

WEST BRANCH AREA SCHOOL DISTRICT
MORRISDALE, PA
REGULAR MEETING

March 29, 2005

The regular meeting of the West Branch Area School District Board of Directors was held in the elementary gym on March 29, 2005, at 7:30 p.m.

ROLL CALL Members present: Timothy Eyerly; Joseph Veneziano; Alan Larson; Ronald Mollura; Anna Mae Pezzulla; Robert Smith; Mary Beth Speigle; Ted Hubler. Members absent: Don Yontosh.

Others present: Thomas Giles, Superintendent; Paul S. Carr, Business Manager; Jeff Ennis; Jane McDowell; Rhonda Trude; Susan Pilosky; Kimberly Sones; Susan Lawrence; Shari Buck; Cheryl Green; Valerie Kovalick; Lonnie Kovalick, Jr.; Stacey Guenot; Cindy Williams; Tina Kolesar; Laurie Josephson; Kim Zelenky; Dana Myers; Joe Kovalcin; T. Reed; Mary Kirsch-Zetts; Georgette Eirich; Michael Eirich; Allison Brewer; Terry R. Smeal Jr.; Jessica R. Sabol; Len Coval; Kim Hunter; Chad Koleno.

EXEC SESSION Executive Session at 7:40 p.m.

Reconvened at 8:00 p.m.

RECOGNITION Nancy Robbins – Explained the Central Intermediate Unit 2005-2006 General Operating Budget and the OF VISITORS Galaxy Program.

Dana Myers – She has children in school district one is 7 years old and one is 4 years old. She spoke at the committee meeting about class size reduction. Children have confidence and more of an identity with the community with a smaller class size but with larger class sizes one on one time with the teacher cannot be achieved. Teachers are excellent but we need to empower them to do what they need to do and what they are trained to do.

Cindy Williams – Research shows that small class sizes lead to less discipline issues. Special Education may become an issue with the new laws.

Mary Kirsch-Zetts – Mr. Giles is a dedicated and caring superintendent. Supports Full Day Kindergarten and with the construction project the district should have space for Full Day Kindergarten.

Allison Brewer – Full Day Kindergarten would give the teachers more time to expand the curriculum to add new science and social studies standards. Full Day Kindergarten would benefit every grade level.

Stacey Guenot – West Branch is the only district that does not have Full Day Kindergarten. The committee is recommending 6 sections of Full Day Kindergarten to be funded by the Accountability Grant.

Cheryl Green – Recommending smaller class size. It would benefit students in the areas of discipline and PSSA preparation.

MINUTES Anna Mae Pezzulla motioned, Robert Smith seconded, to approve the minutes of March 3, 2005. Voice APPROVED roll call: unanimous approval.

STUDENT REP Student Representative Reports REPORTS

- Senior Class Trip – Cedar Point – May 26, 2005
- Senior Class Projects – April 28, 2005
- Senior Class Advisor is on sick leave
- Drama Club will be presenting the musical "Suessical the Musical" on April 15, 16, 17.

Student Government Report

- Junior Class is taking the Writing PSSA's and will be taking the Reading PSSA's.
- Seniors will be going bowling. They will need to write a bullying essay.
- Track team's first meet is tomorrow.

ADM. REPORTS

Administration Reports –

Mr. Giles:

- The only district that does not have full day kindergarten. The district needs smaller class size and full day kindergarten.

Mr. Matchock:

- The recycling program, a senior project by a high school student, will be large dumpsters and will be picked up by the company on an as needed basis. The school district will start with paper and there will be no cost to the district.
- The teachers that are proposing to put a greenhouse on the school property will be meeting on March 31st with Mrs. Pezulla.
- Options for dealing with the sixth grade moving to the high school were presented to the board.
- PSSA curriculum software demonstration will be held March 30.
- Distance education costs will be submitted to the education committee in April.

Mrs. Yontosh:

- Accountability Grant is due April 15th. The board will need to vote on the grant at this meeting.

Discussion was held on the Accountability Grant. Alan Larson asked Mrs. Yontosh if we could write the grant for more money and could the state possibly give the school district more money.

Mr. Carr:

- Dates for the budget meetings are as follows: April 7 & 21, 2005 and May 3, 10, 17, and 2005.

After much discussion, it was decided to hold the budget meetings on April 6 & 20 and May 3, 10 & 17, 2005 at 7:00 p.m. in the elementary gym.

- A list of oil deliveries was distributed to the board. It was requested by Anna Mae Pezulla.
- A letter was distributed to the board from Mrs. Couteret concerning Askey Road. Mr. Carr disagreed with the site problem. It was at Mrs. Couteret's driveway not at the top of the hill when the objection was first made.

CIU

CIU:

- The Central Intermediate Unit is writing a grant for wireless service. Similar to Glendale School District.

CCCTC

CCCTC:

- The roof at the Clearfield County Career and Technology Center is leaking. The roof is under warranty and will be covered under that warranty.

TECH COMM

Technology Committee: None

ABCO SYSTEM

Anna Mae Pezulla questioned the Abco Kitchen Suppression System invoice of \$550.00 paid from the Cafeteria account. Mr. Carr responded that the invoice was for the inspection of the fire hood. The hood is inspected every 6 months.

