

OFFICIAL MINUTES
WEST BRANCH AREA SCHOOL DISTRICT
REGULAR MEETING
MORRISDALE, PA

DATE: August 17, 2010

The regular meeting of the West Branch Area School District Board of Directors was held August 16, 2010 at 7:19 p.m.

- MBRS PRESENT** Joe Kovalcin, Gerald Coble, Don Yontosh, Gary Miller (left at 8:30 for work), Robert Seprish, Melvin Smeal, Jennifer Kerlin, Tim Kephart
- MBRS ABSENT** Larry Allen
- OTHERS PRESENT** Michael Panek, Superintendent; Kasi Jackson, Board Secretary; Allen Levin & Ken Wise, Solicitor; Sean Wechtenhiser, Elementary Principal; J.R. Holenchik, High School Principal; Holly Michael, Dave Nelson, Maintenance Supervisor; Holly Petriskey, R.J. Myers, Sue Betts, MaryAnn Moriarity, Lester Smeal, Nicole Petriskey, Craig Jaquith, Michelle Guerra, Tina Kolesar, Shari Buck, Nicole McClure
- MINS APPRVD** Tin Kephart motioned, Don Yontosh seconded, to approve the meeting minutes from July 26, 2010. Motion carried.
- STUDENT REPORTS**
- VISITORS** R.J. Myers questioned fundraising for booster clubs and if permission slips needed to be filled out even if the parents were taking the kids.
- ADM REPORTS**
- Mr. Wechtenhiser:
- Information about the elementary PSSA scores is attached. The elementary made AYP this year. In Math we met the benchmark of 56% in all categories and subgroups. In Reading we met the 63% benchmark for all students. For IEP students we met AYP using Safe Harbor (reducing the number of students who did not meet proficiency by 10%) and Confidence Interval (a formula used to take into account margin for error). For Economically Disadvantaged students we met AYP using Confidence Interval.
 - There will be a PSSA information night for parents on August 24th from 6:30 – 8:30 p.m. in the auditorium. Information about this event was included in the PSSA parent letters that were sent out in July with PSSA results. All are welcome to attend.
 - Kindergarten Orientation is set for August 30th. Letters have gone out to all parents who have enrolled their children in Kindergarten for this upcoming school year.
- Mr. Holenchik:
- Discussed AYP status for the 2009-2010 school year. The high school did not make AYP regarding students who have I.E.Ps.
 - 7th grade orientation will be held August 17, 2010.
- Mrs. Fernburg:
- C.P.I. refresher course will be held August 17, 2010 in the high school library, there are approximately 15 participants.
- Mr. Williamson:
- Fall sports camps started August 16, 2010 and the trainer has met with all athletic teams.
 - The two girls who were looking into getting a soccer score board for their senior project made all of the contacts and met with the church and electrician & have things underway.
 - Monies were donated and the scoreboard is paid for.

Mr. Bisko:

- Promethean boards have been installed in the elementary with only 10 more to be installed. The special education promethean boards came in this week.

Mr. Panek:

- Congratulated elementary on making AYP
- Increased instructional time in the high school
- In-service days will be 8/30/2010 & 8/31/2010 and the first day of school is 9/1/2010

CIU

CCCTC

EXECUTIVE SESSION

An executive session was held from 7:34—8:28 p.m. for personnel.

PERSONNEL

Tim Kephart motioned, Don Yontosh seconded, to approve the following motions:

- Approve the job description for the Success for All Reading Program Facilitator
 - Approve Jessica Sabol & Tammy Walker as substitute teachers to the district. All paperwork has been received
 - Transfer Angela Lucas from primary learning support to 3rd/4th learning support
- Motions carried.

Melvin Smeal motioned, Tim Kephart seconded, to approve Mark Norris as primary learning support teacher, starting salary will be \$39,544 and will begin the start of the 2010-2011 school year. Motion carried.

Robert Seprish motioned, Melvin Smeal seconded, to approve Nicole Petriskey as high school learning support teacher, starting salary will be \$39,544 and will begin the start of the 2010-2011 school year. Motion carried.

Gerald Coble motioned, Jennifer Kerlin seconded, to approve Michelle Guerra as classroom paraprofessional, salary will be at the current contractual rate and will begin the start of the 2010-2011 school year. Motion carried.

Tim Kephart motioned, Melvin Smeal seconded, to approve Jeanie Scott as personal care aide, salary will be at the current contractual rate and will begin the start of the 2010-2011 school year. Motion carried.

Tim Kephart motioned, Gerald Coble seconded to approve the following motions:

Approve Dr. Harkins to do dental exams for the 2010-2011 school year. Examinations will be \$7.50 per student and all proceeds will be donated back to the school. He will choose a program and/or programs to receive the funds.

