

WEST BRANCH AREA SCHOOL DISTRICT
MORRISDALE, PA
REGULAR MEETING

FEBRUARY 27, 2006

The regular meeting of the West Branch Area School District Board of Directors was held in the high school library on February 27, 2006, beginning at 7:10 PM.

- ROLL CALL Members present: Anna Mae Pezulla; Ronald Mollura; Tom Veres; Larry Allen; Timothy Eyerly; Robert Smith; Larry Cowder; Erling Anderson. Members absent: Mary Ann Couteret (illness)
- OTHERS PRESENT Arleen P. Multhauf, D.Ed., Superintendent; Wendy Fernburg, Supervisor of Special Education; William Hayward, Acting High School Principal; Sherry Yontosh, Elementary Principal; Paul Carr, Business Manager; Miriam Ennis, Board Secretary; Bonnie Fenush; Jane McDowell; Sue Betts; Holly Petriskey; Christine Hertlein; Ellen Monella; Jamison Monella; Holly Michael; Laurie Josephson; Helen Galley; Betty Boron; Karen Kochkodin; Adele Williams; Krista Williams; Stephanie MacTavish; Jeff Eyet; Martha White; Lynn Brewer; Don Zimmerman; Patty Wood; P.J. Monella; Brenda Ward; Stefanie Sattesahn; Bernie Clark; Adam Carr; Joshua Carr; Joe Kovalcin; Sheila Kovalcin; Karen Bosak; Denny Pearce; Judy Timchak; Jason Ward; Alice Wilson; Laurie Hoffman; Agnes Hubler; Cecil Hay; Kim Struble; Preston Raymond; Scott McCamley; Kim Hunter; Tara Crain; Shari Buck.
- STUDENT REPORT Student Report:
- Jessica Sabol –
- Snowball Dance was successful. 135 students participated.
 - Patrick Wood is our representative to Regional Chorus and Tiffany Dixon is representing the district for Regional band.
 - Fiddler on the Roof will be held on March 24, 25 and 26 matinee.
 - Mark Kovalcin and Tim Smeal, senior football players, will represent the district at the Lezzer Lumber Classic.
 - Donny Clark, Tim Smeal, senior wrestlers, took first place at districts and Johnny Demchak, junior wrestler, placed fifth. They will be competing at regionals in Johnstown.
- SAP PRESENTATION Kim Struble, Coordinator of the Student Assistance Program, apprised the Board of the role of the SAP team. The SAP team is comprised of teachers and an administrator. They are not a treatment program and they do not diagnose. Referrals are confidential. The team meets two times per week for 40 minutes. Mrs. Struble writes the Drug-Free Grant and the district receives approximately \$7,000 per year to use for programs such as bullying, tobacco groups and Peacemakers. The staff is trained and the team supports district policy.
- WELLNESS POLICY Bernie Clark, R.D. and consultant for West Branch and Clearfield School District Wellness Committee, spoke on the Wellness policy that must be in place by July 1, 2006. The goal is to have all districts offering students healthy choices for lunch and following nutrition standards.
- PUBLIC COMMENT Bonnie Fenush, parent, requested that the district pay for her children to received tutoring from Sullivan Learning Center. Her children are reading well below their grade level. They are both deficient in phonics and it will take 203-222 hours of intensive reading instruction to bring them up to grade level. The cost will be \$17,254.00. The Board will take Mrs. Fenush's comments into consideration.
- Brenda Ward, parent, stated that the Board should work as a team and they should be able to take constructive criticism and focus on the children. She would also like the district to keep the sixth grade in the high school. She would like the Board to keep in mind the district's mission statement.

MINUTES Robert Smith motioned, Larry Cowder seconded, to approve the minutes of January 23, 2006 and February 7, 2006.

Unanimous approval.

ADM REPORTS Administrative Reports –

Sherry Yontosh:

- Spring school pictures will be taken March 2, 2006.
- The federal programs monitor has been rescheduled for May 8 & 9, 2006.
- Bingo for Books is being held March 14, 2006 from 6:30 – 8:00 PM.
- Reading and Math PSSA's will be given to Grades 3, 4 & 5 March 20 – 27, 2006.
- The district report is ready for mailing.

