

WEST BRANCH AREA SCHOOL DISTRICT
MORRISDALE, PA
REGULAR MEETING

NOVEMBER 21, 2005

The regular meeting of the West Branch Area School District Board of Directors was held in the High School Library on November 21, 2005, beginning at 6:05 PM.

ROLL CALL Members present: Timothy Eyerly; Ron Mollura; Anna Mae Pezzulla; Robert Smith; Mary Beth Speigle; Ted Hubler. Members absent: Donald Yontosh

VISITORS Others present: Arleen P. Multhauf, D.Ed., Superintendent; William Hayward, Middle School Principal; Wendy Fernburg, Supervisor of Special Education; Sherry Yontosh, Elementary Principal; David Nelson, Maintenance Supervisor; Miriam Ennis, Board Secretary; Jamie Bumbarger – The Progress; Jeff Ennis; Jennifer Sproull; Joe Kovalcin.

Recognition of Visitors – None

BOARD:

LARSON /
RESIGNATION

Mary Beth Speigle motioned, Ted Hubler seconded, to approve the following motion:

1. Propose the Board accept the resignation of Alan R. Larson, Region I, from the Board.

Voice Roll call: unanimous approval.

Board interviews were conducted for the position vacated by Joe Veneziano, Region 1. Denny Pearce, Erling Anderson, Larry Allen and Alan Larson were interviewed for the Region 1 position. Tim Eyerly explained that the questions would start with the order that the applications were received in the Superintendent's Office.

EXEC
SESSION

Executive Session was held at 6:35 PM.

Reconvened at 6:40 PM. Tim Eyerly, Board President, explained that the executive session was held to determine how many members would be needed to vote in the affirmative in order to elect a new board member for Region 1.

Ted Hubler motioned, Mary Beth Speigle seconded, to approve the following motion:

Propose the Board approve Alan Larson to represent the Region 1 on the board for two (2) years.

Roll call vote: Mary Beth Speigle – yes; Ted Hubler – yes; Robert Smith – no; Ron Mollura – no; Anna Mae Pezzulla – no; Tim Eyerly – yes. 3 yes, 3 no. Motion failed.

Ron Mollura motioned, Anna Mae Pezzulla seconded, to approve the following motion.

ALLEN /
REGION 1

Propose the Board approve Larry Allen to represent Region 1 on the board for two (2) years.

Roll call vote: Robert Smith – yes; Anna Mae Pezzulla – yes; Mary Beth Speigle – yes; Ron Mollura – yes; Ted Hubler – no; Tim Eyerly – no. 4 yes, 2 no. Motion passed.

Larry Allen was sworn in and seated by Paul S. Carr, Notary Public.

Administrative Reports –

Dr. Multhauf:

- | | |
|--------------------------|--|
| LTR OF
CONGRATS | 1. William Hayward handed out a letter of congratulations from Camille George, State Representative concerning the districts' Keystone Achievement Award for meeting Adequate Yearly Progress for two consecutive years. |
| LTR / SEC OF
ED / AYP | 2. Sherry Yontosh read a letter from the Secretary of the Department of Education congratulating the district for being awarded the Keystone Achievement Award for meeting Adequate Yearly Progress for two consecutive years. |
| LTR HEAD
REDESIGNED | 3. Dr. Multhauf handed out a copy of the newly designed letterhead. This letterhead was re-designed by Sharon Whipple, Business Secretary and Dr. Multhauf, Superintendent and printed in-house. |
| BUILDINGS /
GROUNDS | 4. William Hayward handed out the minutes from the Buildings and Grounds Committee meeting on November 16, 2005. Dr. Multhauf explained these minutes. The committee would like to see estimates of a feasibility study of the athletic fields from Stephen Parks & Associates for the January meeting. The Board would like to see the restrooms near the high school auditorium opened during the school day. Hall cameras are being used for security. The committee would like the students to wipe down their desks in grades K-6 with disinfectant wipes. The off-site athletic field usage is explained in an informational attachment from Gary Hubler. The custodians schedule will be changed when the building is occupied for reasons such as Parent Conference Night. The custodian assigned to the elementary cafeteria will no longer be scraping trays because that duty has been assigned to a part-time kitchen employee. The committee would like a gate installed at the detention pond to be used for dumping snow accumulated during snow removal. |
| TIME CLOCK | 5. Anna Mae Pezzulla asked if the time clock for the custodians was moved to the high school. |
| NATALIE
POEM | 6. A memo was distributed by William Hayward from Stefanie Sattesahn concerning a poem written by Rebecca Natalie. The poem was read by Dr. Multhauf and won an award at a poetry contest sponsored by the Philipsburg Library. |
| MARQUEE
COMMITTEE | 7. Tim Eyerly requested that a committee be formed in December to replace the marquee that was removed during the construction process. |

Bill Hayward:

- | | |
|-------------------|---|
| PSSA SCORES
HS | 1. Discussed the PSSA scores for the high school for 2005. In Grade 11, 5.2% of our students were advanced in Writing and 77.3% were proficient in Writing. Also for Grade 11, 16.7% were advanced and 34.4% were proficient in Math. In Grade 11 for Reading, 26.3% were advanced and 47.4% were proficient. In Grade 8, 30.4% were advanced in Reading and 37.3% were proficient. Also in Grade 8, 26.2% of the students were advanced and 25.2% were proficient in Math. Steps are being taken to prepare seniors for re-takes. The high school is using Plato Learning software, PSSA coach books, CD assessments and pull-out remediation. |
| PARENT
CONF. | 2. On Parent Conference Night, two (2) programs were held for parents. Nick Richtscheit, held a program on drug awareness with his canine. Four (4) people attended. Internet safety training was also held for parents. Six (6) people attended. |
| BB ASSEMBLY | 3. A wheelchair basketball assembly was held as handicapped awareness for the students. |
| COUNTY BND | 4. County Band was held at West Branch. It was a tremendous success. |

Sherry Yontosh –

- | | |
|---------------------------|--|
| PSSA SCORES
EL | 1. Discussed the PSSA scores for the elementary for 2005. In Grade 3, 48.0% were advanced in Math and 33.0% were proficient. In Grade 3 Reading, 32.0% were advanced and 40.0% were proficient. In Grade 5, 29.7% were advanced and 34.7% were proficient in Math and 13.9% were advanced and 41.6% were proficient in Reading. Basic and Below Basic scores did not count towards AYP. |
| AUDITORIUM
GALAXY ARTS | 2. The Auditorium has enhanced the Galaxy Arts program at West Branch. The students are enjoying the atmosphere in the Auditorium and are well behaved and attentive. |
| PROF PROD | 3. December 8, 2005, the PTO is sponsoring a professional production of Babes in Toyland for Grades K – 8. |
| BABY GRAND
SONG FEST | 4. Jennifer Sproull, Elementary General Music teacher, spoke to the Board on the need to rent a Baby Grand Piano to be used April 4, 2006 for the District IV 5 th Grade Song Fest. Rental from Robert Sides in State College would be \$800. If the district would be interested in purchasing a Baby Grand in the future, that amount could be put toward the purchase. Mrs. Sproull explained that an electric piano does not provide the sound quality level. After a discussion on the matter, the Board decided to rent the Baby Grand and Mrs. Sproull will look into the cost of a used Baby Grand. |

Anna Mae Pezulla motioned, Robert Smith seconded, to approve the following motion:

- | | |
|-------------------------|--|
| RENTAL OF
BABY GRAND | Propose the Board approve the rental of a Baby Grand Piano for the District IV 5 th Grade Song Fest and investigating the lease or purchase of a used Baby Grand Piano. |
|-------------------------|--|

Voice roll call: unanimous approval.

Wendy Fernburg – None

Gary Hubler –

- | | |
|--------------------------------|--|
| OFF-SITE
ATHLETIC
FIELDS | 1. Mr. Hubler discussed the information given to the Board concerning the use of the off-site athletic fields. The number of times a field was used was also listed. Mr. Hubler is concerned that the Board is giving \$500 for the use of fields that are used one time. The Morrisdale field is used a maximum of 6 times and the field usage depends on whether there is a JV team and how many games the team plays. Ron Mollura suggested that Gary Hubler come back to the Board with a figure per event. Mr. Hubler is not sure what to base that figure on and what is it worth to the district to use that field. Robert Smith suggested that Gary Hubler come to the Board in January with a figure. Motion number 1 under Buildings and Grounds was deferred until January. |
|--------------------------------|--|

Dave Nelson –

- | | |
|-------------------------|--|
| PAVING /
PARKING LOT | 1. The paving is done at the district. Ron Mollura is concerned about the students running off the pavement and questioned whether a rail or curb was going to be installed. Paul Carr and David Nelson responded that a rail or curb will not be installed at this time. The security camera can be adjusted to observe that part of the parking lot. Ted Hubler inquired if the district would be liable if an incident happens in that parking lot. |
|-------------------------|--|

Paul Carr - None

MINUTES APPROVED Anna Mae Pezulla motioned, Robert Smith seconded, to approve the minutes of October 24, November 2 and 8, 2005.

Voice roll call: unanimous approval.

CIU CIU Report – None

CCCTC CCCTC Report – None

TECH COMM Technology Committee – None

TREASURER'S REPORT Anna Mae Pezulla motioned, Ron Mollura seconded, to approve the Treasurer's Report and General Fund and Cafeteria Fund bills.

Voice Roll call: unanimous approval.

CONST INVOICES Anna Mae Pezulla motioned, Robert Smith seconded, to approve the following construction invoices:

Overdorf Mechanicals	8,961.05
Overdorf Mechanicals	298.00
Pathline Project Mgt. #3	2,336.20
American Roofing #13	20,210.36

Voice Roll call: unanimous approval.