FUEL

Mr. Carr responded to a question concerning the amount of money spent on fuel by Ron Mollura. The district probably will go over the budgeted amount for fuel this year.

TREASURER'S
REPORT

Anna Mae Pezulla motioned, Robert Smith seconded to approve the Treasurer's Report, General Fund bills and Cafeteria Fund bills as presented. Motion carried.

CONSTRUCTION
FUND

A discussion was held on the construction fund. The district is holding a retainage of 10% of their entire contract. Quandel is recommending the district pay the bills as the school district receives them. If the bills are not paid at this meeting, the school district may be in violation of the contracts the school district has signed. Some bills have been presented to Quandel that has not been presented for payment. The district has paid out \$12,000,000.00 and has \$3,000,000.00 to pay for the construction.

Recess at 9:20 pm.

Reconvened at 9:30 p.m.

CONT INVOICES
EXPLAINED

Mr. Carr explained the list of contractors and how much was owed on each contract as of March 21, 2005.

CONTRACTOR'S
INV PAYMENT

Anna Mae Pezzulla motioned, Robert Smith seconded to approve the contractor's bills with the exception of Showalter in the amount of \$5,700.00. Motion passed.

COMM REPORTS

Committee Reports –

Personnel & Education: Voting Items

Building & Grounds: Voting Items

GOLD CARD
DISC

Athletics: A discussion was held on offering a gold card to senior citizens to West Branch athletic events.

GOLD CARD
APPROVED

Ron Mollura motioned, Robert Smith seconded to approve creating a gold card for senior citizens 62 years of age and older to attend athletic events free at West Branch. Motion carried.

A. PERSONNEL:

Anna Mae Pezzulla motioned, Bob Smith Seconded, to approve the following motions:

SUB APPROVED

1. Propose the Board approve the following substitute employees, pending receipt of all necessary paperwork:
 - a. Terry R Smeal Jr.—Personal Care Aide, Classroom Aide, Cafeteria Support, Custodian.

B. EDUCATION:

WORKSHOP
REQUESTS

1. Propose the Board approve the following workshop requests:
 - a. Deb Gomola – SAP Maintenance – CIU – Safe and Drug Free Schools - \$85 – April 18, 2005
 - b. Tom Partner - SAP Maintenance – CIU – Safe and Drug Free Schools - \$85 – April 18, 2005
 - c. Stephanie Sattesahn - SAP Maintenance – CIU – Safe and Drug Free Schools - \$85 – 4/18/2005
 - d. JoEllen Hunt - SAP Maintenance – CIU – Safe and Drug Free Schools - \$85 – April 18, 2005
 - e. Joe Kovalcin – CPI Re-certification – CIU – PA Accountability Grant - \$115 – April 7, 2005
 - f. Sheila Kovalcin - CPI Re-certification – CIU – PA Accountability Grant - \$115 – April 7, 2005
 - g. Deb Gomola - CPI Re-certification – CIU – PA Accountability Grant - \$115 – April 7, 2005
 - i. Amanda McCartney = CPI Re-certification – CIU – PA Accountability Grant - \$115 – April 7, 2005
 - j. Adele Williams - CPI Re-certification – CIU – PA Accountability Grant - \$115 – April 7, 2005
 - l. Laura Frye – Food Service Directors Prof. Dev. – State College – Cafeteria - \$276.70 – 4/12,13/05
 - m. William Hayward – Keeping Our Children Safe – Strategies for Sch & Comm – Harrisburg Hilton – PA Accountability Grant - \$460.88 – May 2 –4 2005
 - n. Carlene Pearce – Houston – Explore PA History – CIU – PA Accountability Grant - \$85 – 4/4/2005
 - o. Joe Matson - Explore PA History – CIU – PA Accountability Grant - \$85 – April 4, 2005
 - p. Susan Betts—CPI (Non-violent crisis intervention) –CIU—PA Accountability Grnt--\$115—4/7/05 05

MICRO
RESEARCH PROJ

2. Propose the Board approve a “micro-research project” for a science education class by PSU student Gregory Mason.

BUS STOP
CHANGES

3. Propose the Board approve changes to the following stops on Bus Route #4:
 - a. Fawn's – Move stop to “Big M Garage” in order to get out of private driveway that is presently being used.
 - b. Couteret's Oak Hill – Move stop to Clark's Ponds at bottom of hill.
 - c. Reese's – Move stop from curve to intersection of Askey Road and Main Street Karthaus.
 - d. Demchak's – Move stop to the intersection of Sylvan Grove and Churchill.
 - e. Hanslovan's Trailer Court to top of the hill at the Intersection of Rolling Stone / Rydberg Drive.