William Hayward:

- PSSA writing exams were held February 13, 14 and 15, 2006.
- PSSA reading and math exams will be held the week of March 20th.
- Snowball dance was a success.
- Mr. Hayward is addressing the policies for formal dances and would appreciate any input from the Board.

The issue of the sixth grade dance was discussed. It was decided at the committee meeting to have the sixth graders participate in the Spring Fling with the seventh and eighth graders.

Wendy Fernburg:

- Information was given to the Board concerning the special education teachers and their caseloads and classroom enrollment.

Paul Carr:

- USDA inspector will be at the district February 28, 2006 to inspect the district's commodities.
- The district received a letter from the appraisal company. The district is approximately \$7,000.00 under insured. Direction from the Board is needed now. It will cost \$3,500 to insure 70% of the value and \$4,000 to insure 100% of the value.

Dr. Multhauf:

- No report.

CIU

CIU – Anna Mae Pezzulla:

- Budget was discussed.
- The policy from PSBA Board of Governors died for lack of a motion.

CCCTC

CCCTC – Larry Allen:

- Personnel issues were discussed. The CCCTC is looking at the same individual who oversaw the building project at Philipsburg-Osceola to oversee the CCCTC project.

TECH COMM

Technology Committee: None

TREASURER'S
REPORT /
BILLS
APPROVED

Tim Eyerly motioned, Larry Cowder seconded, to approve the Treasurer's Report, district and cafeteria bills. Individual roll call: Tom Veres – yes; Larry Cowder – yes; Erling Anderson – yes; Larry Allen – yes; Robert Smith – yes; Ron Mollura – yes; Tim Eyerly – yes; Anna Mae Pezzulla – yes. 8 yes, 0 no. Motion carried.

A discussion was held on the Leonard S. Fiore payment that is outstanding. Larry Allen came to the school and reviewed the new addition with Paul Carr, Business / Cafeteria Manager. Mr. Allen saw no structural damage. This is low-end commercial work and commercial construction is not as stringent as residential construction. The outside block he feels the district will have to "live with it". The locker room floor has a crack, which will need to be sealed. The new gym is beautiful but the auditorium is too small but overall it is a nice project and suggests that the district pay \$107,286.92 that is outstanding from September 2005. Mr. Carr will be going through the building and going over the punch list with the architect, contractors and engineers on April 13, 2006. The work is under warranty for one year from the date of substantial completion.

MOTION
FAILED

Larry Allen motioned, Erling Anderson seconded, to approve paying payment number 18 to Leonard S. Fiore in the amount of \$107,286.92. Individual roll call: Robert Smith – no; Erling Anderson – yes; Tim Eyerly – no; Larry Cowder – no; Tom Veres – no; Larry Allen – yes; Ron Mollura – no; Anna Mae Pezzulla – yes. 3 yes, 5 no. Motion failed.

SHOWALTER
NO. 15
APPRVD

Tom Veres motioned, Larry Allen seconded, to approve paying payment number 15 to Showalter Masonry for \$33,886.38. Individual roll call: Ron Mollura – yes; Tom Veres – yes; Tim Eyerly – no; Larry Cowder – no; Larry Allen – yes; Robert Smith – no; Erling Anderson – yes; Anna Mae Pezzulla – yes. 5 yes, 3 no. Motion carried.

Board:

Tim Eyerly motioned, Larry Allen seconded, to approve the following motion:

AUG MTG
CHANGED

Propose the Board move the August meetings to August 14, 2006 for committee meetings and August 21, 2006 for regular board meetings to accomplish the business required to open school.

Voice roll call: unanimous approval

Personnel:

Ron Mollura motioned, Tom Veres seconded, to approve the following motion:

SHARER HIRED Propose the Board hire Susan Sharer for Elementary Cafeteria Monitor effective February 28, 2006 at the rate of \$7.15 per hour. (no benefits available)

Voice roll call: unanimous approval

Robert Smith motioned, Tim Eyerly seconded, to approve the following motion:

KOVALCIN
RESIGNATION

Propose the Board accept the resignation for retirement from Joseph M. Kovalcin effective at the conclusion of the 2005 – 2006 school year.

