

WEST BRANCH AREA SCHOOL DISTRICT
MORRISDALE, PA
REGULAR MEETING

SEPTEMBER 25, 2006

The regular meeting of the West Branch Area School District Board of Directors was held in the high school library on September 25, 2006, at 7:05 p.m.

- ROLL CALL Members present: Anna Mae Pezzulla; Ronald Mollura; Tom Veres; Robert Smith; Mary Ann Couteret; Erling Anderson; Larry Cowder. Members absent: Timothy Eyerly (work); Larry Allen (illness)
- OTHERS PRESENT Arleen P. Multhauf, D.Ed., Superintendent; William Hayward, Elementary Principal; Sean Wechtenhiser, High School Principal; Wendy Fernburg, Supervisor of Special Education; Paul Carr, Business Manager; Miriam Ennis, Board Secretary; David Consiglio, Solicitor; Jamie Bumbarger, The Progress; Lori Bell; Karen Williams; Matt Johnson; Jeff Eyet; Valerie Kovalick; Len Coval; Aaron Moor; Tina Moore; Karen Bosak; Kristen Remp; Dolores Remp; Joe Kovalcin; Robert Myers; Holly Michael; Preston Raymond; Shari Buck
- STUDENT REP. REPORTS Student Representative:
Katie Houston, Student Government:
 - Fall Sports in full swing. Football has a record of 2 – 2; girls' soccer 4 – 2; Boys' soccer 1 – 5; cross county girls' 3 – 1; boys' cross country 4 – 0; volleyball 3 – 2.
 - Homecoming will be held October 13, 2006. A king will be added to the court this year.
 - Activity days were held and clubs are choosing their officers.
- MINUTES APPROVED Bob Smith motioned, Mary Ann Couteret seconded, to approve the minutes of August 22 and 25, 2006.
Voice roll call: unanimous approval
- ADM REPORTS Dr. Multhauf – None
Mr. Hayward –
 - Open house was successful
 - PSSA scores were presented to the Board. The area of concern is the district's subgroups.Mr. Wechtenhiser –
 - PSSA scores were presented to the Board. The area of concern is the district's subgroups.Mrs. Fernburg – None
- CIU REPORT CIU – No report
- CCCTC REP. CCCTC – No report
- TECH COMM Technology Committee – No report
- TREAS REP APPROVED Robert Smith motioned, Erling Anderson seconded, to approve the Treasurer's Reports as presented.
Voice roll call: unanimous approval

Tom Veres asked Paul Carr several questions on the invoices and treasurer's report. The Tennis Court CD will be placed in the construction fund when the CD is due which is probably around May. The sealer from Clearfield Wholesale was for the high school gym floor. The district will be reimbursed at a rate of 70% from e-rate for PC Works Plus invoices.

GEN FUND
APPRVD Ron Mollura motioned, Tom Veres seconded, to approve the General Fund bills at \$570,845.78.

Voice roll call: unanimous approval

CAFÉ FUND
APPRVD Robert Smith motioned, Tom Veres seconded, to approve the Cafeteria Fund bills at \$27,897.77.

Voice roll call: unanimous approval

WILLIS OF PA
APPROVED Tom Veres motioned, Erling Anderson seconded, to approve the payment of \$7,693.00 for Willis of Pennsylvania.

Voice roll call: unanimous approval

A discussion was held on the payment of the construction bills. Mr. Carr told the board that Comm Group has three doors to activate but they are waiting for Fiore. Hawbaker has done the reseeding and final grade. Tom Veres asked if the architect or engineer has contacted the school and if Fiore has attempted to resolve any of the punch list issues. Paul Carr said they have not contacted him. Mr. Veres would like to see some action on resolving these issues since it has been approximately ten months. DeGol has not returned to the school to resolve any issues but have requested payment. The baffolds for the cafeteria are on site but not installed.

COMM GROUP
PYMNT APPRVD Robert Smith motioned, Larry Cowder seconded, to pay the Comm Group \$45,000.00.

Voice roll call: unanimous approval

HAWBAKER
PYMNT APPRVD Tom Veres motioned, Larry Cowder seconded, to approve payment of \$3,000.00 to Glenn O. Hawbaker.

Voice roll call: unanimous approval

There is still a problem with the stage floor splintering. It was decided not to pay Tom Brown Contracting. Mr. Consiglio would like the district to review the punch list as soon as possible so that the attorney can proceed with any action.

A discussion was held on the Askey Road bus stop. The transportation committee toured the Karthaus route and Ron Mollura said that the road has deteriorated and is not safe for the bus to travel. Several parents spoke to the board saying that their children would be picked up earlier and dropped off later than they are currently. The parents also stated that they feel that other roads, such as Pottersdale, are worse than Askey Road. They also feel that the road has improved and they have been in touch with the Karthaus Township supervisors to make some improvements. The parents would like to know what has changed to make the board feel that the road is not safe to travel.

ASKEY ROAD /
CHANGED Ron Mollura motioned, Erling Anderson seconded, to pick up the Askey Road students first in the morning and drop those students off last in the afternoon.

