

WEST BRANCH AREA SCHOOL DISTRICT
MORRISDALE, PA
REGULAR MEETING

JUNE 26, 2006

The regular meeting of the West Branch Area School District Board of Directors was held in the high school library on June 26, 2006, beginning at 7:15 PM.

ROLL CALL Members present: Anna Mae Pezulla; Ronald Mollura; Tom Veres; Robert Smith; Larry Cowder; Mary Ann Couteret; Erling Anderson. Members absent: Tim Eyerly (work); Larry Allen (Boy Scout Camp).

OTHERS PRESENT Arleen P. Multhauf, D.Ed., Superintendent; Wendy Fernburg, Supervisor of Special Education; Sean Wechtenhiser, Acting High School Principal; Paul Carr, Business/Cafeteria Manager; Miriam Ennis, Board Secretary; Lori Bell; Laurie Hoffman; Kenneth Hahn; Rebecca Bloom-Roos; Lynne Rockey; Rhonda Trude; Debbie Perks; Lori Hahn; Phyllis Gable; Karen Williams; Brandy Williams; Teresa A. Parks; Shari Buck; Jane McDowell; Jeff Eyet; Bob Lutz; Tammy Walker; Jaimy Buck; Dave Rusnak; Holly Petriskey; Matt Johnson; Hank Wilson; Garrett Miller; Cheryl Green; Robert Myers; Laurie Josephson; Trent Yarrison; Kristen Perks; Brianna Parks; Sheila Kovalcin; Joe Kovalcin; Crystal Gay; Michael Gay; Adele Williams; Krista Williams; Adam L. Carr; Patricia Paul Wood; Deb Galley; Laura Coble; Allison Koleno; Lynn Brewer; Karen Bosak; Stephanie MacTavish; Jane Catanzaro; David Catanzaro; Ellen Smith; Scott McCamley; Susan Lawrence; Leah Lawrence

PUBLIC COMMENT Laurie Hoffman, Paraprofessional – Gave the Board a copy of her pay stub. She pointed out that with the year to date amount from Jan to June she would not earn enough to pay for her insurance benefits. Other employees are required to pay a small percentage of their income and the aides are required to pay 73% of their income. She is highly qualified which she obtained on her own time amount at her expense. She feels that she has done everything possible to be an asset to the district and her evaluation is proof.

Bob Lutz, former West Branch Athletic Booster member – Their booster club was responsible for the construction and dedication of the Mildred Carlson signboard, which was dedicated May 24, 1984. One year ago, the board gave approval for the signboard to be returned to the front with an electronic message board. They have a new proposal that he hopes the Board will approve and it will be less expensive. A message board would be placed on or attached to the canopy. It would be easier to install. A husband of one of Mrs. Carlson's relatives is a senior vice president of a company and they will make a memorial plaque to be placed inside or outside of the building. The family would like the granite plaque returned to them. Anna Mae Pezulla suggested that Mr. Lutz set up a meeting with Dr. Multhauf.

Bonnie Fenush, parent – West Branch Board of Directors is failing the students. West Branch uses the approach that learning support is one size fits all. The Board needs to raise taxes to fund technology. Without technology, the students will not be able to succeed in the world. She would like a response to information requested concerning the AR Program, tutoring and the reading programs. She is concerned that her son is being given the answers to his Math instead being taught the concepts and feels that the district needs to be teaching phonics. Dr. Multhauf responded that phonics is being taught through the language arts program.

MINUTES APPROVED Ron Mollura motioned, Robert Smith seconded, to approve the minutes of May 22, 2006.

Voice roll call: unanimous approval

ADM REPORTS Administrative Reports –

Sean Wechtenhiser: The summer school "Credit Recovery" began June 26, 2006.

Wendy Fernburg: none

Dr. Multhauf: none

Paul Carr:

- The fuel oil bid was due today.
- The custodial staff would be installing two doorways at a cost of \$1,500 in the elementary and replacing carpet with tile in some areas where the carpet has large holes if the Board approves. These items have been included in the budget.

DOORS / TILE REPLACED / EL Tom Veres motioned, Robert Smith seconded, to approve replacing some carpet with tile and installing two doors in the elementary.

Voice roll call: unanimous approval

COMMITTEE REPORTS Committee reports -

CIU: The new director has been installed. She is Dr. Kerri Bloom and she will start her new position on July 1, 2006.

CCCTC: none

Technology Committee: none

TRES REP APPRVD Robert Smith motioned, Tom Veres seconded, to approve the Treasurer's Reports as presented.