Voice roll call: unanimous approval

SHAFFER
UNPAID
LEAVE

Ron Mollura motioned, Larry Allen seconded, to approve the unpaid leave of Kim Shaffer for March 2 & 3, 2006.

Voice roll call: unanimous approval

Robert Smith motioned, Tim Eyerly seconded, to approve the following motion:

MILLER
RESIGNATION

Propose the Board accept the resignation for retirement from Gary L. Miller effective September 1, 2006.

Voice roll call: unanimous approval

Tim Eyerly motioned, Tom Veres seconded, to approve the following motion:

SUB HIRED

Propose the Board approve the following substitutes pending receipt of all necessary paperwork:
Kimberly Hauck – Elementary and Special Education

Voice roll call: unanimous approval

Robert Smith motioned, Tim Eyerly seconded, to approve the following motion:

FMLA / C.
GREEN

Propose the Board approve a Family Medical Leave for Cheryl Green starting on or around March 30, 2006.

Voice roll call: unanimous approval

Robert Smith motioned, Tom Veres seconded, to approve the following motion with an addition:

BUNNELL /
STAGE MGR

Propose the Board direct Mr. Lance Bunnell to assume the duties listed in the job description for Stage Manager with no additional pay.

Voice roll call: unanimous approval

Program:

Tim Eyerly motioned, Larry Allen to approve the following workshop request:

WORKSHOP
REQUESTS

RTI Implementation Strategies & Solutions: Audio Conference-West Branch; March 9, 2006/ACCESS B. Hayward, J. Matson, B. Fry, D. Swisher, T. Partner, W. Fernburg: Reg. – 240.00; subs – 170.00. Total: \$410.00

Voice roll call: unanimous approval

Tom Veres motioned, Tim Eyerly seconded, to approve the following workshop request:

Putting Policy into Practice: (Wellness Policy) CIU 10, West Decatur, PA; March 7, 2005
Stefanie Sattesahn: Reg. – 5.00; sub – 85.00. Total: \$90.00
Sean Wechtenhiser: Reg. – 5.00. Total: \$5.00

Voice roll call: unanimous approval

Ron Mollura motioned, Larry Allen seconded, to approve the following workshop request:

SAP Maintenance: CIU #10, West Decatur, PA; March 8, 2006 DRUG-FREE GRANT
Stefanie Sattesahn: Sub – 85.00; meal – 8.00. Total cost: \$93.00
Tom Partner: Sub – 85.00; meal – 8.00. Total cost: \$93.00
Joe Matson: Sub – 85.00; meal – 8.00. Total cost: \$93.00
JoEllen Hunt: Sub – 85.00; meal – 8.00. Total cost: \$93.00
Deb Gomola: Sub – 85.00; meal – 8.00. Total cost: \$93.00
Matt Johnson: Sub – 85.00; meal – 8.00. Total cost: \$93.00
Dana Swisher: Sub – 85.00; meal – 8.00. Total cost: \$93.00

Tim Eyerly motioned, Ron Mollura seconded, to approve the following workshop request:

“What’s New in Children’s Literature”: Harrisburg, PA; March 8, 2006
Rebecca Houser: Reg. fee – 179.00; Sub – 85.00. Cost to district: \$264.00 (1 Professional Day)
Cheri Cantolina: Reg. fee – 179.00; Sub – 85.00. Cost to district: \$264.00 (1 Professional Day)

Voice roll call: unanimous approval

Tim Eyerly motioned, Robert Smith seconded, to approve the following workshop request:

PASA Education Congress: Holiday Inn East, Harrisburg, PA; March 21, 2006
Arleen P. Multhauf: Reg. – 145.00; meals – 50.00; mileage – 108.00. Total: \$303.00

Voice roll call: unanimous approval

Program:

Robert Smith motioned, Tim Eyerly seconded to approve the following field trip requests:

FIELD TRIP
REQUESTS

Propose the Board approve the following field trip requests:

Learning Support/Life Skills Support Employment Workshop: Lock Haven Univ.; March 20, 2006.
Six (6) students from Life Skills and Learning Support. Jackie Zimmerman, Jessica Christensen.