Voice roll call: unanimous approval

BOARD:

LING LEGAL
BILL APPRVD Robert Smith motioned, Mary Ann Couteret seconded, to approve the following motion:

Propose the Board pay Yvonne Ling for the legal bill submitted to the Business Office not to exceed \$40.00.

Voice roll call: unanimous approval

ABBOTT GIFT AND LETTER APPROVED Robert Smith motioned, Mary Ann Couteret seconded, to approve the following motion:
Propose the Board authorize a gift of \$25.00 and a letter of appreciation for service to the school district to Dr. Harlan Abbott, School Physician, upon his retirement October 2006.

Voice roll call: unanimous approval

MANAGEMENT ACCESSMENT STUDY APPROVED Robert Smith motioned, Tom Veres seconded, to approve the following motion:
Propose the Board approve a written request to the Secretary of Education to send a Management Assessment Study team to the West Branch Area School District to provide suggestions to the school board to curb spending or any other useful suggestion for the financial health of the school district.

Voice roll call: unanimous approval

PERSONNEL:

CAFÉ AIDES HOURS INCREASED Robert Smith motioned, Erling Anderson seconded, to approve the following motions:
Propose the Board approve five cafeteria aide positions at 4 hours per day for coverage in district lunchrooms and other duties assigned by the building principal. Approximate additional cost of \$114.00 per day.

ATH DIR JOB DESC REVISED Propose the Board approve the job description for Director of Athletics recently revised to reflect the current job duties of the position.

SUB APPROVED Propose the Board approve the following substitutes pending receipt of paperwork:
Vickie Beveridge – Cafeteria (Vickie has turned in all paperwork with the exception of a W-4)

SWISHER LWOP APPROVED Propose the Board approve Dana Swisher's request for Leave without Pay for February 14, 15 & 16, 2006 for a family trip.

Voice roll call: unanimous approval

ATHLETICS AND TRANSPORTATION:

FB FIELD / YTH FLG FB APPRVD Ron Mollura motioned, Robert Smith seconded, to approve the following motions:
Propose the Board approve the use of the football field, with lights, on October 21, 2006 at 6:00 p.m. until end of games for Youth Flag Football.

WINTER SPORTS COACHES APPROVED Propose the Board approve the coaches listed below as recommended by the Head coaches.

Wrestling:

Varsity Assistant:	DJ Clark
Jr. High Head Coach:	Terry Smeal
Jr. High Assistant:	Tim Tice

Girl's Basketball:

Varsity Assistant:	Doug Meyers
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Voice roll call: unanimous approval

POLICY:

POLICIES
APPROVED

Robert Smith motioned, Erling Anderson seconded, to approve the following motion:

Propose the Board approve the first reading of the following policies:

Pupils:

No. 217 Graduation Requirements
No. 250 Student Recruitment

Finances:

No. 601 Objectives
No. 606 Tax Collection
No. 608 Bank Accounts
No. 609 Investment of District Funds
No. 610 Purchases Subject To Bid
No. 611 Purchases Budgeted
No. 612 Purchases Not Budgeted

Voice roll call: unanimous approval

ADDENDUM:**PERSONNEL:**

SPENCER LWOP
APPROVED

Erling Anderson motioned, Ron Mollura seconded, to approve the following motion:

Propose the Board approve a Leave without Pay for Barbara Spencer from October 9 to November 8, 2006.

Voice roll call: unanimous approval

SUB APPROVED

Tom Veres motioned, Robert Smith seconded, to approve the following motion:

Propose the Board approve the following substitute:

Jacalyn Houser – Elementary (all paperwork received with the exception of W-4)

Voice roll call: unanimous approval

PROGRAM:

FIELD TRIP
REQUESTS
APPROVED

Erling Anderson motioned, Mary Ann Couteret seconded, to approve the following motion:

Propose the Board approve the following field trip request:

Enrichment: Pioneer Tunnel Coal Mine, Ashland, PA; October 25, 2006.

Person in charge: Jennifer Brickley

Cost to district: Subs – 85.00; vans (gas) – 170.00; admissions – 159.00. Total cost: \$414.00

Voice roll call: unanimous approval

Valerie Kovalick, parent, asked Paul Carr if letters would be sent to the parents of the students on Askey Road informing them when the change would occur.

EXEC SESSION

Executive session for Personnel and Litigation was held at 8:30 p.m.

READJRN

Readjourned at 9:52 p.m.

4 FULL-TIME
FOOD SERV
EMP HOURS
INCREASED

Tom Veres motioned, Erling Anderson seconded, to approve the following motion:

Propose the Board add 30 minutes daily to the four (4) full-time food service employees due to the sixth grade lunch rescheduled to start at 12:25 p.m. Approximate additional cost of \$20.00 per day.

