

OFFICIAL MINUTES
WEST BRANCH AREA SCHOOL
DISTRICT
REGULAR MEETING
MORRISDALE, PA

DATE: November 23, 2010

The regular meeting of the West Branch Area School District Board of Directors was held November 22, 2010 at 7:19 p.m.

**MBRS
PRESENT**

Joe Kovalcin, Gerald Coble, Don Yontosh, Gary Miller, Robert Seprish, Melvin Smeal, Tim Kephart, Larry Allen, Jennifer Kerlin

**MBRS
ABSENT**

**OTHERS
PRESENT**

Michael Panek, Superintendent; Kasi Jackson, Board Secretary; Allen Levin, Solicitor; J.R. Holenchik, High School Principal; Holly Petriskey, MaryAnn Moriarity, Lester Smeal, Jason McMillen, Business Manager; Wendy Fernburg, Supervisor of Special Education; Michael Eirich, Scott Thomas, Sean Wechtenhiser; Elementary Principal, Bill Guenot, Stacey Guenot, Holly Walker, Ted Long, Ashley Wilkinson, Allen Pwitt, Tim Ryder, Nicole Petriskey, Georgette Eirich, Taylor Eirich

**EXECUTIVE
SESSION**

An executive session was held before the meeting for personnel.

**MINS
APPRVD**

Don Yontosh motioned, Tim Kephart seconded, to approve the meeting minutes from October 25, 2010. Motion carried.

**STUDENT
REPORTS**

Ashley Wilkinson—Senior Class Representative:
Cookie dough orders were placed
Cap and gown measurements are on 12/17/2010
The donkey basketball game was a huge success
1/5/2011 senior announcement forms will be in
Congratulations to volleyball and soccer for the excellent job they did this year

John Walker—School Board Representative:
The National Honor Society helped with Santa's Workshop and they will also be participating in the dodge ball game against the faculty on November 24.

VISITORS

Scott Thomas represented the Allport Little League and asked for permission to extend the lease 25 years so that they could get grants from DCNR. DCNR will match what the Allport Little League has put into the field.

Don Yontosh motioned, Gary Miller seconded, to approve the extension of the Allport Little League lease 25 years. All improvements will need to be approved by DCNR and the board. Motion carried.

**ADM
REPORTS**

Mr. Holenchik:
The tutoring/Day of Caring day was a big success. The high school is getting ready to get the results from the 4 site tests to see where improvement needs to be made.

Don Yontosh motioned, Gary Miller seconded, to approve Jada Larson, Ashley Wilkinson and other seniors to paint WB items in the high school cafeteria. Motion carried.

Mrs. Fernburg:

The life skills classes hosted visitors at their Clearfield apartment last week for American Education week. It was a great success and they would like to thank the Board members who were able to attend.

Mr. Wechtenhiser:

WOW Day Field Trip Request – PTO Sponsored

As part of our PBS behavior program, we will be having two WOW (Watching Outstanding Warriors) Days involving the entire school. Students are eligible to participate in these days by meeting the discipline criteria of their grade level. The PTO would like to sponsor the January mid-year WOW day. They would like to take the eligible student to the bowling alley in Philipsburg. The PTO will pay all costs (bus, bowling, and shoes). Because of shoe limitations at the bowling alley, and at their request, we would break this into 3 days – K-2 first day, grades 3-4 day two, and grades 5-6 day 3. These days would approximately be January 27, 28, and 29. Each group would go for two hours. Some grade level teachers and parent volunteers would chaperone. Times each day would have to be worked out to work around lunches.

Friday School

The elementary would like to change the Saturday School discipline option to Friday School. This would be from 3:15 – 6:15. The reasons for the change are concerns over being the only ones in the building on Saturday morning, and also concerns about students getting a ride. With Friday School the students are already here, so they only need to be picked up.

Mr. Bisko:

The elementary promethium board installation has been complete.
The PowerSchool template is almost done with the elementary report card

Mr. Panek:

Thanked Longs Motor Bus for taking the volleyball team and the soccer teams to districts and states, along with the buses that were provided for fans to be able to go

Discussed school improvement activities

Was very pleased with the amount of parents that attended open house

CIU

No report.

CCCTC

No report.

PERSONNEL

Robert Seprish motioned, Larry Allen seconded, to approve the following motions:

Approve the following substitutes to the district. All paperwork has been received:

A. Diana Miller—Teacher

B. Lori Bell—Clerical

C. Pennie Folmar—Classroom Aide, Personal Care Aide

Approve Mariah McDowell, Molly Divinely & Melissa Johnson to the classroom

volunteer list, all paperwork has been received.

Amanda Harris and Danielle Gregory to attend Stuttering Therapy for School Aged Children on December 3, 2010 at the CIU #10. There is no cost to the district.

Hank Wilson to attend the 100 Best Books for Children on January 14, 2011 in Pittsburgh. \$85 sub cost is paid for by TITLE II

Chris Marsh to attend Electric Circuits on January 6 & 7, 2011 in Pittsburgh. \$85 sub cost is paid for by TITLE II

Crystal Gay and Dana Swisher to attend PA Science Teachers Association Convention on December 2 & 3, 2010 in Hershey. Registration fee is \$125; Motel and meal cost is \$140; Mileage cost is \$140; Sub cost is \$170. Total cost is \$575 each paid for by TITLE II

Motions carried.

Don Yontosh motioned, Gary Miller seconded, to approve the revised job description of the elementary principal. Motion carried.

Gary Miller motioned, Melvin Smeal seconded, to approve the job descriptions of assistant principal and Federal Programs Coordinator/Elementary Support with the revision that the Federal Programs Coordinator will report to the building principal. Motion carried.

