

WEST BRANCH AREA SCHOOL DISTRICT
MORRISDALE, PA
REGULAR MEETING

JULY 18, 2005

The regular meeting of the West Branch Area School District Board of Directors was held in the elementary gym on July 18, 2005, at 7:45 PM.

- ROLL CALL Members present: Timothy Eyerly; Alan Larson; Ronald Mollura; Anna Mae Pezzulla; Mary Beth Speigle; Ted Hubler; Don Yontosh. Members absent: Joseph Veneziano; Robert Smith.
- VISITORS Others present: Arleen Multhauf, Superintendent; Ronald Matchock, High School Principal; William Hayward, Middle School Principal; Sherry Yontosh, Elementary Principal; Paul Carr, Business Manager; Wendy Fernburg, Director of Special Education; Miriam Ennis, Board Secretary; Lester Smeal; Melvin Smeal; Jeff Ennis; Stefanie Sattesahn; Michelle Turner; Steven Bell; Joe Kovalcin; Phil Wood; Elizabeth Benedek; Jackie Tarner; Ethen Tarner; William Thompson.
- PUBLIC COMMENT Stefanie Sattesahn is concerned that the Board's intention for a second health office is not being followed through. She is concerned that the high school students will have further to go to the health office with the distance from the new addition to the elementary. The present health office does not separate high school and elementary students and that is a very important issue. There are only 3 cots available in the health office for students who are ill and need to lie down. Age appropriate pamphlets could be made available to the high school students. Supplies were purchased to open another health office in the high school.
- MINUTES APPROVED Anna Mae Pezzulla motioned, Alan Larson seconded, to approve the minutes of June 27, 2005 and July 6, 2005.
- COMMITTEE REPORTS Buildings/Grounds:
Alan Larson spoke with Curry Engineers about the location of the underground utilities and the problems posed by their location.

Tim Eyerly instructed Dave Nelson to get quotes on the two projects: The front driveway and the field house.

Overdorf Mechanicals gave a proposal to install a restroom in the high school located near the Home Ec and Sewing room and install a unisex restroom. The cost for a restroom located near the Home Ec and Sewing room is \$8,000.00 and to install fixtures and piping in the existing referees restroom and turning it into a boys restroom is \$7,700.00. The proposal to install fixtures and piping in the existing district office to make it a unisex restroom is \$20,000.00.
- RESTROOM INSTALLED Alan Larson motioned, Don Yontosh seconded to install a restroom in the high school near the Home Economics and Sewing room. Mary Beth Speigle-yes; Ted Hubler-yes; Don Yontosh-no; Alan Larson-yes; Ron Mollura-no; Anna Mae Pezzulla-yes; Tim Eyerly-yes. 6 yes, 2 no. Motion passed.

Clearfield Wholesale Paper is presently reviewing custodial assignments with a computer program. The program will analyze how many custodial positions will be necessary for each area. Dave Nelson will meet with Terry from Clearfield Wholesale Paper one more time. Every fixture, piece of glass and lights have to be counted for the program. Dr. Multhauf commented that the tasks will be broken down by monthly, weekly and annual repetitions.

Fiscal:
Dave Marsden addressed the Board concerning the building project. The test reports for the paint were sent to the district administrators. A quote was given by Quandel for \$6,400.00 and \$50,000.00 from Fiore for the cleaning and repainting of the weight and storage room ceilings. The actual cost will be \$6,400.00. A request has been made by the district for the painter to sample the paint between coats. The discoloration of the block, on the outside of the building next to the field house, is still not acceptable to the district.

A lengthy discussion was held on the boiler system. Engineer Jim Vette explained how the district received the boiler system that was installed and how the system operates. Some Board members had decided that the district should burn #6 fuel. The price quoted from the Board member was \$.50 per gallon. When Paul Carr checked on availability and price, the price of #6 fuel was over \$1.00 per gallon.

Anna Mae Pezulla questioned the engineer about the cost of burning coal which was \$60,000.00 and the district budgeted \$90,000.00 for fuel oil and she does not think that will be enough. The engineer replied that there was no ventilation in the old building. The building ran for 20 years with no ventilation. He is also bound by code for the ratio of outside air. The board would like the engineer to investigate the cost of developing a system to heat hot water for the summer months.

Roth Marz discussed a proposal to install a blanket on the cafeteria ceiling in the high school from M & M Speciality at \$7,500.00.

The landscape engineer suggests that the trees not be relocated until October. This will be brought up at the September committee meeting.