Voice roll call: unanimous approval

GEN / CAFÉ BILLS APPRVED Tom Veres motioned, Erling Anderson seconded, to approve the General Fund bills for \$401,878.59 and the Cafeteria bills at \$39,791.60.

Voice roll call: unanimous approval

A discussion was held on the Construction Fund bills. Bob Smith asked if the turning off and on of the lights had been addressed. Paul Carr pointed out that the Architect had addressed that issue on the attached paperwork. Ron Mollura questioned when the district could start legal proceedings concerning work that was not finished. Paul Carr responded that the punch list would be their notification.

The Board recognized Matthew Johnson, Science teacher and Chris Marsh, 5th grade teacher as staff members that are recommended for tenure at this meeting.

A. PERSONNEL:

TCHR TRVL GUIDELINES Ron Mollura motioned, Robert Smith seconded, to approve the following motion:

Propose the Board approve the Teacher Travel Guidelines.

Voice roll call: unanimous approval

TENURE GRANTED Robert Smith motioned, Mary Ann Couteret seconded, to approve the following motion:

Propose the Board approve granting tenure to the following teachers:

Chris Marsh – Elementary
Erin Fenton – English
Matthew Johnson – Science

Voice roll call: unanimous approval

SUBS APPROVED Ron Mollura motioned, Robert Smith seconded to approve the following motion:

Propose the Board approve the following substitutes pending the receipt of all necessary paperwork:

Michelle Turner – Classroom Aide, Personal Care Aide

- RAISES
DEFERRED
- Voice roll call: unanimous approval
Robert Smith motioned, Mary Ann Couteret seconded, to defer the following motions:
- Propose the Board approve the Act 93 agreement effective July 1, 2006 through June 30, 2008.
- Propose the Board approve salary increases for Act 93 administrators.
- Bill Hayward _____
Wendy Fernburg _____
Dave Nelson _____
Gary Hubler _____
Candice Stefanou _____
- Propose the Board approve salary increases for non-union employees as recommended by the superintendent.
- Voice roll call: unanimous approval
- WECHTENHISER
PER DIEM RATE
- Robert Smith motioned, Erling Anderson seconded, to approve the following motion:
- Propose the Board pay Sean Wechtenhiser at his 2005-2006 per diem teacher rate until he assumes the High School Principalship.
- Voice roll call: unanimous approval
- TECH COOR
RESIGNATION
- Robert Smith motioned, Larry Cowder seconded, to approve the following motion:
- Propose the Board approve the resignation of Lance Bunnell, Technology Coordinator, effective July 5, 2006.
- Voice roll call: unanimous approval
- B. PROGRAM:**
- WORKSHOP
REQUESTS
- Robert Smith motioned, Erling Anderson seconded, to approve the following motions:
- Propose the Board approve the following workshop requests:
SNAP Promote & Transfer Web Training: June 7, 2006
Lance Bunnell: Reg. fee - \$50.00. Cost to district: \$50.00
Stefanie Sattesahn: No cost to district
PASA Board of Governors: Lancaster, PA; July 14, 2006
Arleen P. Multhauf: Cost to district - None
2006 Principals' Leadership Conference: State College, PA; June 21-23, 2006
William Hayward: Reg. fee – 325.00; mileage – 74.76. Cost to district: \$399.76
- PHYS/DENTALS
- Propose the Board approve the procedure for insuring that the required physical and dental examinations are completed as required by School Code.
- SOFTWARE
PURCHASED
- Propose the Board approve the acquisition of Carnegie Math Algebra I for the high school. This is a program that combines classroom instruction and computer aided problem solving. Approximate cost is \$15,000.
- INSURANCE
APPROVED
- Propose the Board approve the purchase of the following insurances for 2006-2007:
- Group Life Insurance (National Insurance Services): rate of 0.13 / thousand of coverage; AD & D at 0.02 / thousand. (change over previous year from 0.175 and 0.025 from PSBA Insurance Trust) 2-year rate guarantee.
 - Blue Cross / Blue Shield – PPO Preferred & Direct Blue Program: as per attached rates.
 - Dental / Single \$19.98 per month, 2 person, parent & child or children, & family \$50.60 per month.
 - General Liability Insurance through PSBA Insurance Trust School Leader's Legal Liability Risk Management Program, at a cost of \$49,937.00.
 - Worker's Compensation (PICS): \$95,163.00: rate of 0.835 / thousand of coverage time experience modification of 1.676.

