETICS

Don Yontosh motioned, Melvin Smeal seconded, to defer the motion approve the WB Varsity and JV Soccer Teams to go to Cooks Forest and Clarion Cornfield on October 16, 2010. Approximately 22 students will be attending the trip. Departure time will be 8 a.m. and arrival time will be 8 p.m. There is no cost to the district or the students. A list of chaperones will be given to the board when known. Motion deferred.

**FINANCE AND
PURCHASE**

Tim Kephart motioned, Don Yontosh seconded, to approve the following motions:

Approve the Treasurer's Report.

Approve the following Disbursements from July/August.

\$ <u>16,117.69</u>	Athletic Account	(checks <u>10028</u> through <u>10105</u>)
\$ <u>73,305.54</u>	Cafeteria Account	(checks <u>3300</u> through <u>3330</u>)
\$ _____	Construction Account	(checks _____ through _____)
\$ <u>949,924.78</u>	General Account	(checks <u>38647</u> through <u>38858</u>)
\$<u>1,039,348.01</u>	GRAND TOTAL	

Approve the activity account for July and August.

Motions carried.

Tim Kephart motioned, Don Yontosh seconded, approve the resolution as presented by Bond Counsel to authorize the Finance Team composed of Robert W. Baird & Co., Investment Banker, Rhoads & Sinon, Bond Counsel, School District Solicitor and Administration to proceed with appropriate documents and filings to permit the refunding of the Series of 2003 and 2005 bond issues. Motion carried with the vote of 8-0.

CORRESPONDENCE

Mr. Kovalcin received a letter from the Summer Youth Theater requesting to use our auditorium. Mr. McMillen and Mr. Panek were directed to meet with the group.

Don Yontosh motioned, Melvin Smeal seconded to have Mr. Panek make a call and continue with this.

NEW BUSINESS

Don Yontosh motioned, Robert Seprish seconded, to approve the "head of security" to be compensated \$9.50/hour and be on a probationary period until January 2011's board meeting. At that time it will be reviewed and any security training will be taken into account. Motion carried.

Don Yontosh motioned, Melvin Smeal to accept the contract for PC Works for one year at the rate of \$1,470 a month. Motion carried.

Don Yontosh motioned, Larry Allen seconded, to approve the bid from Maple Mountain Equipment for a John Deer tractor in the amount of \$8,714.40. Motion carried.

Robert Seprish motioned, Don Yontosh seconded, to authorize the administrative staff to proceed with the McClure Company to reduce energy cost and operational cost at WB under the feasibility Study under Act 93 of 2010 at no cost to the district. Motion carried.

Don Yontosh motioned, Melvin Smeal seconded, to approve the purchase of the Scholastic Reading Inventory in the amount of \$5,813 and to purchase study island for the elementary in the amount of \$994.22 paid by Title I ARRA funds. Motion carried.

Don Yontosh motioned, Gary Miller seconded, to donate 1 light standard to the Clearfield County Fair Board to be used as a flag pole. Motion carried.

OLD BUSINESS

Mr. Miller brought up about getting plaques and pictures made for the Vietnam veterans. Mr. Allen commented that the name plates and plaques were being engraved at the jewelers.

**EXECUTIVE
SESSION
ADJOURN**

The board held an executive session for personnel and did not reconvene.

Don Yontosh motioned, Larry Allen seconded, to adjourn the meeting at 8:40 p.m. motion carried.

Kasi Jackson

Board Secretary