Voice roll call: unanimous approval

WORKSHOP
REQUEST
APPROVED

Ron Mollura motioned, Larry Cowder seconded, to approve the following motions:

Propose the Board approve the following workshop requests:

PA Inspired Leadership Initiative/Support Training: IU's 8, 10 and 11; 11/7 & 8, 2006; 1/ 25 & 26, 2006; 4/19 & 20, 2006 and 5/10/06

Arleen P. Multhauf: Motel – 300.00 est.; meals – 75.00 est.; mileage – 264.00 est. Total cost: \$639.00

Managing Resistance: Responding to Challenging Student Behavior: Altoona, PA; 10/17/2006

Cheryl Green: Reg. – 169.00; Sub – 85.00. Total cost: \$254.00

Nanette Reams: Reg. – 169.00; Sub – 85.00. Total cost: \$254.00

PA Property Tax Relief: Altoona, PA; 9/27/2006

Arleen P. Multhauf: Reg. fee: 89.00; meal – 10.00; mileage – 35.60. Total cost: \$134.60

Paul Carr: Reg. fee: 89.00. Total cost: \$89.00

Reading Apprenticeship: Central Intermediate Unit; 9/19/2006; 9/21/2006; 10/18/2006; 12/6/2006; 1/17/07; 3/27/2007 (Possibly ACCESS funded)

Sue Betts: Reg. fee – 264.00; subs - \$510.00. Total cost: \$774.00

Wendy Fernburg: Reg. fee – 264.00. Total cost: \$264.00

PA Dept. of Health "Fall School Health Update": Williamsport, PA; 10/9/2006

Stefanie Sattesahn: Reg. fee – 20.00. Total cost: \$20.00

SAP Networking Day: Dubois, PA; 10/18/2006

Stefanie Sattesahn: Reg. fee – 35.00; Sub - \$100.50.

Doug Sankey: Reg. fee – 35.00

Gary Hubler: Reg. fee – 35.00

Thomas Partner: Reg. fee – 35.00; Sub – 85.00.

JoEllen Hunt: Reg. fee – 35.00; Sub – 85.00

Matt Johnson: Reg. fee – 35.00; Sub – 85.00.

Dana Swisher: Reg. fee – 35.00; Sub – 85.00

Deb Gomola: Reg. fee – 35.00; Sub – 85.00. Total from Safe Schools Grant: \$645.00

Access PA Database Refresher: Penn Stater, State College, PA; 9/11/06

Lisa Shaffer: Mileage – 44.50; Sub – 85.00. Total cost: \$129.50

Pandemic Flu Webcast: Central Intermediate Unit; 9/18/06

Cindy Bock

Andy Brickley: Sub – 42.50

Arleen P. Multhauf

Bill Hayward TOTAL COST: \$42.50

Student Assistance Team Training (ADD-ON): Clarion Hotel, DuBois, PA; Nov. 7, 8, 13, 14, 2006

Betty Fry: Reg. fee – 305.00; subs – 340.00. Total from Safe Schools Grant: \$645.00

E-rate Workshop for Beginners: IU 15, Summerdale, PA; October 23 – 25, 2006

Jeremy Craven: Motel - 148.00; meals – 95.00; mileage – 94.00. Total: \$337.00

Voice roll call: unanimous approval

FIELD TRIP
REQUESTS
APPROVED

Propose the Board approve the following field trip requests:

First Grade: Way Fruit Farm: October 5, 2006; Cost to district: None

Person in charge of trip: Scott McClelland

HS Guidance: College Fair at Clearfield: October 5, 2006; Cost to district: buses and subs - \$85.00

Person in charge of trip: Kim Struble and Doug Sankey

Science Club: Parker Dam State Park; October 20, 2006

Cost to district: Subs – \$170.00. Persons in charge: Cheryl McGonigal and Dana Swisher

Cost: Subs – 170.00; bus – approximately \$150.00. Total cost to district: \$320.00.

Yearbook to South Hills School/Jostens: October 26, 2006

Cost to district: Sub – 85.00; bus – 175.00; student cost – 840.00. Cost to district: \$1,100.00

Voice roll call: unanimous approval

BASIC LIFE INS LARRY COWDER MOTIONED, TOM VERES SECONDED, TO APPROVE THE FOLLOWING MOTION:
COVERAGE
CHANGED

Propose the Board approve the change in basic life insurance coverage and A.D.N.D. coverage to \$.17 and .02 respectively. This will also add the waiver of premium for future employees.

Voice roll call: unanimous approval

BRADLEY / VOL LARRY COWDER MOTIONED, TOM VERES SECONDED, TO APPROVE THE FOLLOWING MOTION:
/ JR. HIGH
CHEERLEADER

Propose the Board appoint Kasey Bradley as volunteer for the Jr. High Cheerleading squad pending application for clearances.

Voice roll call: unanimous approval

LOCKROUIT / JR MARY ANN COUTERET MOTIONED, TOM VERES SECONDED, TO APPROVE THE FOLLOWING MOTION:
HIGH CHRLDR
ADVISOR

Propose the Board appoint Sherry Lockrouit as Jr. High Cheerleading Advisor.

Voice roll call: unanimous approval

REC OF
VISITORS

Recognition of Visitors: None

Ron Mollura would like to see the marquee go out for bid and the art teacher draw up a design for a plaque for the community field house.

ADJOURNMENT Tom Veres motioned, Erling Anderson seconded, to adjourn at 10:10 p.m.

Respectfully submitted,

Miriam Ennis
Board Secretary