FIELD TRIP
REQUESTS

4. Propose the Board approve the following student field trips:
 - a. Mathematical Competition Team – Bucknell University – Three Students – Grade 12 – Michael Sunderland – School Van - \$85 – March 18, 2005. Total cost: 85.00 and van
 - b. Physical Education Department – Clearfield Bowling Lanes – 100 students – Grade 12 – Gomola, Learish, Beer, and Smeal – cost of 2 buses – SAP funded – April 5, 2005. Total cost: buses
 - c. Physics Class-Physics Day @Hershey Park—15 students-grade 12---Jason Hoffman-Andy Brickley- cost to district 2 subs. Total cost: \$170.00+ gas for school vans.
 - d. Elementary Music—District Songfest – 5th Grade – Lewistown High School – 5 students – Jennifer Sproull—cost to district 1 substitute + \$16.00 registration fee—total \$101.00 + gas for school van

C. FINANCE:CTU 2005-06
BUDGET APPVD

1. Propose the board approve the Central Intermediate Unit General Operating Budget for 2005-2006 at a cost of \$7,621 for the West Branch Area School District.

JLG SCISSOR
LIFT

2. Propose the Board approve the purchase of a JLG Scissors Lift from Cleveland Brothers Inc of White Deer PA for a cost of \$12,575 that includes one day of training and a one-year warranty.

BIDS 2005-06
APPROVED

3. Propose the Board approve the following supply bids for 05-06:
 - a. High School Physical Education: Sportsman's - \$429.68; Gopher - \$685.04; Sport Supply Group - \$837.39; GLS-\$270.40; Flaghouse - \$758.71; Sportime - #541.57. Total: \$3522.79
 - b. School Nurse: Moore Medical - \$307.54; Sportsman's - \$9.51; Medco - \$270.75; Henry Schein - \$107.23; MacGill - \$29.20; Collins Sports Medicine - \$108.90. Total: \$923.13
 - c. Athletic Trainer: Moore Medical - \$85.81; Sportsman's - \$148.33; Medco - \$867.11; Henry Schein - \$1012.65; Collins Sports Medicine - \$545.78. Total: \$2659.68
 - d. Wood Shop: Forest C Wood - \$3504.70; Paxton-Patterson - \$2339.74; Midwest - \$4392.27; Brodhead Garrett - \$1212.92; The Wood Store - \$1092.00. Total \$12,541.63

Don Yontosh was called by telephone to vote:

Anna Mae motioned, Bob Smith seconded, to approve the following motion:

ACCT BLOCK
GRANT APPRVD

5. Propose the Board approve making application for the PA Accountability Block Grant. The approximate amount of \$224,000 would be used to reduce class size in the primary levels. These grant monies would provide an additional .5 Kindergarten teacher; 1 additional First Grade Teacher; and 2 additional Second Grade Teachers. Grades K, 1, 2 would each have 6 sections. The remaining \$49,000 would be used to assist in a summer tutoring program. Joe Veneziano – no; Mary Beth Speigle – yes; Ted Hubler – yes; Don Yontosh – no; Alan Larson – yes; Robert Smith – yes; Ron Mollura – yes; Anna Mae Pezzulla – yes; Tim Eyerly – no. Motioned passed: 6 yes, 3 no.

Anna Mae Pezzulla motioned, Ron Mollura seconded, to approve the following motions:

D. ATHLETICS:TERRY SMEAL
SECURITY

1. Propose the board approve hiring Terry R. Smeal Jr. as security personnel for the district at the current rate.

ADDENDUM:

EYERLY – LWOP

1. Propose the Board the following request from Kim Eyerly for Leave Without Pay for April 20-26, 2005.

POLICY
APPROVED

2. Propose the Board approve the second reading for the following policies:

Policy 105.2 – Exemption from Instruction	Policy 202 – Eligibility of Non-Resident Students
Policy 116 – Tutoring	Policy 203 – Communicable Diseases/Immunization
Policy 117 – Homebound Instruction	Policy 203.1 – HIV Infection
Policy 137 – Home Education Programs	Policy 204 – Attendance
Policy 200 – Enrollment in District	Policy 210.1 – Possession/use of Asthma Inhalers
Policy 201 – Admission of Students	Policy 217 – Graduation Requirements
Policy 803 – School Calendar	Policy 804 – School Day

SUB APPROVED

3. Propose the Board approve the following substitutes, pending necessary paperwork:
Ronald Williams – Math

FIELD TRIP REQUEST 4. Propose the Board approve the following field trip request:
Light Your World: Ramada Inn, State College; 5 students; Grade 9; Kim Hunter; April 17-20, 2005.
Cost to district: 255.00 sub; school van.

MACTAVISH / FAMILY MED LV 5. Propose the Board approve a request from Stephanie MacTavish for Family Medical Leave for the birth of a child.

J BRICKLEY / LEAVE TRNSFR 6. Propose the Board approve the transfer of sick leave for Jennifer Brickley for 46 days.

SPROULL / SICK LEAVE TRNSFR 7. Propose the Board approve a request from Miriam Ennis for the transfer of 25 sick days to Jennifer Sproull.

CORRES Correspondence: None

OLD BUSINESS Old Business: None

NEW BUSINESS New Business: None

REC OF VISITORS Recognition of Visitors: None

ADJOURN Robert Smith motioned, Anna Mae Pezzulla seconded, to adjourn at 9:55 p.m.

Respectfully submitted,

Miriam Ennis
Board Secretary