Cost to district: -0-

Regional Chorus: Richland High School; March 16 & 17, 2006. Aden Wertz, Director

Cost to district: Reg. – 87.00; sub – 170.00; lodging – 300.00. Total: \$557.00

Enrichment/National History Day Competition: Indiana, PA; March 23, 2006 Jennifer Brickley -
teacher. Cost to district: sub – 42.50; entry fee – 30.00; van-gas.

Enrichment/Odyssey of the Mind Competition: St. Marys High School, St. Marys, PA; March 18, 2006
Jennifer Brickley – teacher. Cost to district: van/gas.

Pavilion Theatre: Penn State Univ.; March 15, 2006

Third Grade; Staff members: S. MacTavish, R. Houser, C. Cantolina, B. Spencer, M. Koleno

Cost to district: -0-

Lincoln Caverns: Huntingdon, PA; May 16, 2006

Fourth Grade; Staff members: S. Ricciotti, C. Onuskanich, C. Carr, W. Timblin, G. Miller

Cost to district: -0-

Voice roll call: unanimous approval

Athletics and Transportation:

Robert Smith motioned, Erling Anderson seconded, to approve the following motions:

VOLUNTEERS
APPROVED

Propose the Board approve the following volunteers for spring sports pending the receipt of all
necessary paperwork.

Holly Modzel – Softball

Kyle Hubler – Baseball

Jerry Nevling – Softball

Bill Etchison – Baseball

Larry Dobo – Baseball

Caleb Carr – Track/Field

Charles Howe – Baseball

SPRING
SPORTS BIDS
APPROVED

Propose the Board approve the following bids for spring sports:

A. Track & Field: MF Athletics – 104.00; DeMans – 289.90; Sportsmans – 277.47; GLS –
269.15; Sports Supply – 7.02. Total: \$947.54

B. Baseball: DeMans – 76.90; Sportsmans – 701.00; Riddell – 32.00; GLS – 16.60; Sports
Supply – 22.80. Total: \$849.30

C. Jr. High Softball: DeMans – 461.50; Sportsmans – 479.77; GLS – 78.14; Sport Supply
– 311.85. Total: \$1331.26

D. Varsity Softball: Sportsmans – 442.20; GLS- 443.38; Sport Supply – 114.06. Total: \$999.64

Propose the Board approve the softball uniform bid from Sportsmans for \$2,565.00.

ASST BB
COACHES

Propose the Board approve Joseph Kovalcin and Chad Koleno as Assistant Baseball coaches
beginning with the 2005-2006 season at the contract rate.

Voice roll call: unanimous approval

Policy:

POLICIES NO. 137.1 & 140.1 APPROVED	Ron Mollura motioned, Robert Smith seconded, to approve the final reading of: No. 137.1 – Extracurricular Participation by Home Education Students No. 140.1 – Extracurricular Participation by Charter / Cyber Charter Students Individual roll call: Larry Cowder – yes; Erling Anderson – yes; Larry Allen – yes; Ron Mollura – yes; Robert Smith – yes; Tom Veres – yes; Tim Eyerly – no; Anna Mae Pezulla – yes. 7 yes, 1 no. Motion carried.
INS VALUE INCREASED	Robert Smith motioned, Larry Allen seconded, to approve the increase the insurance value to 100% at a cost of \$4,000. Voice roll call: unanimous approval
EXEC SESSION	Executive session was held at 8:20 PM for personnel and litigation.
RECONVENED	Reconvened meeting at 9:50 PM.