- f. Long Term Disability Insurance (Lafayette Life): rate of 90% (.009 of covered payroll). 2-year guarantee.

AM
APPRAISAL
UPDATE

Propose the Board approve the annual update with American Appraisal Associates at a cost of \$850.00. This is necessary annual update to meet the GASB 34 accounting requirements.

Voice roll call: unanimous approval

2006-2007
BUDGET
APPROVED

Robert Smith motioned, Ron Mollura seconded, to approve the following motion:

Propose the Board approve the proposed 2006-2007 West Branch Area School District budget of \$14,689,703 with 88.4 mills for Clearfield County residents and 66.3 mills for Clinton County residents. This represents a 4.0 mill increase for Clearfield County residents and a 4.5 mill increase for Clinton County residents. This means that for every \$100.00 of assessed value in Clearfield County, the cost will be \$8.84. For every \$100.00 of assessed value in Clinton County, the cost will be \$6.63. Individual roll call: Tom Veres – yes; Larry Cowder – yes; Mary Ann Couteret – no; Robert Smith – yes; Ron Mollura – yes; Anna Mae Pezzulla – yes. 6 yes, 1 no. Motion carried.

JUNE BILLS
APPROVED

Ron Mollura motioned, Robert Smith seconded, to approve the following motion:

Propose the Board approve the payment of district bills through the end of June and any necessary 2005-2006 budget transfers. All bills to be presented for approval at the next regular board meeting.

Voice roll call: unanimous approval

BIDS
APPROVED

Robert Smith motioned, Tom Veres seconded, to approve the following motion:

Propose the Board approve the following bids for the 2006-2007 school year:

- a. Bread Products: (no bidder) will attempt to contract with Butter Krust Bakery Co.
- b. Milk products: Galliker's Milk Products
- c. De-Icing Salt: Cargill, Inc. @ 47.35/ton delivered (lowest bidder)

Voice roll call: unanimous approval

FUEL BID
APPROVED

Robert Smith motioned, Mary Ann Couteret seconded, to approve the following motion:

Propose the Board approve the following bid for #2 Fuel Oil for the 2006-2007 school year:
Vendor: J. J. Powell Price per gallon: 2.339 fixed price

Voice roll call: unanimous approval

RE-APPNT'S
APPROVED

Robert Smith motioned, Tom Veres seconded, to approve the following motion:

Anna Mae Pezzulla requested that Paul Carr contact Walter Hopkins & Associates to get a better price for auditing. The district will then decide about advertising. Paul has been in contact with Walter Hopkins.

Propose the Board approve the following re-appointments for 2006-2007:

- a. Beatrice L. Kreiger – Treasurer
- b. Walter Hopkins & Associates – Local Auditors
- c. M & T Bank, PLGIT, PSDLAF, Arthurs-LeStrange (Investment Advisor), and the State Treasurer's INVEST Program, all as depositories for district funds.

Voice roll call: unanimous approval

C. BUILDINGS AND GROUNDS:

LAMP LIGHTS

Paul Carr will check to see how many metal lamp lights that the district has behind the school. Big Run Park would like to purchase 5 or 6 of them for their park.

D. ATHLETICS AND TRANSPORTATION:

FALL SPORTS Robert Smith motioned, Erling Anderson seconded, to approve the following motion:
BIDS APPROVED Propose the Board approve the following bids for fall sports:

- | | | |
|--------------------------------|----------------------|------------|
| 1. Football: | | |
| a. Sportsmans - \$2,078.91 | | |
| b. DeMans - \$1,049.80 | | |
| c. Football America - \$183.57 | | |
| d. Riddell - \$1,099.61 | | |
| e. Sport Supply - \$36.72 | | |
| | FOOTBALL TOTAL: | \$4,448.61 |
| 2. Soccer: | | |
| a. Sportsmans - \$743.04 | | |
| b. DeMans - \$63.30 | | |
| c. Sport Supply - \$125.86 | | |
| d. Football America - \$185.28 | | |
| | SOCCER TOTAL: | \$1,117.48 |
| 3. Cross Country: | | |
| a. Sportsmans - \$670.25 | | |
| | CROSS COUNTRY TOTAL: | \$670.25 |
| 4. Volleyball: | | |
| a. Sportsmans - \$381.43 | | |
| b. DeMans - \$598.70 | | |
| | VOLLEYBALL TOTAL: | \$980.13 |

All of the above supply bids have gone through the budget deletion / revision process, and fall within the amounts budgeted for each sport for 2006-2007.