Approve Mike Beveridge for the vacant full time custodial / maintenance position resulting from a retirement. The contractual bidding process was completed. Salary will be at the current contractual rate. The position will be in the High School, 3rd shift, Sunday thru Thursday.
Motions carried.

Robert Seprish motioned, Melvin Smeal seconded, to approve Craig Jaquith as secondary technology education teacher at the starting salary of \$39,544 and will begin the start of the 2010-2011 school year. Motion carried.

Tim Kephart motioned, Jennifer Kerlin seconded, to approve the following motions:

- Approve Sean Wechtenhiser to attend the PAESSP State Conference on October 24-26, 2010 in Pittsburgh. Registration fee is \$300; mileage is \$79. Total is \$379 paid for by Title II funds.
- Approve Wendy Fernburg and Kim Sabol to attend the School Based ACCESS Program on September 14, 2010 in State College. Mileage is \$14.50 paid for by access funds.
- Approve employee #733 to be on medical leave beginning September 16, 2010 for approximately 2 weeks.

Motions carried.

Gerald Coble motioned, Robert Seprish seconded, to approve the following mentors, each mentor will be compensated \$250 after completion:

1. JoEllen Hunt to mentor Angela Rosselli-Beyer
2. Brandy O'Hare to mentor Sarah Berry
3. Sarah Ewing to mentor Mark Norris
4. Deb Moriarity to mentor Nicole Petriskey
5. Preston Raymond to mentor Craig Jaquith

Motion carried.

EDUCATION

TRANSPORTATION AND ATHLETICS

Don Yontosh motioned, Robert Seprish seconded, to approve the following motions with the change that ineligibility will be changed in both handbooks that students do not travel or sit on the sidelines or travel away with the team.

- Approve the Coaches' athletic handbook as presented for the 2010-2011 school year
 - Approve the Student-athletic handbook as presented for the 2010-2011 school year.
 - Appoint Dane Danko as the head of security for events for the 2010-2011 school year.
- Motion carried.

FINANCE AND PURCHASE

Mel Smeal motioned, Tim Kephart seconded, to approve the following motions:

Approve the Treasurer's Report.

Approved the following Disbursements from July/August:

\$ <u>1,534.95</u>	Athletic Account	(checks <u>10023</u> through <u>10027</u>)
\$ <u>19,291.47</u>	Cafeteria Account	(checks <u>3296</u> through <u>3299</u>)
\$ <u> </u>	Construction Account	(checks <u> </u> through <u> </u>)
\$ <u>315,431.21</u>	General Account	(checks <u>38543</u> through <u>38646</u>)
\$ <u>336,257.63</u>	GRAND TOTAL	

Approve to pay bills due prior to August 31, 2010.

Motions carried.

Gerald Coble motioned, Melvin Smeal seconded, to approve the following motions:

- Approve to establish a designated fund for the future pension obligations in the amount of \$1,858,389.46.
- Approve the final PlanCon J document, as presented, for the 2003 building project for submission to the PDE.

Motion carried.

The motion to approve that all teachers that have a personal refrigerator must register each refrigerator with the business office and must reimburse the district at a rate of \$10 a month every month that the refrigerator is being used at the school. This is to compensate the district for energy use. Failure to pay will result in the refrigerator being removed from the school without notice was rejected.

CORRESPONDENCE None.

NEW BUSINESS Don Yontosh motioned, Melvin Smeal seconded, to approve Michelle Guerra & Michelle Koleno to attend C.P.I. Refresher course on 8/17/2010 at West Branch cost to the district is \$15 each, paid for by Access funds. Motion carried.

Robert Seprish motioned, Don Yontosh seconded, to approve to grant tenure to Jarrod Hendricks. Motion carried.

Melvin Smeal motioned, Robert Seprish seconded, to approve 5 teachers to attend a reading conference held at the CIU. Cost is \$50 per person / \$250 total paid for by Title II funds.

Melvin Smeal motioned, Robert Seprish seconded, to approve continuation plans of sidewalks by Fisher at a cost of \$350. Motion carried.

Don Yontosh motioned, Robert Seprish seconded to advertise for a café monitor. Motion carried.

OLD BUSINESS Robert Seprish asked if anything was being done about the solar energy. Mr. Nelson mentioned that himself and Mr. McMillen would meet with the company on August 20, 2010.

ADJOURN Melvin Smeal motioned, Jennifer Kerlin seconded, to adjourn the meeting at 8:52 p.m. motion carried.

Kasi Jackson

Board Secretary