Personnel:

Robert Smith motioned, Tom Veres seconded, to approve the following motion with additions:

GRIEVANCE #3 DENIED	Propose the Board accept Grievance #3 2005-2006 submitted by WBESPA as moot and therefore denied with the administrative responses otherwise reserved. Voice roll call: unanimous approval Ron Mollura motioned, Robert Smith seconded, the following motion:
ADDITIONAL HOUR/HS CAFÉ	Propose the Board approve an additional 1.0 hour for one part-time cafeteria worker at the high school. The expanded services are on a trial basis and if expanded services are discontinued then the hours will revert to previous scheduled hours, which will result in no reduction of hours as of 2004-2005. Voice roll call: unanimous approval Robert Smith motioned, Erling Anderson seconded, to defer the following motion:
MOTION DEFERRED	Propose the Board approve the creation of a Special Education position in response to visit by regional reviewer. Voice roll call: unanimous approval

Program:

Tim Eyerly motioned, Larry Allen seconded to approve the following workshop request:

WORKSHOP REQUEST	<u>2006 PARSS Annual Meeting:</u> Ramada Inn, State College; April 20-21, 2006 Arleen P. Multhauf: Reg. fee – 175.00; motel – 90.00; mileage – 40.50. Total: \$305.50
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After a discussion on this workshop, the following motion was made:

Robert Smith motioned, Erling Anderson seconded to approve the following workshop request with changes:

2006 PARSS Annual Meeting: Ramada Inn, State College; April 20-21, 2006

Arleen P. Multhauf: Reg. fee – 175.00; mileage – 81.00 (if driver's education car is not available.)

Total: \$256.00. Individual roll call: Robert Smith – yes; Erling Anderson – yes; Larry Cowder – yes; Ron Mollura – yes; Larry Allen – yes; Tom Veres – yes; Tim Eyerly – no; Anna Mae Pezzulla – yes. 7 yes, 1 no. Motion carried.

A discussion was held on additional hours for the elementary cafeteria staff and the elementary cafeteria monitors to allow each grade level to eat individually. Mrs. Yontosh told the Board that the time is necessary to teach the younger students the correct behavior in the cafeteria and to keep the noise at an acceptable level. The cost for the additional hours would be between \$6,000 - \$8,000 per year.

Robert Smith motioned, Erling Anderson seconded, to approve the following motion:

EL LUNCH
SCHEDULE

Propose the Board approve the lunch schedule as follows: First graders and half of second graders will eat together and the other half of second grade and third graders will eat together. Fourth, fifth and sixth will eat separately. Individual roll call: Tom Veres – yes; Tim Eyerly – no; Robert Smith – yes; Ron Mollura – yes; Erling Anderson – yes; Larry Allen – no; Larry Cowder – yes; Anna Mae Pezzulla – yes. 6 yes, 2 no. Motion carried.

Robert Smith motioned, Larry Cowder seconded, to approve the following motion:

WHITE /
WHEAT

Propose the Board approve offering a selection of white or wheat buns, white or wheat bread as an option for all menus. Individual roll call: Larry Allen – yes; Robert Smith – yes; Larry Cowder – yes; Erling Anderson – yes; Tom Veres – yes; Tim Eyerly – no; Ron Mollura – yes; Anna Mae Pezzulla – yes. 7 yes, 1 no. Motion carried.

Personnel:

The following motion died for lack of a motion:

MOTION DIED

Propose the Board increase the workday for the elementary cafeteria monitors from 2.5 hours to 3.0 hours and 20 minutes.

EXEC SESSION

Executive session for potential litigation was held at 10:30 PM.

RECONVENED

Reconvened at 10:35 PM.

FIORE NO. 18
PAYMENT APPRVD

Larry Cowder motioned, Ron Mollura seconded, to approve paying \$107,286.92 to Leonard S. Fiore. Individual roll call: Tim Eyerly – no; Ron Mollura – yes; Tom Veres – no; Robert Smith – yes; Larry Cowder – yes; Larry Allen – yes; Erling Anderson – yes; Anna Mae Pezzulla – yes. 6 yes, 2 no. Motion carried.

ADJOURN

Robert Smith motioned, Larry Cowder seconded, to adjourn at 10:40 PM.

Respectfully submitted,

Miriam Ennis