Voice roll call: unanimous approval

ASST VLYBL Ron Mollura motioned, Robert Smith seconded, to approve the following motion:
COACH APPRVD Propose the Board approve hiring David Kindelberger as Assistant Volleyball Coach for 2006-07 at the contract rate pending receipt of required paperwork.

Voice roll call: unanimous approval

JR HIGH Robert Smith motioned, Tom Veres seconded, to approve the following motion:
CHRLDR COACH Propose the Board approve hiring Hilary Pelton as Jr. High Cheerleading Advisor for 2006-07 at the
APPROVED contract rate pending receipt of required paperwork.

Voice roll call: unanimous approval

JV CHRLDR Mary Ann Couteret motioned, Ron Mollura seconded, to approve the following motion:
POSITION Propose the Board approve a Junior Varsity Cheerleading position at the contract rate.
APPROVED

Voice roll call: unanimous approval

VOLUNTEERS Robert Smith motioned, Mary Ann Couteret seconded, to approve the following motion:
APPROVED Propose the Board approve the following volunteers for the 2006-2007 school year pending receipt of required paperwork.

Beth Hudish – Volleyball
Angie Fenush – Soccer
Bill Gongaware – Soccer

Voice roll call: unanimous approval

COACHES
APPROVED

Ron Mollura motioned, Robert Smith seconded, to approve the following motion:

Propose the Board approve hiring Coaches:

Denny Arnold - Girls' Basketball Head Coach
Adam Carr – Assistant Junior High Coach
Dan Socash – Junior High Coach

Voice roll call: unanimous approval

VAN
CONTRACTS
APPROVED

Robert Smith motioned, Tom Veres seconded, to approve the following motion:

Propose the Board approve the renewal of the van contracts with Sones, Long's and R & A at the state approved rate.

Voice roll call: unanimous approval

E. POLICY:POLICIES
APPROVED

Erling Anderson motioned, Ron Mollura seconded, to approve the following motion:

Propose the Board approve the final reading of the Wellness Policy:

No. 246 – Student Wellness

Voice roll call: unanimous approval

POLICIES /
REVIEWED BY
SOLICITOR

The following policies will be reviewed by the solicitor before the first reading:

Food Services and Lunch Tickets

No. 808 – Food Services
No. 808.1 – Lunch Tickets

Programs

No.112 – Guidance Counseling
No. 127 - Assessment of Educational Program
No. 130 - Homework

Pupils

No. 218 – Student Discipline
No. 220 – Student Expression / Distribution and Posting of Materials
No. 221 – Dress and Grooming
No. 233 – Suspension and Expulsion
No. 235 – Student Rights / Surveys

EXEC SESS

An executive session was held at 8:00 p.m. for Personnel.

RECONVENED

Reconvened meeting at 9:25 p.m.

ACT 93
AGREEMENT

Robert Smith motioned, Ron Mollura seconded, to approve the following motions:

Propose the Board approve the Act 93 agreement effective July 1, 2006 through June 30, 2008.

ADM RAISES

Propose the Board approve salary increases for Act 93 administrators.

Bill Hayward	\$850.00
Wendy Fernburg	\$850.00
Dave Nelson	\$500.00
Gary Hubler	\$500.00
Candice Stefanou	\$850.00

NON-UNION RAISES Propose the Board approve salary increases for non-union employees as recommended by the superintendent.

Bookkeeper	\$850.00	Part-time Aides	\$.25 per hour
Superintendent's Secretary	\$850.00	Custodial Substitutes	\$.35 per hour
Aides	\$.50 per hour	Security Officers	\$.25 per hour

Voice roll call: unanimous approval

REC OF VISITORS

Lori Bell questioned that since the district cut the technology budget where would the \$15,000 for software was coming from and was the software in the current budget. Dr. Multhauf explained that it was not budgeted for but would be taken from the textbook budget. She also asked how the Board could approve the budget and then later approve pay raises. Anna Mae Pezzulla explained that the raises were already set aside in the budget and they did not go over that amount.

Laurie Hoffman asked when she would be able to get the figures for health insurance for her family so that she could make a decision on continuing health insurance with the district or purchasing her own. Paul Carr responded that the information would be forthcoming in July.

Ken Hahn requested that the Board replace Lance Bunnell, Technology Coordinator and not use the resignation as a budget cut.

ADJOURNMENT Robert Smith motioned, Mary Ann Couteret seconded, to adjourn the meeting at 9:45 p.m.

Respectfully submitted,

Miriam Ennis
Board Secretary