CAFÉ REPORT Anna Mae Pezulla questioned why there was no Cafeteria Report. Mr. Carr has been out of the office for a few days and he will submit a report for the December meeting.

Anna Mae Pezulla motioned, Robert Smith seconded, to approve the following motions:

SUBS APPROVED 2. Propose the Board approve the following substitutes pending receipt of necessary paperwork:

Howard McGonigal – Custodial
Nicole McClure – Classroom Aide, Custodial
Susan Zimmerman – Classroom Aide, Personal Care Aide

EXONERATIONS 3. Propose the Board approve exoneration of the following district residents from payment of 2005 School Per Capita taxes (\$10.00 each). All applicants have met the income limits and their forms are on file in the Business Office.

Graham Township: 1 resident
Karthaus Township: 17 residents
Morris Township: 2 residents

PROGRAM:

WORKSHOP REQUESTS 1. Propose the Board approve the following workshop:
Writing about Mathematics: An Essential Skill: Days Inn, State College, PA; Jan. 24, 2006
Bruce George: Reg. – 179.00; mileage – 28.35; sub – 85.00. Total cost: 292.35

FIELD TRIP
REQUESTS

- Propose the Board approve the following field trip requests:
8TH Grade – Guidance: Clearfield Career & Technology Center; Dec. 8, 2005
3 Buses and sub – 85.00. Senior High Chorus/District Chorus: State College High School;
 February 1-4, 2006
 Student Reg. & Music Fee: \$342.00

POLICIES:FINAL POLICIES
APPROVED

- Propose the Board approve the final reading of the following policies:
 Policy No. 005 – Organization
 Policy No. 227 - Controlled Substances / Paraphernalia
 Policy No. 247 – Hazing
 Policy No. 203.1 - HIV Infection
 Policy No. 314.1 - HIV Infection
 Policy No. 414.1 - HIV Infection
 Policy No. 514.1 - HIV Infection
- Propose the Board approve the final reading of the following policies:
 Policy No. 334.2 – Sick Leave Bank
 Policy No. 434.2 – Sick Leave Bank
 Policy No. 534.2 – Sick Leave Bank

ATHLETICS:M JOHNSON /
ASST JR HIGH
COACH

- Propose the Board accept the resignation of Matthew Johnson as Assistant Jr. High Football Coach.

SMITH / VOL
WRESTLING

- Propose the Board approve Eric Smith as a volunteer in the Wrestling Program. All paperwork is on file.

PERSONNEL:

Ted Hubler motioned, Mary Beth Speigle seconded, to approve the following motion:

ELEM RELEASE
TIME

- Propose the Board approve the elementary teachers be released no earlier than 3:00 p.m. for coaching responsibilities on campus. Earlier releases may occur due to special events such as pep rallies, travel time to competitions, conference meetings, or weather emergencies. Any earlier release will be arranged jointly by the elementary principal, high school principal, and athletic director.

A discussion was held on the motion to approve the elementary teachers being released no earlier than 3:00 p.m. for coaching responsibilities on campus. Anna Mae Pezzulla would like to have a free period at the end of the day. Sherry Yontosh responded that the free period would only work if all of the coaches were in one grade level. When the coaches are released at 3:00 p.m. the instructional day is over and Mrs. Yontosh can then assign staff to cover dismissal for that particular classroom. William Hayward, Sherry Yontosh, Gary Hubler and Dr. Multhauf held a meeting and decided that this option is fair to everyone.

Roll Call vote: Ron Mollura – yes; Larry Allen – yes; Ted Hubler – yes; Anna Mae Pezzulla – yes; Mary Beth Speigle – yes; Robert Smith – yes; Tim Eyerly – no. 6 yes, 1 no.

CORRESP

Correspondence – None

OLD BUSINESS

Old Business – None

NEW BUSINESS

New Business – None

- SANITATION OF DESKS / EL Sherry Yontosh addressed the issue of the students wiping off the desks in the elementary. Mrs. Yontosh is concerned that the chemicals that they will be using might be too strong for the skin of children. The district is required to give a safety data sheet to the employees when using certain chemicals for cleaning the school and would the district be required to give the parents that information also. She also consulted the nurse. The nurse spoke with the school physician who stated that the germs are only live for a few hours once they are off the body. The nurse also spoke with the Department of Education who said that most districts sanitize once a week. The day custodian in the elementary will be able to go to the kindergarten classrooms between sessions to wipe off the tables.
- THANK YOU Tim Eyerly, Board President, thanked Ted Hubler, Mary Beth Speigle and Alan Larson for their service to the Board.
- EXEC SESSION Executive Session was held for Personnel at 8:15 p.m. The Board will not be returning to session following the executive session.
- RECOG OF VISITORS Recognition of Visitors: None
- ADJOURNMENT Anna Mae Pezzulla motioned, Robert Smith seconded, motioned to adjourn.
- Respectfully submitted,

Miriam Ennis
Board Secretary