Larry Allen motioned, Tim Kephart seconded, to approve Mr. Panek to advertise for a Federal Programs Coordinator/Elementary Support person. Motion Carried.

Melvin Smeal motioned, Robert Seprish seconded, to authorize the district to use all approved substitutes as provided by the Guest Teacher program thru the CIU #10. Motion carried.

EDUCATION

Don Yontosh motioned, Larry Allen seconded, to approve the following motions:

Approve Student Government and Show Choir to go caroling at several nursing homes in the area on December 22, 2010. Approximately 40 students will be attending the trip. Departure time will be 1:30 p.m. and arrival time will be 4:30 p.m. Chaperones are Dan Stilson and Ashley White.

Approve the high school to conduct a Music Honor Society, called Tri-M (Modern Music Masters). The purpose is to inspire music participation, create enthusiasm for scholarships and to promote leadership in the music students in secondary schools.

Approve the 8th grade to go to the CCCTC on December 7, 2010. Approximately 91 students will be going on the trip, departure time will be 8:30 a.m. and arrival time will be 11:00 a.m. Chaperones are Jen Porter, Kim Hubler, Matt Johnson, Joe Matson and Karl Hoover.

Motions carried.

TRANSPORTATION AND ATHLETICS

Don Yontosh motioned, Tim Kephart seconded, to approve the following motions:

Approve the resignation of Jack Kephart as the Head Jr. High Boys Basketball Coach. (Letter was sent in regards to this matter)

Approve Terry Trude to be named the Head Jr. High Boys Basketball Coach. (Mr. Trude served as the Jr. High Boys Assistant last season)

Motions carried.

Gerald Coble motioned, Jennifer Kerlin seconded, to approve the resignation of Rob Lazauskas as Head Football Coach. Motion carried.

Jennifer Kerlin motioned, Robert Seprish seconded, that all football positions will be open and advertising will be placed in-house for 10 school days. If no candidates or qualified candidates apply, then the advertisement will be placed out-of-house. Voice Roll Call: Mr. Kephart—No; Mr. Smeal—yes; Mrs. Kerlin—yes; Mr. Yontosh—no; Mr. Allen—no; Mr. Coble—yes; Mr. Seprish—yes; Mr. Miller—no, Mr. Kovalcin—yes. 5—Yes; 4—No. Motion carried.

Mr. Smeal commented that all positions should be posted the same way every time. Mr. Kephart informed that it was to save time and that in-house candidates would take precedence over the out-of-house candidates.

Melvin Smeal motioned, Jennifer Kerlin seconded, to approve the following personnel for the winter athletic season:

Game managers: Lester Smeal, Jerry White, Chip Ropchock, Kevin Hubler
(Only to be used when Mr. Williamson is not available)

Clock Operators: Basketball: Van Johnson, Kim Hubler, Chad Koleno, and Kevin Hubler

Wrestling: Jerry White
Motion carried.

Gary Miller Motioned, Melvin Smeal seconded, to approve the contract between Long Motor Bus Company and West Branch Area School District. Voice Roll Call: Mr. Kephart—yes; Mr. Smeal—yes; Mrs. Kerlin—yes; Mr. Yontosh—yes; Mr. Allen—yes; Mr. Coble—yes; Mr. Seprish—yes; Mr. Miller—yes, Mr. Kovalcin—yes. 9—Yes; 0—No. Motion carried

Student Athletes/Teams for the Fall Athletic Season...

The following were named Inter County Conference All-Stars for their respective sports:

Football: Chad Speigle, Dylan Corl, Parker Emigh, and Davin Gower

Cross Country: Chase Bamat

Volleyball: Jada Larson, Leann Bell, and Bethany Kopchik

Girls Soccer: Danielle Deliman, Taylor Thomas, and Alex Lanager

*The Girls Soccer team was the ICC North Champions and finished as the District 6 runner-up

*The Volleyball team was the ICC Overall Champions and finished as the District 6 runner-up

POLICY

Melvin Smeal motioned, Tim Kephart seconded, to approve the second readings of the following policies:

- Booster Organizations
- Attachment to the FMLA policy.

Motion carried.

FINANCE AND PURCHASE

Don Yontosh motioned, Gary Miller seconded, to approve the following motions:

Approve the Treasurer's Report.

Approve the following Disbursements from October/November.

\$ <u>15,638.50</u>	Athletic Account	(checks <u>10170</u> through <u>10221</u>)
\$ <u>42,074.46</u>	Cafeteria Account	(checks <u>3353</u> through <u>3366</u>)
\$ _____	Construction Account	(checks _____ through _____)
\$ <u>525,442.26</u>	General Account	(checks <u>38969</u> through <u>39090</u>)
\$ <u>583,155.22</u>	GRAND TOTAL	

Motions carried.

Melvin Smeal motioned, Robert Seprish seconded, to approve the following motions:

Approve the activity account for October.

Approve the following per capita exonerations:

Township	Number of Exonerations:
Cooper	1
Morris	
Graham	
Karthaus	6
West Keating	

Approve the payment of bills thru the end of December 2010.

Motions carried.

NEW BUSINESS

Don Yontosh motioned, Larry Allen seconded to approve the elementary to go on the WOW field trip sponsored by the PTO. Motion carried.

Don Yontosh motioned, Larry Allen seconded, to approve the elementary Saturday school be moved to Friday night. Motion carried.

Don Yontosh motioned, Gary Miller seconded, to approve the administration to approve all fan buses going on trips when teams make it to districts or states. Motion carried.

OLD BUSINESS

The reorganizational meeting will be held Thursday, December 2, 2010 at 7 p.m. in the high school library.

ADJOURN

Larry Allen motioned, Melvin Smeal seconded to adjourn the meeting at 8:15 p.m.

Kasi Jackson

Board Secretary