A walk through by the Board will be held on Saturday at 7:00 AM.

Sherry Yontosh needs direction on a grant that will be submitted. Sherry Yontosh will meet with the facility committee: Tim Eyerly, Alan Larson and Ron Mollura to get direction on the use of the land owned by the district.

The Board requested the district price a machine that would spray unwanted grass on the ball fields. The Board also requested that the elementary playground and Warrior head be free of unwanted grass.

Cafeteria Report:

Laura Frye gave the board information on the start up of a breakfast program and also the demands on the staff concerning the breakfast program and the additional lunch.

CONST FUND
PAYMENT
APPRVD

Don Yontosh motioned, Alan Larson seconded, to approve construction fund payments in the amount of \$326,628.61. Motion carried.

Anna Mae Pezulla motioned, Alan Larson seconded, to approve the following motions:

PERSONNEL:

HOOVER,
WEIBLE,
CHRISTENSEN
RESIGNATIONS

1. Propose the Board approve the resignation of Donna Christensen and Beth Hoover as High School Special Education Teachers and Renee Weible as Speech/Language Therapist effective August 25, 2005.

BENEDICK / EL
LRNING
SUPPORT

2. Propose the Board approve hiring Elizabeth Benedick as Elementary Learning Support Teacher and Matthew Hauck and Jessica Christensen as High School Learning Support Teachers at the contract rate beginning with the 2005-2006 school year.

NON-UNION
SALARY INC

3. Propose the Board approve a support staff salary increase of \$.25 an hour for non-union employees such as classroom aides, personal care aides, cafeteria monitors, clerical aides, LPN Personal Care Aide, RN Nurse Aide, Hearing Interpreter, and all substitutes.

EL MONITIOR /
ADD HOURS

4. Propose the Board add .5 hour of time to one elementary lunchroom aide to accommodate the 6th grade lunch period. The approximate additional cost id\$800.00.

KOLENO / HD
FB COACH

5. Propose the Board approve hiring Chad Koleno as Head Football Coach at the contract rate effective with the 2005-2006 sports season.

VARSITY ASST
FB COACHES

6. Propose the Board approve hiring Gerald White, Tom Partner, Joseph Kovalcin as Varsity Assistant Football Coaches at the contract rate effective with the 2005-2006 sports season.

MASON / JR
HIGH FB
COACH

7. Propose the Board approve hiring Chris Mason as Jr. High Head Football Coach at the contract rate effective with the 2005-2006 sports season.

JR HIGH ASST
FB COACH

8. Propose the Board approve Matthew Johnson and Terry Smeal Jr. as Jr. High Assistant Football Coaches at the contact rate effective with the 2005-2006 sports season.

D WILLIAMSON
/ 7TH GR FB
COACH

9. Propose the Board approve David Williamson as 7th grade Head Football Coach at the contract rate effective with the 2005-2006 sports season.

VOLUNTEER FB COACHES

10. Propose the Board approve the following list of volunteer football coaches pending receipt of all necessary paperwork:
 - a. Philip Wood
 - b. Kyle Hubler
 - c. Kevin Hubler
 - d. John White
 - e. Charles Howe
 - f. Alvin McCracken
 - g. Nathan Wood
 - h. Bill Haywood
 - i. Allan Hubler
 - j. David Mottin
 - k. Curtis Quick
 - l. Steve Bucha

GONGAWARE / ASST GRLS SOCCER

11. Propose the Board approve hiring Bill Gongaware as Assistant Soccer Coach at the contract rate effective with the 2005-2006 sports season.

VOL VOLLEYBALL COACH

12. Propose the Board approve David Kindelberger as a volunteer volleyball coach pending receipt of all necessary paperwork.

CARR / ASST JR HIGH GRLS BB

13. Propose the Board approve Adam Carr as Assistant Jr. High Girls' Basketball Coach at the contract rate effective with the 2005-2006 sports season.

ARNOLD / VOL GRLS BB COACH

14. Propose the Board approve Dennis Arnold as a volunteer Girls' Basketball Coach pending receipt of all necessary paperwork.

CUSTODIAL SUB

15. Propose the Board approve the following substitutes pending receipt of all necessary paperwork.
Jessica Rinehart – Custodial

PROGRAM:

SAFE SCHOOLS GRANT

1. Propose the Board approve applying for the Safe Schools Grant for under \$11,000.00. Proposal to hire a hallway monitor for the high school and add one bus camera.

Motion carried.

FISCAL:

Alan Larson motioned, Ted Hubler seconded, to approve the following motion:

INCREASE LUNCH PRICES

1. Propose the Board approve increase in lunch and breakfast prices for the 2005-2006 school year. This increase reflects increased time plus one part-time employee.

	<u>2004-2005</u>	<u>2005-2006</u>
Elementary Breakfast	.60	.65
Elementary Lunch	1.45	1.65
High School Breakfast	N/A	.80
High School Lunch	1.50	1.75
Adult Lunch	2.65	3.00
Adult Breakfast	1.30	1.50
Second Lunch		2.50

Voice roll call: Don Yontosh-yes; Anna Mae Pezzulla-no; Mary Beth Speigle-yes; Alan Larson-yes; Ron Mollura-no; Ted Hubler-yes; Tim Eyerly-yes. 5 yes, 2 no. Motion carried.

Alan Larson motioned (subject to revisit after schedules and hours are determined), Mary Beth Speigle seconded to approve the following motion:

ADDITIONAL ELEM / HS HOURS

3. Propose the Board approve 2.8 additional hours to the elementary food services and 8.4 hours to the High school food service staff including an additional part-time food service person at the current contract rate effective with the 2005-2006 school year due to expanded cafeteria services. The expanded services are on a trial basis and if expanded services are discontinued then the hours revert to previous scheduled hours which will result in no reduction of hours as of 2004-2005.
Voice roll call: Ron Mollura-yes; Alan Larson-yes; Ted Hubler-yes; Anna Mae Pezzulla-no; Mary Beth Speigle-yes; Don Yontosh-yes; Tim Eyerly-abstained. 5 yes, 1 no. 1 abstention.

Don Yontosh motioned, Alan Larson seconded, to approve the following motion:

POLICY:

- FINAL READING 1. Propose the Board approve the final reading of the following policies:
 Policy No. 200 – Student Expression / Distribution and Posting of Material
 Policy No. 913 – Nonschool Organization / Groups / Individuals
 Motion carried.
- CORRESP Correspondence: None
- OLD BUSINESS Old Business: None
- NEW BUSINESS New Business:
 Ron Mollura asked if a compressor went bad in the cafeteria. Paul Carr responded that the compressor did go bad. The temperature is monitored but not sure how many times. The school district will file a claim and investigate what caused the compressor to go bad. Anna Mae responded that information should have been brought to the board this evening and not found out off the street.
 Ron Mollura questioned how the summer lunch program was going. The cafeteria manager will send a lunch count to the board members.
 Tim Eyerly questioned how much money was lost with Access billing. Dr. Multhauf responded that approximately two months was lost. Some paperwork was submitted but was not complete.
 A discussion was held on the second nurse’s office. Anna Mae Pezzulla would like to take Dr. Multhauf’s suggestion and continue with one nurse’s office where it is presently located. Tim Eyerly stated that the new addition originally called for a second nurse’s office but was omitted from the plans for some unknown reason. Dr. Multhauf would like to have all the nurses located in one area so that the staff and students knew where the nurse was located at all times.
- SECOND HEALTH OFFICE OPENED Tim Eyerly motioned, Alan Larson seconded, to approve the location of a second health office in the high school. The location will be in the old nurse’s office. Voice roll call: Ted Hubler-no; Don Yontosh-yes; Mary Beth Speigle-yes; Ron Mollura-no; Anna Mae Pezzulla-no; Alan Larson-yes; Tim Eyerly-yes . 4 yes, 3 no. Motion carried.
- REC OF VISITORS Lester Smeal-Graham Township: Mr. Smeal has some issues with the hiring practices at West Branch. The assistant coaches were hired before the head coach was hired. The head coach, by West Branch policy, is to choose his assistants. There will be football coaches that have less than 5 years coaching experience. When hiring coaches Board members’ opinion out weighed the administrators opinion. Mr. Smeal also questioned the board on when they would begin the plans to replace the tennis courts that were removed from the school property. Tennis is part of the high school curriculum.
 Tim Eyerly responded to Mr. Smeal’s question concerning the replacement of the tennis courts. The board has several locations in mind but are waiting to determine the location of other projects.
- EXEC SESSION A short executive session will be held for personnel issues following the meeting.
- ADJOURN Anna Mae Pezzulla motioned, Alan Larson seconded, to adjourn at 10:45 PM.
 Respectfully submitted,
 Miriam Ennis
 Board Secretary